

**Statement of Expenditures as at September 30, 2015
(75.00%)**

Administration Benefits	85.97%	Budget amount was set before new 2015 rates were applied.
Legal Fees	87.02%	This account was used to cover the costs of the HR consultant's fees for the harassment complaint
Overtime	49.06%	Members using leave from banked overtime causes numbers to remain low as Finance Department credits this account with the dollar value attributed to the banked time taken either as time off or as pay. There has been an increase in the number of members who choose to bank time than take it in pay.
EI CPP	99.56% 99.51%	These will be high due to the payout of the retroactive pay. Will level off towards the end of the year.
Uniform Cleaning Allowance	95.24%	Drycleaning allowance is paid in full to the Police Association at the beginning of the year and administered by the Association. Will be reduced as recoveries for the seconded units are applied throughout the year.
WCB Assessments	103.99%	WCB assessments are also front-end loaded, like CPP & EI. New rate for 2015 is 31% of both Operational & Administrative salaries.
Clothing & Uniforms	22.84%	Small amount of uniform kit & clothing purchased so far this year. A few orders to be placed before year end.
Repairs & Supplies	44.24%	Several items within this account are budgeted in the event we need them, but are not always required.
Replacement-Small Equipment	31.74%	None of the \$2,000 contingency in this account has yet been required.
Training	19.78%	A few courses scheduled early in the year have been cancelled by the JIBC. Further training will take place in the latter part of the year.
Building Expenses	54.35%	Although the electricity account has exceeded budget amounts (128.39%), the bottom line in this account is below budget targets.
Repairs & Insurance – car #72	180.34%	Wages & benefits for the conversion of new car #72 cause this figure to currently run high. Only \$2,000 was carried forward to 2015 from excess 2014 budget for conversion costs.
Repairs & Insurance-car #74	30.71%	Original budget figure of \$19,000 for this account was to cover conversion fees for the new vehicle. Decision has been made to replace one of the other vehicles in the fleet, journal entry pending to transfer the funds.
Community Program	47.44%	Two members and two reserves will be attending the BC Crime Prevention Symposium in late September. Volunteer recognition dinner will be held in October.
MYST Total	346.53%	Still waiting on recovery costs from a few police agencies. Conferences are over budget due to unplanned courses & conferences.

DISTRICT OF OAK BAY
GL Department Report



GL5330

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Date : *Sept 30/15* Time : 11:01 am

