

2013-182-1

To: Mayor and Council
From: Municipal Treasurer
Date: June 19, 2013
Re: Statement of Financial Information

The 2012 Annual Report contains the Financial Information Act Reports in Appendix "C". These reports are required under the *Financial Information Act*, which further requires under its Regulation, Schedule 1, subsection 9 (2) that:

"A Statement of Financial Information prepared by a municipality must be approved by its council and by the officer assigned responsibility for financial administration under the *Local Government Act*."

Evidence of this approval is to be shown by having a Council Member representing Council sign a statement to that affect. I will also sign the statement.

Before the receipt of the Annual Report and the reports contained in it, Council should ask whether there are any members of the public who wish to speak to the Annual Report.

After that, the following resolution in respect to the Annual Report is recommended to satisfy the requirements of the *Financial Information Act*:

"That the 2012 Annual Report be received and that the reports therein that are required pursuant to the *Financial Information Act* be approved, and further, that the Mayor be authorized, on behalf of Council, to sign a statement indicating approval of the Statement of Financial Information as required by the Act."



Patricia Walker
Municipal Treasurer

THE DISTRICT OF THE CORPORATION OF OAK BAY
SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID
TO OR ON BEHALF OF EACH EMPLOYEE
FOR THE YEAR: 2012

1. ELECTED OFFICIALS

	<u>Remuneration</u>	<u>Expenses</u>	<u>Benefits</u>	<u>Total</u>
Copley, P. J.	\$7,941.12	\$2,297.62	\$ 3,964.08	\$14,202.82
Green, C. J.	\$7,941.12	\$1,571.05	\$ 3,964.08	\$13,476.25
Herbert, J. D.	\$7,941.12	\$2,423.32	\$ 3,964.08	\$14,328.52
Jensen, N. B.	\$18,711.12	\$4,156.87	\$ 9,342.00	\$32,209.99
Kirby, M. W.	\$7,941.12	\$2,494.61	\$ 3,964.08	\$14,399.81
Murdoch, K.	\$7,941.12	\$2,329.47	\$ 3,964.08	\$14,234.67
Ney, Tara	\$7,941.12	\$2,422.47	\$ 3,964.08	\$14,327.67
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u><u>\$66,357.84</u></u>	<u><u>\$17,695.41</u></u>	<u><u>\$ 33,126.48</u></u>	<u><u>\$117,179.73</u></u>

THE DISTRICT OF THE CORPORATION OF OAK BAY
SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID
TO OR ON BEHALF OF EACH EMPLOYEE
FOR THE YEAR: 2012

2. OTHER EMPLOYEES

<u>Name</u>	<u>Remuneration</u>	<u>Expenses</u>
Adam, Gerald	\$ 117,603	\$ 6,075
Adsett, Duane	\$ 92,854	\$ 854
Ballantyne, John	\$ 93,384	\$ 978
Barclay, Janet	\$ 93,075	
Barnett, Philip	\$ 108,631	
Beaumont, Kyle	\$ 94,432	\$ 207
Brennan, Mark	\$ 164,793	\$ 804
Brooks, D. Joe	\$ 95,607	
Brown, Grant	\$ 83,932	
Cockle, David	\$ 112,505	\$ 1,405
Ding, K. Richard	\$ 87,968	\$ 560
Gill, Kenneth	\$ 96,901	\$ 1,385
Herman, Ray	\$ 126,584	\$ 4,571
Hilton, Lorraine	\$ 105,655	\$ 1,836
Hughes, Darren	\$ 107,661	\$ 2,632
Josephson, Michael	\$ 89,342	\$ 1,033
Kivell, Robert	\$ 77,995	\$ 303
Malinosky, Kris	\$ 88,352	\$ 1,080
Mantik, Colin	\$ 109,884	\$ 198
Marshall, David	\$ 114,058	\$ 843
Marshall, R. Gordon	\$ 106,617	\$ 355
Michaluk, Andrew	\$ 91,047	\$ 207
Olson, Kenneth	\$ 77,387	\$ 492
Pearse, Thomas	\$ 110,325	\$ 861
Pimentel, Fernando	\$ 94,405	\$ 1,502
Popham, Jonathan	\$ 100,115	\$ 2,725
Roskelley, Donald	\$ 109,175	\$ 1,159
Scott, Brad	\$ 98,621	\$ 207
Stewart, C. Roger	\$ 96,843	\$ 614
Swan, Gregory	\$ 84,693	\$ 1,900
Thomassen, Roy	\$ 99,671	\$ 916
Thomson, Cameron	\$ 109,901	\$ 618
Thorneloe, Adam	\$ 93,897	\$ 1,033
Trenholm, Bradley	\$ 87,456	\$ 1,900
Trumble, Douglas	\$ 94,352	\$ 1,977
Walker, Patricia	\$ 118,460	\$ 4,164
Total of Employees > \$75,000	\$ 3,634,181	
Others, Police or less than \$75,000	\$ 12,248,621	
TOTAL EARNINGS -OTHER EMPLOYEES	\$ 15,882,802	

