

Youth Centre Attendant

Posting #PRC2026-10

Oak Bay Parks, Recreation and Culture is seeking energetic, creative individuals who have experience working with youth. Position involves implementing activities in the Youth Drop-In Centre, supervising drop-in sessions and developing a sound liaison with youth in the community. Our Auxiliary staff enjoy a free Staff Pass when they work one shift per week, flexibility in hours to accommodate different lifestyles, a culture that cares about work-life balance, and 14% pay on top of their hourly wage in lieu of benefits. We foster a learning environment and provide you with on-the-job training. We acknowledge and respect that the District of Oak Bay lies in the traditional territory of the lək'ʷəŋən people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

RESPONSIBILITIES

- Supervising the Youth Centre and ensuring a safe environment.
- Assisting in developing a monthly calendar for the Youth Centre activities (lunch time/evening).
- Communicate/work with programmer on programs and events.

QUALIFICATIONS

- Previous experience working with youth.
- Experience with supervising and hosting activities for youth ages 11-16yrs.
- Current Emergency First Aid or Standard First Aid with CPR-C certification.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant's financial responsibility to obtain this).

HOURS OF WORK	Available Shifts: <ul style="list-style-type: none"> • Fridays – 2:00-4:30pm • Substitute opportunities – Monday-Friday 12:00-1:00pm and/or 3:00-5:00pm <p><i>Work hours may vary based on operational requirements.</i></p>
LOCATION(S)	Neighbourhood Learning Centre
RATE	\$20.35 (\$17.85 per hour plus \$2.50 per hour in lieu of benefits) – 2024 rates
STATUS	Auxiliary (This is a union position)
BENEFITS	<ul style="list-style-type: none"> • 14% in lieu of benefits per hour. • Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)

Please submit applications by 4:30pm, Friday, February 13th, 2026 to:
 Job Application Drop Box, Oak Bay Recreation Centre, 1975 Bee Street, Victoria, V8R 5E6 **or**
Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2026-10 Youth Centre Attendant

Please note that only short-listed applicants will be contacted after the closing date of the posting