Year : 2015
 Period : 9

Budget : BUDGET VALUES

Account No.	Description	Year To Date	Committed	Budget	Variance	% Used
POLICE DEPARTMENT						
EXPENSES						
POLICE						
21100 POLICE BOARD						
10-2-21100-5900	SUNDRY-POLICE BOARD	5,719.18	0.00	12,000.00	6,280.82	47.66
	21100 POLICE BOARD	5,719.18	0.00	12,000.00	6,280.82	47.66
21200 ADMINISTRATION						
10-2-21200-1101	SALARIES FULL TIME-POL ADM	334,131.11	0.00	446,030.00	111,898.89	74.91
10-2-21200-1201	BENEFITS FULL TIME-POL ADM	25,094.75	0.00	29,190.00	4,095.25	85.97
10-2-21200-2001	LEGAL FEES-POL ADMIN	8,702.29	0.00	10,000.00	1,297.71	87.02
10-2-21200-2003	CONSULTING - POLICE ADMIN.	0.00	0.00	12,500.00	12,500.00	
10-2-21200-2100	CAR ALLOW'CE/TRAVEL-POL A	35.76	0.00	400.00	364.24	8.94
10-2-21200-2101	CONFERENCES/MEETINGS-PO	10,683.95	0.00	22,990.00	12,306.05	46.47
10-2-21200-3300	OFFICE SUPPLIES-POL ADMIN	7,257.32	0.33	10,700.00	3,442.35	67.83
10-2-21200-5900	SUNDRY-POL ADMIN	2,853.20	0.37	9,251.00	6,397.43	30.85
10-2-21200-9999	RECOVERIES-POL ADMIN	-13,857.01	0.00	-20,000.00	-6,142.99	69.29
	21200 ADMINISTRATION	374,901.37	0.70	521,061.00	146,158.93	71.95
21300 PROTECTIVE SERVICES						
10-2-21300-1101	SALARIES FULL TIME-PROTEC	1,865,974.57	0.00	2,585,645.00	719,670.43	72.17
10-2-21300-1103	OVERTIME-PROTECTIVE	48,954.52	0.20	99,776.00	50,821.28	49.06
10-2-21300-1106	OVERTIME - STAT HOLIDAYS - I	27,901.97	0.00	67,724.00	39,822.03	41.20
10-2-21300-1107	OVERTIME - RECOVERABLE - F	-614.82	0.00	0.00	614.82	
10-2-21300-1201	BENEFITS FULL TIME-PROTEC	-6,185.89	0.00	0.00	6,185.89	
10-2-21300-1906	E.I.-PROECTIVE	30,366.75	0.00	30,500.00	133.25	99.56
10-2-21300-1907	C.P.P.-PROTECTIVE	62,195.41	0.00	62,500.00	304.59	99.51
10-2-21300-1908	SUPERANNUATION-PROTECTI'	375,518.84	0.00	486,500.00	110,981.16	77.19
10-2-21300-1909	GROUP INSURANCE-PROTECT	3,337.60	0.00	5,000.00	1,662.40	66.75
10-2-21300-1931	DENTAL POLICE-PROTECTIVE	28,453.89	0.00	40,500.00	12,046.11	70.26
10-2-21300-1934	UNIFORM CLEAN ALLCE-PROT	8,647.46	0.00	9,080.00	432.54	95.24
10-2-21300-1935	W.C.B. ASSESSMENTS-PROTEI	39,517.34	0.00	38,000.00	-1,517.34	103.99
10-2-21300-1936	W.C.B. REIMBURSEMENTS-PR	-292.91	0.00	0.00	292.91	
10-2-21300-1939	POLICE EHB -PROTECTIVE	23,778.75	0.00	34,100.00	10,321.25	69.73
10-2-21300-3500	RADIO-PROTECTIVE	20,958.48	1.00	46,500.00	25,540.52	45.07
10-2-21300-3700	CLOTHING, UNIFORMS ETC.-PF	8,401.13	0.70	36,790.00	28,388.17	22.84
10-2-21300-3800	TELEPHONE-PROTECTIVE	20,262.55	4.00	28,960.00	8,693.45	69.98
10-2-21300-4200	REPAIRS & SUPPLIES-PROTEC	16,179.90	34.21	36,650.00	20,435.89	44.24
10-2-21300-4500	COMPUTER-PROTECTIVE	28,003.51	0.50	39,013.00	11,008.99	71.78
10-2-21300-4602	REPL SMALL EQUIPMENT - PR	936.25	0.00	2,950.00	2,013.75	31.74
10-2-21300-5901	CONTRACT - SAANICH GEN. SE	142,991.01	1.00	190,655.00	47,662.99	75.00
10-2-21300-5907	SUNDRY CONTRACTS-PROTEC	103,742.28	0.50	145,250.00	41,507.22	71.42
10-2-21300-6001	RESERVE FOR RETIREMENT-P	13,000.00	0.00	13,000.00	0.00	100.00
10-2-21300-6650	IT SERVICES-PROTECTIVE	3,611.25	0.50	4,825.00	1,213.25	74.85
10-2-21300-8800	CAPITAL REPLACEMENT-PROT	20,000.00	0.00	20,000.00	0.00	100.00
10-2-21300-8815	OLD MAJOR CRIMES RESERVE	20,000.00	0.00	20,000.00	0.00	100.00
10-2-21300-9999	RECOVERIES	-111,381.65	0.00	-202,848.00	-91,466.35	54.91
	21300 PROTECTIVE SERVICES	2,794,258.19	42.61	3,841,070.00	1,046,769.20	72.75
21500 TRAINING						
10-2-21500-5904	TRAINING EXPENSES	5,022.94	0.20	25,400.00	20,376.86	19.78

