

To: **Parks, Recreation & Culture Commission**
From: **Director of Parks, Recreation & Culture**
Subject: **Pacific Ukrainian Arts Festival Request**
Date: **April 5, 2017**



www.recreation.oakbay.ca

PURPOSE

The Pacific Ukrainian Arts Festival has requested the use of Willows Park to host their 2017 event. As this is a new event for a park in Oak Bay, Commission approval is being sought.

BACKGROUND

Attached is the request from the Pacific Ukrainian Arts Festival to host their 2017 event at Willows Park on Saturday, July 8, 2017 from 2:00pm to 4:00pm.

The festival would involve Ukrainian dancing, music and singing with an expected attendance of 100-150, including performers. There are no admission fees or sales associated with the event.

ANALYSIS

The requested date is during the busy season at Willows Park, but would not impact use of the beach. Also, the event is for a short duration and given the numbers anticipated, it would not monopolize the green space.

The stage and sound equipment will be installed and run by the same contractor that we use for the summer concert series in Willows Park, therefore staff are comfortable that the set-up will be safe.

RECOMMENDATION

THAT the Parks, Recreation & Culture Commission approves the use of Willows Park for the Pacific Ukrainian Arts Festival 2017 on Saturday, July 8, 2017 from 2:00 to 4:00pm.

A handwritten signature in blue ink, appearing to read "Ray Herman", is written over a large, loopy blue oval.

Ray Herman
Director of Parks, Recreation & Culture

To: **Parks, Recreation & Culture Commission**
From: **Director of Parks, Recreation & Culture**
Subject: **Urban Forest Strategy**
Date: **April 5, 2017**



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PURPOSE

The District is now in receipt of the final report of the Urban Forest Management Strategy from Diamond Head Consulting. This report needs to be reviewed by the Commission and then, if acceptable, forwarded to Council. The report was circulated to Commission members previously under separate cover.

BACKGROUND

The creation of an Urban Forest Management Strategy was a directive from Council to the Commission in 2013. A Request for Proposal process was undertaken with Diamond Head Consulting being awarded the project work. A thorough consultation process included interviews with staff from several departments, stakeholder meetings, three public meetings, a booth at the Oak Bay Market, a public survey and presentations to the Commission and Council. After significant levels of feedback from many sources, the final copy of the report has now been produced.

ANALYSIS

The final report has incorporated the majority of feedback received and is representative of the views of those who participated in the process. The Strategy will be an important document in providing guidance to Oak Bay in its efforts to protect, and enhance, the urban forest over the next fifteen years.

Assuming the report is acceptable to the Commission, it would then be appropriate to forward the document to Council along with a recommendation to endorse the report, along with its recommendations. This will then allow staff to begin work on implementing the recommendations.

RECOMMENDATION

THAT the Parks, Recreation & Culture Commission recommend to Council to endorse the Urban Forest Management Strategy, as provided by Diamond Head Consulting and dated March 24, 2017.

Ray Herman
Director of Parks, Recreation & Culture

To: **Parks, Recreation & Culture Commission**
From: **Director of Parks, Recreation & Culture**
Subject: **Wall of Fame Location**
Date: **April 5, 2017**



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PURPOSE

The Wall of Fame Sub-Committee recently met to discuss the location of the Wall of Fame, and possible options to create a higher profile for the display. The preferred option is being brought to the Commission for discussion and, if agreed, for direction to staff to determine cost implications.

BACKGROUND

The Wall of Fame Community Recognition initiative was established to honour individuals who have been instrumental in the development of Oak Bay's parks, facilities and programs and who have exercised extraordinary commitment to Oak Bay or performed voluntary services deemed of great importance to the community. Inductees are honoured with a plaque on display in the Small Lounge, upstairs in the Oak Bay Recreation Centre. There has been recent discussion around the location, with a preference for a higher profile in an area where more people would see and enjoy the display.

At their meeting of March 23, 2017 the Wall of Fame Sub-Committee toured the Oak Bay Recreation Centre to determine possible options for re-location of the display.

