

Spring Break Tennis Team Leader

1 Position

March 16-27, 2026

Posting #PRC2026-20

Oak Bay Parks, Recreation and Culture is seeking an enthusiastic and creative individual who loves working in a fast paced environment for the Spring Break Tennis Team Leader position. Under the direction of the Racquet Sports Coordinator and Programmer the Team Leader is responsible for programs and activities conducted by Instructors and Attendants in camps for children and youth aged 5-17 years. Our Auxiliary staff enjoy a free Staff Pass when they work one shift per week, flexibility in hours to accommodate different lifestyles, a culture that cares about work-life balance, and 14% pay on top of their hourly wage in lieu of benefits. We foster a learning environment and provide you with on-the-job training. We acknowledge and respect that the District of Oak Bay lies in the traditional territory of the lək'ʷəŋən people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

RESPONSIBILITIES

- Program and lesson planning.
- Scheduling and purchasing supplies.
- Ensuring the safety of participants.
- Will be required to fill in for staff breaks, sickness or as required.
- Supervising staff.

QUALIFICATIONS

- Tennis Canada minimum instructor level certification (for all instructor positions).
- Professional Membership with the TPA (Tennis Professional Association).
- Ability to work without direct supervision.
- Leadership and organizational experience.
- Program planning and supervisory experience.
- Experience working with children and youth ages 5-17 years.
- Ability to work with the public in a diplomatic and tactful manner.
- Must have a vehicle (mileage will be reimbursed at current municipal rates)
- Current Emergency First Aid or Standard First Aid with CPR-C certification.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant's financial responsibility to obtain this).

HOURS OF WORK	Monday-Friday – 7:45am-5:15pm (hours vary) <i>Work hours may vary based on operational requirements.</i>
LOCATION(S)	Oak Bay Recreation Centre
RATE	\$28.10/hr (\$24.65 per hour plus \$3.45 per hour in lieu of benefits) – 2024 rates
STATUS	Auxiliary (This is a union position)
BENEFITS	<ul style="list-style-type: none"> • 14% in lieu of benefits per hour. • Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)

Please submit applications by 4:30pm, Thursday, February 26th, 2026 to:
Job Application Drop Box, Oak Bay Recreation Centre, 1975 Bee Street, Victoria, V8R 5E6 **or**
Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2026-20 Spring Break Tennis Team Leader

Please note that only short-listed applicants will be contacted after the closing date of the posting