DISTRICT OF OAK BAY
GL Department Report



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Year : 2015
 Period : 9

Budget : BUDGET VALUES

Account No.	Description	Year To Date	Committed	Budget	Variance	% Used
POLICE DEPARTMENT						
21500 TRAINING		5,022.94	0.20	25,400.00	20,376.86	19.78
21600 BLDG EXPENSES						
10-2-21600-1102	WAGES HRLY FULL TIME-BLDG	274.34	0.00	2,233.00	1,958.66	12.29
10-2-21600-1202	BENEFITS HRLY FULL TIME-BLI	150.89	0.00	1,228.00	1,077.11	12.29
10-2-21600-3900	ELECTRICITY-BLDG EXP	8,216.82	0.10	6,400.00	-1,816.92	128.39
10-2-21600-4000	WATER-BLDG EXP	835.75	0.00	1,297.00	461.25	64.44
10-2-21600-4100	NATURAL GAS-BLDG EXP	393.02	0.33	1,578.00	1,184.65	24.93
10-2-21600-4200	REPAIRS & SUPPLIES-BLDG E)	4,424.69	1.50	14,000.00	9,573.81	31.62
10-2-21600-5600	CUSTODIAL SUPPLIES-BLDG E	2,729.96	2.00	5,000.00	2,268.04	54.64
10-2-21600-5601	JANITOR SERVICES-BLDG EXP	8,752.38	0.50	15,698.00	6,945.12	55.76
21600 BLDG EXPENSES		25,777.85	4.43	47,434.00	21,651.72	54.35
21730 SUNDRY AUTO EXPENSES						
10-2-21730-4200	REPAIRS & SUPPLIES-SUNDRY	1,572.23	0.09	0.00	-1,572.32	
10-2-21730-4201	GAS & OIL FOR EQUIP'T-SUNDI	0.00	0.00	150.00	150.00	
10-2-21730-4202	EQUIPT PARTS SUPPLIES-SUN	0.00	0.00	2,700.00	2,700.00	
10-2-21730-4700	INSURANCE	-64.00	0.00	0.00	64.00	
21730 SUNDRY AUTO EXPENSES		1,508.23	0.09	2,850.00	1,341.68	52.92
21731 AUTO EQUIPMENT # 71						
10-2-21731-1102	WAGES HRLY FULL TIME-AUTC	725.04	0.00	0.00	-725.04	
10-2-21731-1202	BENEFITS HRLY FULL TIME-AU	398.77	0.00	0.00	-398.77	
10-2-21731-4200	REPAIRS & SUPPLIES-AUTO E)	2,362.16	0.09	0.00	-2,362.25	
10-2-21731-4201	GAS & OIL FOR EQUIP'T-AUTO	3,284.04	0.00	8,125.00	4,840.96	40.42
10-2-21731-4202	EQUIPT PARTS SUPPLIES-AUT	0.00	0.00	4,501.00	4,501.00	
10-2-21731-4700	INSURANCE-AUTO EQUIP 71	1,232.00	0.00	0.00	-1,232.00	
21731 AUTO EQUIPMENT # 71		8,002.01	0.09	12,626.00	4,623.90	63.38
21732 AUTO EQUIPMENT # 72						
10-2-21732-1102	WAGES HRLY FULL TIME-AUTC	5,838.22	0.00	0.00	-5,838.22	
10-2-21732-1202	BENEFITS HRLY FULL TIME-AU	3,211.02	0.00	0.00	-3,211.02	
10-2-21732-4200	REPAIRS & SUPPLIES-AUTO E)	3,285.32	450.09	0.00	-3,735.41	
10-2-21732-4201	GAS & OIL FOR EQUIP'T-AUTO	3,451.29	0.00	4,375.00	923.71	78.89
10-2-21732-4202	EQUIP'T PARTS SUPPLIES-AUT	0.00	0.00	5,533.00	5,533.00	
10-2-21732-4700	INSURANCE-AUTO EQUIP 72	1,632.00	0.00	0.00	-1,632.00	
21732 AUTO EQUIPMENT # 72		17,417.85	450.09	9,908.00	-7,959.94	180.34
21733 AUTO EQUIPMENT # 73						
10-2-21733-1102	WAGES HRLY FULL TIME-AUTC	319.86	0.00	0.00	-319.86	
10-2-21733-1202	BENEFITS HRLY FULL TIME-AU	175.91	0.00	0.00	-175.91	
10-2-21733-4200	REPAIRS & SUPPLIES-AUTO E)	28.68	0.09	0.00	-28.77	
10-2-21733-4201	GAS & OIL FOR EQUIP'T-AUTO	367.66	0.00	1,250.00	882.34	29.41
10-2-21733-4202	EQUIP'T PARTS SUPPLIES-AUT	0.00	0.00	3,131.00	3,131.00	
10-2-21733-4700	INSURANCE-AUTO EQUIP 73	1,122.00	0.00	0.00	-1,122.00	
21733 AUTO EQUIPMENT # 73		2,014.11	0.09	4,381.00	2,366.80	45.98
21734 AUTO EQUIPMENT # 74						
10-2-21734-1102	WAGES HRLY FULL TIME-AUTC	869.90	0.00	0.00	-869.90	

