

Registration begins at 6:30am on Monday, December 3rd

Why wait in-line when you can register on-line?

Register for a variety of lessons, programs, courses and camps at:
oakbayrec.perfectmind.com

Create your new account at:
oakbayrec.perfectmind.com
or contact Recreation Oak Bay Reception

You can also register in person:

Pay by cash, cheque, debit card, VISA, Mastercard, American Express, or with your Recreation Oak Bay Gift Card.

or phone-in:

using VISA, American Express, or MasterCard at any Recreation Oak Bay centre.

Oak Bay Recreation Centre

250-595-SWIM (7946) Fax: 250-370-7127

1975 Bee Street, Victoria, B.C. V8R 5E6

Registration hours: Mon-Sun: 6:30am-10pm.

Henderson Recreation Centre

250-370-7200 Fax: 250-595-7607

2291 Cedar Hill X Road, Victoria, B.C. V8P 5H9

Registration hours: Mon-Thur: 6:30am-8:30pm;

Fri: 6:30-8pm; Sat & Sun, Stats: 8am-8pm

Closed December 25 & 26 and January 1

Monterey Recreation Centre

250-370-7300 Fax: 250-370-7306

1442 Monterey Avenue, Victoria, B.C. V8S 4W1

Registration hours: December 3: 6:30am

Mon-Thurs: 8:30am-8:30pm;

Fri: 8:30am-4:15pm; Sat: 8:45am-4pm;

Sun and Statutory Holidays: 12:45-4pm

Closed December 25 & 26 and January 1

Please add **communication@perfectmind.com** to your email safe list to receive log-in information and registration confirmations.

Cover photo by Antony Scandale and other photos by Derek Ford, Kevin Light, Ben Moore & staff.

PAYMENT

- ▶ All fees are payable in full at the time of registration.
- ▶ We accept cash, cheques, American Express, VISA, MasterCard, Debit Card or Recreation Oak Bay Gift Card. There will be a \$20 NSF charge on all returned cheques. Patrons eligible for Child Care Subsidy must have authorization before time of registration.
- ▶ Receipts will be e-mailed to you. **Please add "communication@perfectmind.com" and "registrationinfo@oakbay.ca" to your safe list** for incoming e-mails. (Receipts will be mailed to you if requested.) Duplicate receipts will not be issued, please keep your receipts for income tax purposes.

WAITLISTS - Ask to have your name put on a waitlist, if a space becomes available we will call you. If called you have until 7pm the following day to call back and register for the available spot.

LATE REGISTRATION - Many programs allow late registration (if there is space). Fees will be prorated for late registration.

REFUNDS AND CREDITS

- ▶ **Course Refunds:** For courses (excluding camps) that are four (4) classes or more, credits/refunds must be requested before the second class. After the second class, credits/refunds are granted only for cases of illness supported by a doctor's note (other compassionate reasons may be considered).
For courses with less than 4 classes, or that require 100% attendance, a credit or refund must be requested at least 72 hours prior to the start of the course.
- ▶ All weekly camps credits/refunds must be requested by 10pm the Thursday prior to camp. All daily registration camp credits/refunds must be requested 72hrs prior to the start of camp.
- ▶ Please allow two weeks for refunds to be processed.
- ▶ No refunds/credits for unattended classes which have passed.
- ▶ Programs with insufficient registration will be cancelled and a full refund or credit will be issued.