THE DISTRICT OF THE CORPORATION OF OAK BAY

3. RECONCILIATION OF REMUNERATION

YEAR ENDING DECEMBER 31, 2012

Remuneration of elected officials	\$ 66,358
Total remuneration - other employees	<u>\$ 15,882,802</u>
Subtotal	\$ 15,949,160
Reconciling Items	
Employee benefits	\$ 3,703,361
Wages covered by above benefits	-\$ 556,060
Custom works	\$ (107,530)
Remuneration included in capital assets	\$ (414,893)
	<u>\$ 18,574,038</u>
Total per Statement of Revenue and Expenditure (includes employee benefits)	<u>\$ 18,541,806</u>
Variance	<u>\$ 32,232</u>

THE DISTRICT OF THE CORPORATION OF OAK BAY

SCHEDULE OF DEBTS

YEAR ENDING DECEMBER 31, 2012

Long Term Debt

Information on the long term debt of this organization is shown in Note 5 to the Financial Statements.

Debts covered by sinking funds or reserves

As shown in Notes 5 and 9(a) to the Financial Statements, long term debt of \$4,715,000 has been borrowed through the Municipal Finance Authority. The debentures are issued on a sinking fund basis. At December 31, 2012 the debt total was \$3,142,681.

THE DISTRICT OF THE CORPORATION OF OAK BAY
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS
YEAR ENDING DECEMBER 31, 2012

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

THE DISTRICT OF THE CORPORATION OF OAK BAY

STATEMENT OF SEVERANCE AGREEMENTS

YEAR ENDING DECEMBER 31, 2012

There were no severance agreements made between The Corporation of the District of Oak Bay and its non-unionized employees during 2012.

THE DISTRICT OF THE CORPORATION OF OAK BAY
SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF
GOODS OR SERVICES

YEAR ENDING DECEMBER 31, 2012

Suppliers who received aggregate payments exceeding \$25,000

Acme Supplies Ltd.	\$	68,101
ADS Environmental Services	\$	43,649
Altec Industries	\$	179,482
Andrew Sheret Ltd.	\$	34,382
Aon Reed Stenhouse Inc.	\$	116,982
Aquashine Building Services	\$	40,623
B.C. Hydro and Power Authority	\$	409,233
B.C. Life & Casualty Company	\$	64,158
B.C. Pension Corporation	\$	1,589,317
Bell	\$	30,571
Black Press	\$	29,613
Bloom Yoga	\$	27,574
Butler Brothers Supplies Ltd.	\$	61,241
Cairnview Mechanical Limited	\$	27,711
Canada Customs & Revenue Agency	\$	852,639
Capital Regional District	\$	2,907,167
CEI Architecture Planning Interiors	\$	47,870
Chevron Canada Limited	\$	245,194
City of Victoria	\$	73,738
CNJ Lighting Solutions	\$	42,984
Commissionaires, The	\$	39,711
Corix Water Products	\$	92,610
Crest	\$	53,199
Dell Computer Corporation	\$	37,859
EBA Engineering Consultants Ltd.	\$	48,524
Ells, K.	\$	61,725
Emco Corporation	\$	82,109
Emterra Environmental	\$	30,556
Fortis BC	\$	208,321
Fraser Valley Refrigeration Ltd.	\$	46,480
GFS British Columbia Inc.	\$	123,867
Grand & Toy	\$	37,502
Greater Victoria Labour Relations Assoc.	\$	29,344
Great-West Life Assurance Co.	\$	59,783
Greater Victoria Public Library	\$	907,926
GVLRA - CUPE Ltd. Trust	\$	57,613
Harbour International Trucks	\$	100,136
Hardwire Telecom Ltd.	\$	33,948
Hillside Printing	\$	30,847
Insurance Corporation of B.C.	\$	68,666
Island Asphalt Company	\$	453,066
Island Park Equipment	\$	38,463
Jenner Chev Olds Ltd.	\$	30,025
Kal Tire (Langford)	\$	26,920
Kerr Wood Leidel Associates Ltd.	\$	73,374