ANALYSIS

The Sub-Committee originally identified two options: 1) To the left of the main entrance where the Donor Recognition Tree is currently displayed, and 2) On the large wall across from the entrance to the Pool change rooms, where the Oak Bay map is currently displayed. After some discussion of pros and cons of each location, the Sub-Committee agreed on option 2 above.

FINANCIAL IMPACT

The costs are unknown at this time. Should the Commission agree that a re-location should be pursued, it would be appropriate to direct staff to bring cost information back to the Commission.

RECOMMENDATION

THAT staff be directed to bring cost estimate information regarding the re-location of the Wall of Fame to the main lobby of the Oak Bay Recreation Centre to a future meeting of the Parks, Recreation & Culture Commission.

A handwritten signature in blue ink, appearing to read "Ray Herman", with a large circular flourish at the beginning.

Ray Herman
Director of Parks, Recreation & Culture

To: **Parks, Recreation & Culture Commission**
From: **Director of Parks, Recreation & Culture**
Subject: **Playground Inventory**
Date: **April 5, 2017**



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PURPOSE

At the meeting of February 1, 2017, the Parks, Recreation & Culture Commission directed staff to provide an inventory of municipal playgrounds to the April Commission meeting. The requested information is attached.

BACKGROUND

There are two documents attached. The first is a listing of the ten parks with playground equipment, including information on site amenities, playground equipment, priority for replacement and some very basic replacement cost information. The second document is a park amenity grid for all parks in Oak Bay.

This is provided for the Commission's information. There are no recommendations included in this report.

A handwritten signature in blue ink, appearing to read "Ray Herman", is written over a large, loopy blue oval.

Ray Herman
Director of Parks, Recreation & Culture

To: **Parks, Recreation & Culture Commission**
From: **Manager of Recreation and Culture**
Subject: **Purchase of Public Art**
Date: **Wednesday, April 5, 2017**



www.recreation.oakbay.ca

PURPOSE

To seek Commission endorsement to purchase the Sleeping Giants art work as requested by the Arts Laureate and the Public Art Committee.

BACKGROUND

The 2016 ArtsAlive program involved 17 temporary art installations throughout Oak Bay. The public was given the opportunity to vote for their favorite art work. After reviewing the results, the Public Art Committee has requested, through the Arts Laureate, that Council purchase the art work known as the "Sleeping Giants" which received the most votes. Attached is the Arts Laureate's letter of request.

ANALYSIS

The Sleeping Giants are currently installed on the front lawn of the Municipal Hall. Both the Public Works and the Parks Managers have indicated the art work is currently installed safely and can remain at its current location with no additional funding. It is also possible to move the art work at a later date should the Public Art Committee and Council so desire.

The selection of the art was first done through the Public Art Selection Committee who chose it for the 2016 ArtsAlive program. The public then had their input making it a popular community choice.

FINANCIAL IMPACT

The cost of the Sleeping Giants is \$15,500 plus \$775 GST and \$1,085 PST for a total of \$17,360. The funding would come from the Public Art Fund which currently has a balance of \$20,000.

RECOMMENDATION

1. That the Parks, Recreation and Culture Commission recommend to Council the purchase of the Sleeping Giants art work, at a cost of \$15,500 plus \$775 GST and \$1,085 PST, with funding to come from the Pubic Art fund.

A handwritten signature in black ink, appearing to read "Janet Barclay".

Janet Barclay
Manager of Recreation and Culture

Programs

Culture

- The inaugural Acorn Arts Award ceremony took place on Thursday, March 9th at the Municipal Hall, in celebration of the honoree, Oak Bay artist Dr. Patricia Martin Bates. The event was well attended, and received news coverage on the front page of the Times-Colonist newspaper, as well as an article in the Oak Bay News.
- The Public Art Committee has selected the sculptures for the 2017 ArtsAlive public art in Oak Bay, which will be installed in May and officially unveiled in early June.
- A new exhibition by the Oak Bay Community Artists Society is hanging in the hallway at the Neighbourhood Learning Centre and will be on display until mid-April.