DISTRICT OF OAK BAY
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Account No.	Description	Year To Date	Committed	Budget	Variance	% Used
POLICE DEPARTMENT						
10-2-21734-1202	BENEFITS HRLY FULL TIME-AU	478.42	0.00	0.00	-478.42	
10-2-21734-4200	REPAIRS & SUPPLIES-AUTO E	1,683.99	0.09	0.00	-1,684.08	
10-2-21734-4201	GAS & OIL FOR EQUIP'T-AUTO	4,052.28	0.00	8,125.00	4,072.72	49.87
10-2-21734-4202	EQUIP'T PARTS SUPPLIES-AUT	0.00	0.00	19,001.00	19,001.00	
10-2-21734-4700	INSURANCE-AUTO EQUIP 74	1,245.00	0.00	0.00	-1,245.00	
21734 AUTO EQUIPMENT # 74		8,329.59	0.09	27,126.00	18,796.32	30.71
21735 AUTO EQUIPMENT # 75						
10-2-21735-1102	WAGES HRLY FULL TIME-AUTC	802.04	0.00	0.00	-802.04	
10-2-21735-1202	BENEFITS HRLY FULL TIME-AU	441.12	0.00	0.00	-441.12	
10-2-21735-4200	REPAIRS & SUPPLIES-AUTO E	863.01	0.09	0.00	-863.10	
10-2-21735-4201	GAS & OIL FOR EQUIP'T-AUTO	3,175.55	0.00	8,125.00	4,949.45	39.08
10-2-21735-4202	EQUIP'T PARTS SUPPLIES	0.00	0.00	4,501.00	4,501.00	
10-2-21735-4700	INSURANCE-AUTO EQUIP 75	1,232.00	0.00	0.00	-1,232.00	
21735 AUTO EQUIPMENT # 75		6,513.72	0.09	12,626.00	6,112.19	51.59
21736 AUTO EXPENSE # 76						
10-2-21736-1102	WAGES HRLY FULL TIME-AUTC	576.66	0.00	0.00	-576.66	
10-2-21736-1202	BENEFITS HRLY FULL TIME-AU	317.16	0.00	0.00	-317.16	
10-2-21736-4200	REPAIRS & SUPPLIES-AUTO E)	280.71	0.09	0.00	-280.80	
10-2-21736-4201	GAS & OIL FOR EQUIPMT-AUTC	909.30	0.00	1,500.00	590.70	60.62
10-2-21736-4202	EQUIP'T PARTS SUPPLIES-AUT	0.00	0.00	2,479.00	2,479.00	
10-2-21736-4700	INSURANCE-AUTO EXP 76	1,065.00	0.00	0.00	-1,065.00	
21736 AUTO EXPENSE # 76		3,148.83	0.09	3,979.00	830.08	79.14
21739 AUTO EQUIPMENT # 79						
10-2-21739-1102	WAGES HRLY FULL TIME- AUTC	377.72	0.00	0.00	-377.72	
10-2-21739-1202	BENEFITS HRLY FULL TIM - AU	207.76	0.00	0.00	-207.76	
10-2-21739-4200	REPAIRS & SUPPLIES-AUTO E)	32.82	0.09	0.00	-32.91	
10-2-21739-4201	GAS & OIL FOR EQUIP'T-AUTO	317.26	0.00	1,250.00	932.74	25.38
10-2-21739-4202	EQUIP'T PARTS SUPPLIES-AUT	0.00	0.00	2,023.00	2,023.00	
10-2-21739-4700	INSURANCE-AUTO EXP 79	1,114.00	0.00	0.00	-1,114.00	
21739 AUTO EQUIPMENT # 79		2,049.56	0.09	3,273.00	1,223.35	62.62
21800 COMMUNITY PROGRAM						
10-2-21800-5900	SUNDRY-COMMUNITY PROGR/	10,012.43	0.00	21,104.00	11,091.57	47.44
21800 COMMUNITY PROGRAM		10,012.43	0.00	21,104.00	11,091.57	47.44
21850 MOBILE YOUTH SERVICES TEAM						
10-2-21850-1101	SALARIES FULL TIME - MYST	73,661.35	0.00	96,768.00	23,106.65	76.12
10-2-21850-1103	OVERTIME - MYST	0.00	0.00	1,000.00	1,000.00	
10-2-21850-1201	BENEFITS FULL TIME - MYST	17,513.02	0.00	24,740.00	7,226.98	70.79
10-2-21850-2101	CONFERENCES - MYST	1,780.30	0.00	1,500.00	-280.30	118.69
10-2-21850-3700	CLOTHING - MYST	1,070.04	0.00	1,070.00	-0.04	100.00
10-2-21850-3800	TELEPHONE - MYST	682.38	0.00	1,000.00	317.62	68.24
10-2-21850-4201	GAS & OIL FOR EQUIP'T - MYS	839.35	0.00	3,500.00	2,660.65	23.98
10-2-21850-4250	U CAN DO IT PROGRAM - MYS	173.66	0.00	0.00	-173.66	
10-2-21850-5900	SUNDRY - MYST	-816.77	0.00	350.00	1,166.77	
10-2-21850-8800	CAPITAL REPLACEMENT - MYS	0.00	0.00	5,000.00	5,000.00	
10-2-21850-9999	RECOVERIES - MYST	-121,049.00	0.00	-127,383.00	-6,334.00	95.03

