

# Cook

## Posting #PRC2026-08

Oak Bay Parks, Recreation and Culture is seeking a knowledgeable and dependable individual to be our Cook in the Sportsview Lounge. Under the direction of the Team Leader and Lounge Supervisor, this position is responsible for menu planning, organization of the kitchen, maintaining supplies, preparing, and presenting nutritional and tasty meals, soups, and sandwiches. Our Auxiliary staff enjoy a free Staff Pass when they work one shift per week, flexibility in hours to accommodate different lifestyles, a culture that cares about work-life balance, and 14% pay on top of their hourly wage in lieu of benefits. We foster a learning environment and provide you with on-the-job training. We acknowledge and respect that the District of Oak Bay lies in the traditional territory of the lək'wənən people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

### **RESPONSIBILITIES**

- Prepares daily menu items as ordered by patrons or Supervisor.
- Prepares and presents food in a pleasing manner.
- Adheres to all safety standards for the protection of public.
- Ensures cooking and service areas are always kept clean.
- Maintains the necessary kitchen supplies and equipment and notifies supervisor of any shortages, repairs, etc.
- Cleans bus trays, dish trays, pots and pans, and washes dishes as necessary to maintain continuity of service in food areas as necessary.
- Carves meats, portions food on plates to fill individual orders and buffets.

### **QUALIFICATIONS**

- Cooking experience in a similar environment.
- Successful completion of a recognized provincial food services program, or equivalent industry experience and training.
- Food Safe Level 1.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant's financial responsibility to obtain this).

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| <b>HOURS OF WORK</b> | <b>Monday-Sunday</b> - various hours between 7:00am-10:00pm; up to 25 hours per week as required.<br><i>Work hours may vary based on operational requirements.</i>   |
| <b>LOCATION(S)</b>   | Oak Bay Recreation Centre  |
| <b>RATE</b>          | \$21.19 (\$18.59 per hour plus \$2.60 per hour in lieu of benefits – 2024 rates)   |
| <b>STATUS</b>        | Auxiliary (This is a union position)   |
| <b>BENEFITS</b>      | <ul style="list-style-type: none"> <li>• 14% in lieu of benefits per hour.</li> <li>• Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)</li> </ul> |

**Please submit applications by 4:30pm, Tuesday, February 3<sup>rd</sup>, 2026 to:**  
Job Application Drop Box, Oak Bay Recreation Centre, 1975 Bee Street, Victoria, V8R 5E6 or  
**Email to:** [recreationjobs@oakbay.ca](mailto:recreationjobs@oakbay.ca)

**Subject line in email should read: PRC2026-08 Cook**

**Please note that only short-listed applicants will be contacted after the closing date of the posting**