Aquatics

- In the first half of March, over 800 swimmers finished their Winter 2017 Red Cross swim lessons.
- Due to the high demand for child and youth programming over Spring Break, the pool schedule was changed to include an advanced aquatics and swim lesson only time, from 9:00am-10:30am, Monday to Friday.
- Between March 18th and March 31st, the following camps, advanced courses and lessons took place in the pool:
 - Junior Lifeguard Camp had 29 participants who were taught, and practiced, water rescues and first aid procedures, as well as helping the Recreation Oak Bay lifeguards run the 2-5pm Spring Break Kids' Fun Swims.
 - Fun Unlimited Camp ran near full capacity each week with 55 campers participating in the Monday to Friday swim lessons offered in this camp.
 - Monday to Friday Spring Break swim lessons were full with 37 children participating in Simple Set Private/Semi-Private Swim lessons, along with a dozen Perfect Fit Private lessons swimmers.
 - The Advanced Aquatic courses doubled in registration compared to March 2016. Sixty youth, aged 13 years and older, participated in the following Aquatic leadership courses in the last 2 weeks of March.
 - Red Cross Water Safety Instructor- Step 1
 - Red Cross Water Safety Instructor- Step 2
 - Red Cross Water Safety Instructor- Recertification
 - Lifesaving Society Bronze Medallion & Bronze Cross Combination course
 - National Lifeguard Recertification

Community Recreation

- The After School Care program registration for Fall 2017 opened in February. The program at Henderson Centre is full and it is anticipated that the Neighbourhood Learning Centre program will also be at capacity.
- The value added lessons in the After School Care program continue to be popular with 20 children registered in skating lessons and 32 registered in swimming lessons. The After School Care program has also incorporated fitness and dance lessons on Fridays so all the children can participate in physical activities.
- The daycare children celebrated St. Patrick's Day this month and went on a special out trip to Butterfly World.
- Spring Break camps were a huge success with over 450 children participating in a variety of fun adventures over the two weeks. Children had a wide range of themes to choose from and enjoyed many activities and out trips in the local area. Camps took place at Henderson Centre, Windsor Pavilion and the Neighborhood Learning Centre.

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- The new bouncy castle for Kindergym and birthday parties arrived mid-March at Henderson Centre. The castle replaces the well-used older model. The children were very excited to try out the new castle.
- Evening badminton drop-in sessions have become busy again. This month the sessions have repeatedly sold out for both the Social and Advanced sessions. The rent-a-court sessions are also popular with many families coming to play during the weekend.
- The golf course re-opened on Saturday, March 11th. A special \$3 March rate has been a big success attracting many players, particularly over the school break.

Fitness

- Spring Break Youth Fitness Orientation course had 9 participants registered. This 10 hour program is designed to teach youth how to correctly and safely use the fitness studio. Each session includes some theory as well as practical activities.
- North American Occupational Health and Safety week is May 7th - 13th. The Health & Safety Committee has organized two back care workshops to be offered to Municipal staff to promote staff wellness with the focus of preventing back injuries at work.

Monterey Centre

- Twenty Monterey members enjoyed a day trip to Chemainus on Saturday, March 4th for a delicious brunch buffet and a live theatre performance of the play "Pride and Prejudice".
- Monterey hosted a St. Patrick's social event on March 14th with 152 members and guests enjoying the delicious Irish dinner, Irish beer, the Irish dancers and the talented Celtic Band "Knackers Yard".
- Twelve Members attended a free nutrition talk on March 16th "Take the Fight out of Food" by Jodi Holland, Registered Dietician.
- The Monterey Recreation Activity Association held their Annual General Meeting on March 13th and a new Board of Directors was voted in.
- One hundred and two Members took part in the volunteer Income Tax Program this March.
- Popular courses this winter include: Strength and Balance 50+, Yin Yoga, Beginner Hatha Yoga 50+, Zumba Gold 50+, Aging Backwards, Bridge, Drawing 101, Painting, and Italian for Travelers.