DISTRICT OF COLUMBIA
GL Department Report



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Date : *Sept 30/15* Time : 11:01 am

Year : 2015
 Period : 9

Budget : BUDGET VALUES

Account No.	Description	Year To Date	Committed	Budget	Variance	% Used
POLICE DEPARTMENT						
	21850 MOBILE YOUTH SERVICES TE	-26,145.67	0.00	7,545.00	33,690.67	346.53
21900 OTHER EXPENSES						
10-2-21900-5706	DOMESTIC VIOLENCE UNIT	22,328.00	0.00	22,328.00	0.00	100.00
10-2-21900-5900	SUNDRY-OTHER EXPENSES	353.00	0.00	2,400.00	2,047.00	14.71
10-2-21900-5901	CROWD MANAGEMENT UNIT-C	0.00	0.00	3,183.00	3,183.00	
10-2-21900-5903	EMERGENCY RESPONSE TM-C	0.00	0.00	31,379.00	31,379.00	
10-2-21900-5914	MOBILE CRISIS RESPONSE TE	0.00	0.00	14,430.00	14,430.00	
10-2-21900-5919	UNDERCOVER POLICING UNIT	0.00	0.00	5,160.00	5,160.00	
	21900 OTHER EXPENSES	22,681.00	0.00	78,880.00	56,199.00	28.75
	POLICE DEPARTMENT	3,261,211.19	498.66	4,631,263.00	1,369,553.15	70.43

**OAK BAY POLICE DEPARTMENT
MONTHLY OVERTIME REPORT
Month of: September, 2015**

Overtime	Overtime worked	Year to Date	Previous Year to Date
Investigation	.5	76.5	78.5
Court	12	90	66
Sick Relief	70.5	670.25	674
WCB Relief	--	30	39.5
Shift Coverage	9	83	179.5
Special Duty	--	7	6
Training	--	56.5	45.5
Meetings *	22.5	113	128.5
Total	114.5	1,126.25	1,218
Hours Banked	44	421.25	443.75
OT Owing	1,016	1,016	710.75

OT Hours Paid	Current \$ Amt	Year to Date \$ Amount	Previous Year to Date \$ Amount
70.5	\$6,260.07	\$68,563.87	\$67,787.49



OAK BAY POLICE DEPARTMENT MEMORANDUM

DATE: 2015-10-13
TO: Oak Bay Police Board
FROM: Chief Constable Brinton
RE: Chief's Monthly Update - September

Celebration of the Queen's Reign

I attended the celebration held on the front lawn of the Oak Bay municipal hall. There were a number of residents present along with Lieutenant Gov. Judith Guichon, MLA Andrew Weaver, and Mayor Jensen.

Municipal Speed Zone Study Meeting

The contractor conducting a study on establishing appropriate speed zones in Oak Bay held a meeting with the municipal engineering dept. and the police to go over a draft of their report. This will be important to standardize the methodology for establishing speed zones and clarify what the current trends are within the jurisdiction.

Cops for Cancer

I attended a number of Cops for Cancer fundraising events as we approach the start of the ride.

Police Mountain Bike Training

I attended the police mountain bike course. This will allow me to take part in public events and join our members on patrols.

