

# JOB OPPORTUNITIES – AUXILIARY

## Youth Centre Attendant

**Posting #PRC2025-50**

Oak Bay Parks, Recreation and Culture is seeking energetic, creative individuals who have experience working with youth. Position involves implementing activities in the Youth Drop-In Centre, supervising drop-in sessions and developing a sound liaison with youth in the community. Our Auxiliary staff enjoy a free Staff Pass when they work one shift per week, flexibility in hours to accommodate different lifestyles, a culture that cares about work-life balance, and 14% pay on top of their hourly wage in lieu of benefits. We foster a learning environment and provide you with on-the-job training.

### **RESPONSIBILITIES**

- Supervising the Youth Centre and ensuring a safe environment.
- Assisting in developing a monthly calendar for the Youth Centre activities (lunch time/evening).
- Communicate/work with programmer on programs and events.

### **QUALIFICATIONS**

- Previous experience working with youth.
- Experience with supervising and hosting activities for youth ages 11-16yrs.
- Current Emergency First Aid or Standard First Aid with CPR-C certification.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant's financial responsibility to obtain this).

<b>HOURS OF WORK</b>	<b>Available Shifts:</b> <ul style="list-style-type: none"> <li>• Monday-Thursday – 11:45am-1:45pm</li> <li>• Monday-Thursday – 3:00-5:00pm</li> <li>• Fridays – 2:00-4:30pm</li> </ul> <p style="text-align: center;"><i>Work hours may vary based on operational requirements.</i></p>
<b>LOCATION(S)</b>	Neighbourhood Learning Centre
<b>RATE</b>	\$20.35 (\$17.85 per hour plus \$2.50 per hour in lieu of benefits) – 2024 rates
<b>STATUS</b>	Auxiliary (This is a union position)
<b>BENEFITS</b>	<ul style="list-style-type: none"> <li>• 14% in lieu of benefits per hour.</li> <li>• Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)</li> </ul>

**Please submit applications by 4:00pm, Thursday, August 7<sup>th</sup>, 2025 to:**  
 Job Application Drop Box, Oak Bay Recreation Centre, 1975 Bee Street, Victoria, V8R 5E6 or  
**Email to:** [recreationjobs@oakbay.ca](mailto:recreationjobs@oakbay.ca)

**Subject line in email should read: PRC2025-50 Youth Centre Attendant**

**Please note that only short-listed applicants will be contacted after the closing date of the posting**