Arena / Teens / Indoor Sports Field

- The Novice Hockey half-day camp held March 20th–24th had over 45 participants aged 5-14 years. There were children brand new to hockey benefiting from Recreation Oak Bay's free equipment lend out program. Two boys visiting from Korea participated in the camp and were very appreciative for the opportunity to play hockey in Canada during their short visit.
- Extra public Everyone Welcome skating sessions were offered six times over the two weeks of Spring Break. All sessions were enjoyed by many children looking for activities while out of school.
- The Youth Center in the Neighbourhood Learning Centre continues to offer free monthly special events. March was Movie and Board Game Night, including pizza and baking cookies with 12 Youth in attendance.
- The Red Cross Babysitting Course was offered four times during Spring Break with 20 participants.
- Soccertron ran two weeks of Spring Break soccer camps in the Indoor Sports Field. Programs were offered for children ages 3 to 12 years old. Over 45 children participated during the two weeks of camps.

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Tennis

- Spring Break Tennis Camp registrations are up compared to the last two years.
- Tennis BC Spring Break Junior Tournament was held on March 24th -26th with 93 players registered, which is a 43% increase in participation from 2016. One hundred and thirty-eight matches were scheduled over 3 days, making this the largest junior tournament to date at Oak Bay.
- All coaches helping with the tournament have been certified as Tennis Canada umpires.
- Power washing of the outdoor courts will be completed prior to May 1st, which is opening day for the outdoor courts.
- Block booking for pickle ball courts at Carnarvon will be held April 7th.
- Block Booking for tennis courts at Henderson will be held April 8th.

SportsView

- This month the SportsView Lounge hosted meetings for Bays United, Oak Bay Softball League coaches, Oak Bay Tea Party, Triple Shot Cycling and Victoria Ultimate Frisbee Players Society AGM.
- Private functions included the Victoria Cycling Club Cocktail Party, Liquor Control Board Wine Tasting, and Engineers Luncheon, as well as a number of wind-up pizza parties for hockey, soccer and swim clubs.
- Music Nights continue to do well with 5 events this month and good attendance

Upcoming Events

- Saturday, April 14th - **Easter Kindergym Surprise**, Henderson Recreation Centre, 11am to 12pm.
- Thursday, April 13th - **Easter Luncheon**, Monterey Centre, 12:30pm.
- Thursday, April 20th - **New Members Meet and Greet**, Monterey Centre, 1:30pm.
- Friday, April 14th - **Good Friday Everyone Welcome Skate**, Oak Bay Recreation, 1:30-3pm.
- Sunday, April 16th - **Easter Sunday Everyone Welcome Skate**, Oak Bay Recreation, 3-4:30pm.
- Monday, April 17th - **Easter Monday Everyone Welcome Skate**, Oak Bay Recreation, 1:30-3pm.
- Saturday, April 22nd - Sunday, April 23rd - **The Oak Bay Artists' Spring Studio Tour**, in various locations throughout Oak Bay (including the Neighbourhood Learning Centre), from 12- 4pm.
- Saturday, April 29th - **Junior Rogers Rookie Tournament**, Oak Bay Recreation Centre tennis bubble, 3pm to 7pm.
- Wednesday, May 3rd - **Volunteer Appreciation Party**, Monterey Centre, 5:30pm.

Maintenance

- Attempts to stop the water leaking into the 3 court bubble continue. A solution had been found but the cold weather and snow in January and February broke down the material that was used to stop the water. An alternate Belzona product is being tested that will hopefully be a permanent solution.
- Cleaning and painting of the compressor and filter rooms is underway.
- Staff continue to work on day to day building and equipment repairs in all the areas of the Recreation Centre.