Budget Process

There were a number of budget meetings held this month based on our local budget and presentations to the Area Chiefs on the budgets for the integrated teams within the CRD.

Road to Mental Readiness

I attended a familiarization session with a member from our Police Association in the Lower Mainland. This is the new program to assist with mental health and stress factors internally within the police profession. A number of officers from other CRD police agencies were there and we will be working towards delivering this locally.

BCACP Violence Against Women in Relationships Committee

I have joined this subcommittee of the BCACP. We held our first teleconference to update all the members on the current status of the committee's work.

Andy BRINTON
Chief Constable

Quarterly Report – June 2015

Oak Bay Police Department

2013–2017 Strategic Plan

Strategic Direction #1 Reduce Crime and Enhance Public Safety: Elder Crime Prevention

Initiative	Action	Status
<p>1.1.1 Crime Prevention Presentations For Seniors</p>	<p>BCAA Elder Driving Initiative</p> <p>Reach out to ‘hidden’ seniors</p> <p>Scooter Safety Rodeo</p> <p>Participation in the World Elder Abuse Awareness Day</p> <p>Presentation to Seniors on personal Safety</p>	<p>The driving related initiative will not be implemented due to other pressures. It will be carried over to next year.</p> <p>We will begin posting a column in the Oak Bay Volunteer group’s monthly newsletter in November. In discussions with the local private care homes for a regular presentations.</p> <p>The scooter rodeo will be postponed until next spring due to other pressures and weather.</p> <p>We presented at the World Elder Abuse Awareness day. Two presentations given in one day to different audiences. Will likely occur again next year.</p> <p>Personal safety presentations are on a request basis. Presentations are being planned for 2016 at the Monterey Centre.</p>

<p>1.1.2 In Service Elder Abuse Awareness Training For Police Officers</p>	<p>Sessions to local police agencies on Elder Abuse awareness</p>	<p>All Oak Bay PD members have received the training.</p> <p>There are plans for the CLO member to present at the BC Crime Prevention Symposium in Nov. 2015.</p>
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Strategic Direction #1 Reduce Crime and Enhance Public Safety: Traffic Safety and Enforcement

Initiative	Action	Status
1.2.1 Speed Watch Program	<p>The Oak Bay Police Department Reserve Program to conduct Speed Watch sessions.</p> <p>Develop a community based Speed Watch Program</p> <p>The Community Liaison Officer to partner with the District of Oak Bay and facilitate 6 deployments of the fixed Speed Reader Board</p>	<p>The CLO has met with the engineering dept. to plan for the deployment of the speed reader board.</p> <p>Development of a community based program is underway through the Police Reserves.</p> <p>There have been deployments of the speed reader board based on traffic complaints in an effort to assess the actual traffic patterns.</p>

<p>1.2.2 Active Transportation to Schools</p>	<p>The School Liaison Officer to coordinate the department's involvement in a series of school bicycle events such as bike rodeos and bike trains.</p> <p>To promote School Cross Walk programs.</p> <p>To take part in the annual Oak Bay Bike Festival.</p>	<p>February 2015 we took part in an appreciation lunch for the students involved in the Willows School crossing guard program.</p> <p>Bike rodeos were held at Willows Elementary and Glenlyon Norfolk schools.</p> <p>The school cross walk programs are ongoing at all schools and the department supports them by way of presence in the school zones before and after school.</p> <p>Cross walk redesign in progress at Willows Musgrave/Dalhousie intersection. Continued monitoring of school zones in AM and PM.</p> <p>The Oak Bay Bike Festival will take place in the spring of 2016.</p>
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Strategic Direction #1 Reduce Crime and Enhance Public Safety: Youth Crime Prevention

Initiative	Action	Status
1.3.1 Delivery of WITS and LEADS programs to elementary students	To take steps to introduce these programs in the 2015/2016 school year.	<p>We are currently working with the Monterey Middle School to hold LEADS for the 2015/2016 school year.</p> <p>The WITS program was delivered to Willows Elementary School in April 2015.</p> <p>St. Michael's private school indicates they have their own programs. The SRO has asked to be included in their planned sessions.</p> <p>There have been two presentations to Glenlyon Norfolk kindergarten classes in early October.</p>
1.3.2 Delivery of PARTY (Prevent Alcohol and Risk Related Trauma In Youth) program to Grade 10 students	Deliver this program in the 2015/2016 school year	<p>February 2015 there were 8 drug awareness presentations made to the grade 9 students at Oak Bay High.</p> <p>A start up meet and greet has been done. Two presentations scheduled for the end of October/beginning of November.</p>

