

## The Corporation of the District of Oak Bay Job Description

<b>Job Title:</b>	<b>EQUIPMENT OPERATOR III, BACKHOE</b>	<b>JEPE Number:</b>	#1021E
<b>Department:</b>	Public Works	<b>Pay Grade:</b>	6 – Schedule B
<b>Area:</b>		<b>Position Status:</b>	Regular – Full Time
<b>Location:</b>		<b>Position Type:</b>	Union
<b>Supervisor:</b>		<b>Last Updated:</b>	April 1998
<b>Job Purpose:</b>			
<p>The core work of this position involves the operation of a backhoe with front end loader, hoe-pack and other accessories. In addition to the core trenching and loading work, employees in this class are responsible for the care and running maintenance of their equipment and for its safe and efficient operation.</p>			
<b>Duties and Responsibilities:</b>			
<ul style="list-style-type: none"> <li>• Digs trenches for new underground services and exposes existing services for repair, replacement or inspection, backfills and prepares trenches for resurfacing.</li> <li>• Undertakes excavations for driveways, sidewalks and other municipal works.</li> <li>• Loads trucks with fill, gravel, aggregate, refuse and similar material.</li> <li>• Loads, grinds and screens garden waste as part of composting operation.</li> <li>• Uses standard backhoe accessories to assist with breaking up of asphalt and other surfaces, along with base preparation.</li> <li>• Clears snow as required.</li> <li>• Operates other heavy equipment, such as tandem or single axle dump trucks, crane trucks, loaders and rollers as assigned from time to time.</li> <li>• Functions as part of a public works construction or maintenance crew, with primary responsibility for backhoe operation.</li> <li>• Under the direction of a superior, assists construction or maintenance crew with general public works duties as backhoe operation responsibilities permit.</li> <li>• Carries out pre-trip inspections and other routine daily maintenance.</li> <li>• As dictated by the requirements of individual projects, programs, seasonal workloads and staff availability, performs a wide variety of skilled and unskilled public works tasks as assigned from time to time.</li> </ul>			
<b>Required Knowledge, Abilities &amp; Skills:</b>			
<ul style="list-style-type: none"> <li>• Superior hand/eye coordination, mechanical feel, and mental alertness.</li> <li>• Thorough understanding of air brake systems.</li> <li>• Thorough knowledge of safety procedures in the use of backhoes and other heavy equipment.</li> <li>• Working knowledge of routine heavy equipment servicing and minor repair procedures.</li> <li>• Ability to work cooperatively as part of a crew.</li> <li>• Ability to understand oral and written instructions.</li> </ul>			

<b>Qualifications:</b>
<ul style="list-style-type: none"><li>• Completion of Grade 10 or equivalent.</li><li>• Considerable experience in the operation of a backhoe in close proximity to underground services, working as part of a construction or maintenance crew.</li></ul>
<b>Required Licenses, Certifications and Registrations</b>
<ul style="list-style-type: none"><li>• Valid and subsisting Class 3 B.C. Driver's License with air brake endorsement.</li></ul>

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