Parks

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- All invasive plant material behind the putting green at the Henderson Center has been removed and a new Rhododendron garden has been planted. A split rail fence will be installed between the new garden and the chip trail. A new irrigation zone has been added to this area that now gives the opportunity to expand the putting green.
- Two new irrigation zones have been installed along the Goldsmith Street side of the Oak Bay Recreation Center. This will eliminate the need to hand water these areas.
- A new water service has been installed along the Bee Street side of the OBRC. This will give parks staff the opportunity to irrigate the Spruce trees above the rock wall and add some additional plantings. This area was previously watered by hand.
- One of the baseball bleachers at Carnarvon Park had significant decay in the support structure which has now been repaired. Three baseball bleachers at Henderson Park are being modified to accommodate side and back safety rails which will bring the bleachers to meet the required code.

Tree Report

For the Month of March

Our ten week tree planting season has come to a close and we are back to regular staff levels. There are still a number of trees to go in the ground in the next few weeks including some Garry oaks and some trees waiting for landscaping at construction sites. The arborists are resuming block pruning in the south where each tree on the block has been evaluated for work and is then completed by the crew. The crew accompanied another house move from King George Terrace this month and will start pruning for another house move scheduled for early April from Hampshire road.

Public Property

A total of 2 trees were removed from public property. None were protected species.

Private Property

Twenty six permits were issued under the Tree Protection Bylaw since the last report. Thirteen removal permits were requested for the removal of trees protected under the Tree Protection Bylaw. Removal Permits were issued for 10 bylaw protected trees two undersized trees and one boulevard tree for construction. These permits were issued because the trees were dead, diseased, dying or structurally unsound or removed for construction. Three of the removals were Garry oaks, two were Arbutus and three permits were issued for construction this month. Sixteen permits were issued for pruning protected trees.

Security Deposit and Enforcement

Three security deposits were received for a total of \$2500 and one was refunded for \$500. The bylaw requires security deposits to ensure care of required replacement trees. Deposits are held by the Municipality for 3 years pending satisfactory planting and care or required replacement trees. Forfeited deposits go to the Parks tree purchase account.

Work Orders

This month we received 53 calls for service and completed 64.