1.3.3 Participate In Greater Victoria Police Camp	Identify if there will be a Police Camp in the area in 2015.	There has been a decision at the Area Chiefs' level to close the police camp file at this time.
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Strategic Direction #1 Reduce Crime and Enhance Public Safety – Police Visibility

Initiative	Action	Status
1.4.1 Police Post and High Visibility Policing	For the 3rd quarter of 2015: Police Post: 54 hours Bike Patrols: 93.25 hours Foot Patrols: 218.25 hours Marine Patrols: 35.8 hours Static Traffic Enforcement: 120.5 hours	Ongoing
1.4.2 Mountain Bike Training	To seek out a Police Bike Training Course in 2015.	One member was trained in September 2015. We will seek out opportunities in 2016.

1.4.3 Police-Student Sporting Event	To identify a youth bases sporting event Oak Bay PD members can take part in.	Our intention is to hold an event during the 2015/2016 school year. The planning is currently underway.
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Strategic Direction #2 Integration – Leveraging Area Expertise and Sharing Resources

Initiative	Action	Status
2.1.0 Formalize partnership with Saanich Police in the Vancouver Island Integrated Major Crime Unit	The MOU has been signed and we are now a full partner in the Vancouver Island Integrated Major Crime Unit as of April 29, 2013.	Completed on 2013-04-29
2.2.0 Explore short term secondment opportunities	Seek out opportunities in 2015	To date we have had one member involved in a matter that cannot be discussed in this report.
2.3.0 Ensure all members have current Crisis Intervention and De Escalation training	<p>CID Training was provided to members by Sergeant Smith in January 2013.</p> <p>The 3 year update due for the end of 2015.</p>	Completed in January 2013.
2.4.0 Annual training by Integrated Mobile Crisis Unit	For 2015 we will explore if the Integrated Mobile Crisis Unit has any updated material to provide or look for another source of training in the area of mental health response.	<p>One member received training from IMCRT and is now one of three OBPD members qualified her to provide relief for IMCRT when they have a temporary vacancy.</p> <p>One member attended the Missing and Exploited Children conference.</p> <p>This initiative is completed for 2015.</p>

Strategic Direction #3 Community Engagement

Initiative	Action	Status
3.1.0 Building Replacement discussion	To continue the building replacement process through the District of Oak Bay Strategic Plan Priority on Infrastructure	Ongoing The District of Oak Bay will be conducting a municipal wide building assessment.
3.2.0 Publish column in local newspaper	The Community Liaison Officer to meet with the current editor of the Oak Bay News to discuss a format for submitting articles for publication. In service training sessions for all Sergeant and Acting Sergeants on Media interviews and releases	Working with the local paper on the goal of regular contributions from the department The in-service media training will be carried over to 2016 due to other pressures.
3.3.0 Publish overview page on municipal website to inform public of integrated policing involvement	A description of the Integrated Policing Units within the Capital Regional District is currently on the website. To update with the 2015 numbers.	Not completed yet. We did update the website with new Police Information Check procedures and are now posting the Strategic Plan Quarterly updates.
3.4.0 Publish guide on department website to inform the public about calling 911 and general dispatch	Civilian employee has developed the presentation and distributed it to the municipal Emergency Preparedness Co-coordinator. Added to our website in February 2014. This was presented at the 2013 Block Watch appreciation dinner. The municipal Emergency Preparedness Co-coordinator was present as well.	Completed February 2014

3.5.0 School Liaison Officer will meet with the school based Parent Advisory Committees	The School Liaison Officer will continue with the PAC meeting for the 2014/2015 school year.	There was one PAC meeting attended this quarter at the Monterey Middle School. Planning is underway for others.
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Strategic Direction #4 Developing Our Employees

Initiative	Action	Status
4.1.0 Develop formal recruitment process	The new recruitment policy has been approved, distributed to the membership, and added to our policy manual.	Completed Date: October 25, 2013
4.2.0 Develop Employee Assistance Program	<p>One member attended Peer Support Training on September 20-22, 2014.</p> <p>A second member is planned for the training in October 2014.</p> <p>Policy around the EAP was added to our policy manual on February 26, 2014. We now have two trained peer support officers.</p>	Completed Date: February 26, 2014.