Lehigh Materials Ltd	\$	229,247
Lopeter Trucking Ltd.	\$	73,216
Metro Motors Ltd.	\$	109,658
Michell Brothers Farm Composting	\$	178,096
Michell Excavating Limited	\$	26,404
Ministry of Provincial Revenue	\$	194,084
Municipal Insurance Association of BC	\$	131,360
Music Together Victoria	\$	66,144
Novus Consulting Inc.	\$	91,623
oak Bay Marine Group	\$	45,916
Oak Bay Volunteer Services	\$	25,000
Osborne Electro-Mechanics Ltd	\$	71,424
Pacific Blue Cross	\$	503,796
Pella Northwest	\$	26,129
Primecorp	\$	44,068
Richardson Sport Inc.	\$	27,606
Rollins Machinery Ltd.	\$	35,935
Saanich, the Corporation of the	\$	602,686
Scho's Line Painting Ltd.	\$	58,514
Soccertron Jem Enterprises Inc.	\$	26,551
Softchoice Corporation	\$	33,074
Stewart McDannold Stuart	\$	27,443
Sysco Victoria Inc.	\$	57,555
Telus Mobility	\$	44,103
Tempest Development Group	\$	29,493
Tom Waller	\$	25,807
UpanUp Studios Inc.	\$	66,714
Victoria Animal Control Services	\$	76,411
Victoria Landscape Gravel Mart Ltd.	\$	36,132
Vimar Equipment Ltd.	\$	240,113
W A Jones and Sons Trucking Ltd.	\$	54,204
Workers Compensation Board of BC	\$	247,751
Xerox Canada Ltd.	\$	44,273
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Total Suppliers Equal and Over \$25,000	\$	13,215,333
Other Suppliers Less Than \$25,000	\$	3,380,054
		<hr/>
	\$	<u>16,595,387</u>

Payment to suppliers for grants and contributions exceeding \$25,000

Oak Bay Village Improvement Association \$ 69,998

Reconciliation

Total of suppliers receiving > \$25,000	\$ 13,215,332.87
Total of suppliers receiving < \$25,000	\$ 3,380,054.00
Total grants and contributions > \$25,000	\$ 69,998.00
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	\$ 16,665,384.87
Total per Note 12 of financial statements	<u>\$ 9,504,735.00</u>
Variance	<u>\$ 7,160,649.87</u>

Variance is due to suppliers list including payments for balance sheet items
In addition, the listing of payments made to suppliers is on a cash basis while
the financial statements are prepared on an accrual basis.

THE DISTRICT OF THE CORPORATION OF OAK BAY

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.



Patricia Walker
Municipal Treasurer
June 13, 2013

MEMORANDUM

2013-167

TO: Mayor and Council
FROM: Municipal Administrator
DATE: June 12, 2013
RE: Regional Deer Management Strategy

BACKGROUND:

At the meeting on April 22, 2013, representatives from the Capital Regional District (CRD) made a presentation to Council on the status of the Regional Deer Management Strategy (RDMS), requesting that Council provide a response to 10 requests with respect to potential implementation of the RDMS. For reference, a copy of this presentation is attached as correspondence item no. 2013-167-1. The information originally submitted to Council for the April 22, 2013 meeting is also attached as correspondence item no. 2013-116.

It was the consensus of Council that the CRD's requests for response be brought forward to a subsequent Committee of the Whole meeting, which would provide an opportunity for further public input.

DISCUSSION:

Following input from the public, the Committee of the Whole will wish to give consideration and response to each of the 10 items indicated in the CRD's presentation.

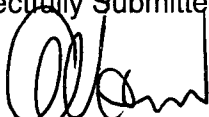
Specifically, responses have been requested by the CRD on the following 10 requests:

1. Support the region pursuing fencing subsidies from senior governments for agricultural operations;
2. Work with the region on public education regarding use of repellent;
3. Provide input on dealing with aggressive deer;
4. Support the region pursuing changes to public hunting regulations;
5. Support the region's efforts to enhance First Nation's harvest;
6. Advise whether the District wishes to pursue capture and euthanize approach to population reduction;
7. Review road signage, speed limits and consider refinements;
8. Partner with CRD to expand public education;
9. Track deer related complaints and circumstances where the District is contacted;
10. Formalize participation via membership on a Regional Deer Management Strategy oversight committee.

RECOMMENDATION(S):

That this memorandum be received for information.

Respectfully Submitted,



Gary Nason
Chief Administrative Officer