

Preschool Program Instructor – Little Oaks Playgroup

October– December 2026

Posting #PRC2026-70

Oak Bay Parks, Recreation and Culture is seeking energetic, creative, and engaging individual who has experience working with young children and families to lead the Little Oaks Playgroup. Working under the direction of the Community Recreation - Inclusion Programmer this position involves planning, organizing, and facilitating an infant and toddler age program for families in the community. Our Auxiliary staff enjoy a free Staff Pass when they work one shift per week, flexibility in hours to accommodate different lifestyles, a culture that cares about work-life balance, and 14% pay on top of their hourly wage in lieu of benefits. We foster a learning environment and provide you with on-the-job training. We acknowledge and respect that the District of Oak Bay lies in the traditional territory of the ləkʷəŋən people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

RESPONSIBILITIES

- Planning, organizing, and preparing engaging activities and play stations.
- Instructing a fun and engaging circle time for children ages 0-2 years and their caregivers.
- Adhering to all safety guidelines and standards for the protection of all participants.
- Ensuring program areas and equipment are kept clean and well maintained.
- Working with children, caregivers, staff and public in a warm and friendly manner.

QUALIFICATIONS

- Experience teaching infants, toddlers, and/or preschoolers in a variety of preschool arts, crafts, games and movement.
- Current Emergency First Aid or Standard First Aid with CPR-C certification.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant's financial responsibility to obtain this).

HOURS OF WORK	Wednesday's – 9:00-11:00am <i>Work hours may vary based on operational requirements.</i>
LOCATION(S)	Neighbourhood Learning Centre
RATE	\$28.28/hr-\$29.66/hr (\$24.81-\$26.02 per hour plus \$3.47-\$3.64 per hour in lieu of benefits) – 2026 rates
STATUS	Auxiliary (This is a union position)
BENEFITS	• 14% in lieu of benefits per hour. • Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)

Please submit applications by 4:30pm, Wednesday, August 12th, 2026 to:
Job Application Drop Box, Oak Bay Recreation Centre, 1975 Bee Street, Victoria, V8R 5E6 or
Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2026-70 Preschool Program Instructor

Please note that only short-listed applicants will be contacted after the closing date of the posting