

# The Corporation of the District of Oak Bay

## Job Description



<b>Job Title:</b>	<b>EQUIPMENT OPERATOR II</b>	<b>JEPE Number:</b>	#1020
<b>Department:</b>	Public Works	<b>Pay Grade:</b>	3 – Schedule B
<b>Area:</b>		<b>Position Status:</b>	Regular – Full Time
<b>Location:</b>		<b>Position Type:</b>	Union
<b>Supervisor:</b>		<b>Last Updated:</b>	June 2000

### Job Purpose:

This classification encompasses a variety of work which tends to fit into distinct categories, all of which include the operation and basic daily maintenance of heavy equipment:

- a) Garbage/Recycle pickup, involving the operation and routine daily maintenance of tandem or single axle garbage packer trucks, recycling trucks, or combination vehicles, along with the collection of garbage or recyclable materials from curbside or back yards. An employee while working in this sub-class is responsible for meeting a collection schedule and applying the garbage/recycle collection regulations to specific situations in the field.
- b) General heavy equipment use, involving the operation and routine daily maintenance of heavy vehicles such as tandem and single axle dump trucks, street sweepers, heavy rollers, plows and heavy duty loaders.
- c) General road maintenance work with emphasis on asphalt and base reinstatement and repair. An employee while working in this sub-class will operate tandem or single axle trucks in the course of his road maintenance or other duties.

### Duties and Responsibilities:

- Transports gravel, aggregates, fill, compost, asphalt and similar material to and from job sites using tandem or single axle truck.
- Functions as part of a public works construction or maintenance crew, with primary responsibility for heavy equipment operation.
- Drives heavy equipment in a variety of conditions, including city and highway driving.
- Spreads salt; plows snow using truck-mounted or other plows or loaders.
- Operates street sweeper and cleans catch basins.
- Operates heavy roller over a variety of road base and pavement materials.
- Operates crane truck and truck mounted crane.
- Operates tandem or single axle garbage truck, recycling truck or combination vehicle; transports waste products to landfill, transfer station or processing facility.
- Collects and loads garbage from back yards or at curbside; collects, sorts and loads recyclable materials; attends to missed pickups.
- Keeps records of waste materials collected, weighed and processed as required.
- Disseminates public information regarding garbage/recycle collection schedules and regulations.
- Tests new garbage/ recycle equipment and methods as required; assists in route planning within each collection area.

- Carries out a variety of duties associated with road base preparation, asphalt laying, finishing and sealing, asphalt cutting, road base dig-out and repair, road surface repair and reinstatement, and crack sealing.
- Sets up and maintains traffic control arrangements in accordance with safety regulations.
- Uses a variety of tools such as jackhammers, tampers, rollers, hoists, shovels, asphalt rakes, crack sealers, asphalt or concrete cutters, data recorders, sprayers, brushes and other specialized devices and standard tools used in public works maintenance and construction.
- Occasionally demonstrates work methods to new employees.
- Carries out pre-trip inspections and other routine daily maintenance.
- Under direction, carries out general public works duties as assigned from time to time, including but not limited to general truck driving and other equipment operation, and providing assistance to other employees or crews.

#### **Required Knowledge, Abilities & Skills:**

- Skill in operating heavy equipment in a wide variety of conditions, from highway driving to maneuvering in confined spaces; above average hand/eye coordination and mental alertness.
- Thorough understanding of air brake systems.
- Thorough knowledge of safety procedures in the use of heavy equipment.
- Working knowledge of routine daily heavy equipment maintenance.
- Ability to work cooperatively as part of a crew.
- Ability to keep basic written records, and to understand written and oral instructions, weigh bills etc.
- (Where applicable): Thorough knowledge of the methods, materials, tools and equipment used in all aspects of asphalt laying, repair and finishing, and general road maintenance.
- (Where applicable) Sufficient physical strength, stamina and coordination to perform heavy manual outdoor labour.
- Skill in the care and use of equipment, tools and stores used in public works construction and maintenance projects.

#### **Qualifications:**

##### **Garbage/Recycle & Sweeper:**

- Partial high school plus one-year related experience over and above time required to obtain Class 3 Driver's License with air brake endorsement.

##### **Other heavy equipment:**

- Partial high school plus two years related experience over and above time required to obtain Class 3 Driver's License with air brake endorsement.

#### **Required Licenses, Certifications and Registrations**

- Valid and subsisting Class 3 B.C. Driver's License with air brake endorsement.