PARK EVENTS - 2017

3/28/2017

APRIL				
Windsor Park	Ball Diamond	April 1, 2017	Sat	Atherton birthday party 1:30-3:30pm
Kiwanis Playground	greenspace	April 9, 2017	Sun	Oakcrest Preschool Hop-A-Thon & golf trail walk (10-1pm / 50ppl)
Municipal Hall	greenspace	April 15th	Sat	Easter Event - Oak Bay Business Improvement Assoc.
Kiwanis Playground	Greenspace and Picnic area	April 15th	Sat	Reese Bday Party 12-4pm 20 people
Willows Park	greenspace and beach	April 21, 2017	Fri	Monterey Middleschool earth day 10am-2pm
Cattle Point/Uplands Park		April 22, 2017	Sat	GOERT Earth Day
MAY				
Windsor	Currie Rd (Transit to St Louis)	May 13, 2017	Sat	Grad Block Party Currie Rd closed from transit to St Louis, some buses parked along Windsor Rd (Cricket aware)
Anderson Hill		May 13, 2017	Sat	Vukobrat Wedding 1pm
Willows Park	Parking Lot	May 18, 2017	Thur	OB Police Scooter Rodeo 10am-2pm (pending approval)
Windsor Park	Rugby	May 22-26	Mon-Fri	HSBC Women's Sevens Tourny 10am-6pm
Windsor Park	Rugby Field & streets	May 28th, 2017	Sun	Kool Half Marathon (Approved)
Willows Beach	Greenspace & road	May 28th, 2017	Sun	MS Walk 10am-5pm (Approved)
Windsor Park	Rugby Field	May 28th, 2017	Sun	Oak Bay Half Marathon 5am-1pm (approved)
Willows Beach	Greenspace	May 30th, 2017	Tue	5th Garry Oak Scouts Year End Picnic 5pm-9pm
JUNE				
Willows Park	Greenspace/beach	June 2-4, 2017	weeknd	Oak Bay Tea Party
Carnarvon	Water Park	June 16th	Fri	Doncaster School - 10:45-2:30pm
Willows Park	Greenspace/beach	June 18, 2017	Sun	MEC Paddlefest
Willows Park	Beach Space	June 21, 2017	Wed	Victoria School for Ideal Education Sports Day 10am-2pm
Willows Park	Greenspace	June 22, 2017	Thu	Oak Bay Rec Summer Concert
Willows Park	Greenspace & South beach	June 23, 2017	Fri	Rogers Elementary beach day 10am-2pm
Willows Park	Greenspace	June 24th, 2017	Sat	OB Fire Dept. Fundraiser "Sausage Fest" 8am-11pm (Approved)
Willows Beach	North Beach	June 25th, 2017	Sun	Royal BC Museum Seine Net Event 9:30-11:30am (approved)
Willows Beach	Greenspace	June 27th, 2017	Tues.	Gordon Head School Gr. 6 Beach Day 10am-2pm (100 students)
Willows Park	Greenspace & South beach	June 28, 2017	Tues.	Cloverdale School beach day 10am-2pm
Willows Park	Greenspace	June 30, 2017	Fri	Oak Bay Rec Summer Concert
JULY				
Willows Park	Greenspace	July 6, 2017	Thu	Oak Bay Rec Summer Concert
Cattle Point	Cattle Point	July 8, 2017	Sat	Endert Wedding 12pm - 4pm
Willows Park	Greenspace	July 9, 2017	Sun	Island String Players Society Concert 6-9pm (PENDING APPROVA
Willows Park	Greenspace	July 15, 2017	Sat	Avocette Staff BBQ 10:30am-2:30pm
Willows Park	Greenspace	July 20, 2017	Thu	Oak Bay Rec Summer Concert
Windsor Park	Field hockey/ practice area/soccer	July 29, 2017	Sat	Jaguar Car Show 7am - 5pm
AUGUST				
Willows Park	Greenspace	August 3, 2017	Thu	Oak Bay Rec Summer Concert
Queens Park	Greenspace	August 5, 2017	Sat.	Fraser-McMicken Wedding 1:30-5:30pm (80 people)
Willows Park	Greenspace	August 6, 2017	Sun	Island String Players Society Concert 6-9pm (PENDING APPROVA
Willows Beach	Greenspace	August 11, 2017	Fri.	Casper Pre-Wedding BBQ 12pm - 4pm
Willows Beach	Greenspace	August 12, 2017	Sat.	Arts Culture Week Kick-Off (Tentative) / Summer Concert
Uplands Park	Cattle Point	August 12, 2017	Sat	Mynhardt Wedding - 2-3pm 50ppl Max (Rocky Area)
Willows Park	Greenspace	August 17, 2017	Thu	Oak Bay Rec Summer Concert
Willows Beach	Greenspace	August 19, 2017	Sat	Our Place Society Staff & Volunteer BBQ 12-4pm
Willows Park	Greenspace	August 24, 2017	Thu	Oak Bay Rec Summer Concert
Willows Park	North Beach	August 26, 2017	Sat	Klopp Wedding 1-5pm 65 people
SEPTEMBER				
Willows Park	Greenspace and beach	September 9, 2017	Sat	Paddle for Health approved
Programs on Fields				
Windsor Rugby	Willows			Bowker Creek
British Soccer	Free Park Yoga July 4-Aug 29			Free Yoga
July 10-14, July 17-21				July 5-Aug 30 Wednesday 5:30-7pm
July 31-Aug 4, Aug 14-18				July 6-Aug 31 Thursday 9:15-10:45am

2017 Field Closures

All Fields	December 12th, 2016-January 13th, 2017		
Carnarvon/Fireman's Park	March 6th, 2017 - March 24th, 2017		
Henderson Park	March 6th, 2017 - March 31st, 2017		
Windsor East Park	March 20th, 2017 - March 31st, 2017		
Lafayette Park	June 5th, 2017 - June 23rd, 2017		
Windsor Rugby	June 5th, 2017 - June 23rd, 2017		
All Fields	August 21st, 2017 - September 1st, 2017		