<p>4.3.0 Develop integrated training opportunities with other agencies</p>	<p>To seek out training opportunities in 2015 and deliver training at Oak Bay Police Dept. musters.</p>	<p>March 2015 a series of Bank of Canada counterfeit presentations were made to the platoons.</p> <p>February 2015 the Restorative Justice Victoria presented to the platoons as the new service provider for OBPD.</p> <p>March 2015 The new Crimestoppers program representatives presented to the platoons.</p> <p>All Platoons participated in firearms and use of force qualification and training with SPD.</p> <p>Five members attended the CACP sponsored Leadership Conference in Vancouver.</p> <p>Two civilian staff completed the Exel Level 1 and Level 2 courses.</p> <p>One supervisor completed a media course</p> <p>Two members attended the Counter Terrorism Information Officer training at CFB Esquimalt.</p> <p>One civilian staff attended a Car Seat Symposium and is the OBPD SME on the topic.</p>
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<p>4.4.0 Develop in-house training sessions for Reserve Constables</p>	<p>The Support Services Sergeant to deliver training to the department's Reserve Constables and seek out training opportunities with the neighboring agencies.</p>	<p>There is one new Reserve Cst. planned for training in October.</p> <p>There are two Reserve Csts. planned for a conference in Vancouver for November.</p>
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Oak Bay Police Department Community Services Monthly Log

Member:

Cst. Eric Payne
School Liaison Officer

Month of:

September 2015

Program	Dates	Comments
WITS PARTY SBT PAC		Periodic WITS visits continue at GNS and WILLOWS W alk Away I gnore T alk it out S eeK Help P revent A lcohol and risk R elated T rauma in Y outh S chool B ased T eam P arent A dvisory C ouncil
School/Parent Concerns	All month	Ongoing cougar concerns
School Visits		
Oak Bay High	Sept. 08 Sept. 08 Sept. 09 Sept. 11 Sept. 12 Sept. 13 Sept. 15 Sept. 17 Sept. 22 Sept. 23 Sept. 28	Assembly and speech for grade nine students School BBQ for Cops for Cancer Traffic enforcement Cadboro Bay Rd. school zone Set up for Cops for Cancer car wash Cops for Cancer car wash Open house SBT meeting Cops for Cancer meeting SBT meeting Graffiti file 15-3451 Foot patrol in and around school
Monterey Middle	Sept. 17 Sept. 23	Suspicious item at school Lockdown drill

Oak Bay Police Department Community Services Monthly Log

Member:	Cst. Eric Payne School Liaison Officer	Month of:	September 2015
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Willows Elem.	Sept. 01 Sept. 10 Sept. 16 Sept. 23	Mom with autistic problem child Traffic enforcement Traffic enforcement PAC meeting
GNS Elem		
St. Mike's Elem.	Sept. 01 Sept. 02 Sept. 14 Sept. 15 Sept. 16	Work on parking changes Work on parking changes Meet with OB engineers at HQ regarding parking Work on parking changes Traffic enforcement Victoria at Beaverbrooke
Meetings/COURT	Month	Numerous including area SLO's, multiple meetings with Oak Bay Engineering, PARTY Program start up and School Based Teams at OB High.
Police Files	Month	15 files
SHIFTS FOR PATROL	Month	6 full shifts
OTHER DUTIES	Foot patrols Fingerprints Market	5 x Oak Bay Village X 5 1 day

Oak Bay Police Department Community Services Monthly Log

Member:

Cst. Eric Payne
School Liaison Officer

Month of:

September 2015





Community Liaison Officer

Monthly Activity Report

June, July, August, September 2015

Cst. Rick Anthony
October 2015

The summer months of June, July and August were busy with some new programs and being invited to participate on some new regional committees. Several days were also spent covering and assisting with the patrol shifts.

New Initiatives and community involvement (in progress and development)

- Camosun College Criminal Justice Program Advisory Committee
- Greater Victoria Police Victim Services committee
- Media Liaison familiarization for patrol officers – in-house training (scheduled for implementation in December 2015)
- **NEW!** An article about elder abuse and safety issues will be featured in a new local magazine called *YOUR Magazine* starting in November

Ongoing projects and files are as follow:

- High Visibility Residential Address project: A proposal to re-visit a 1948 bylaw that requires residents to have visible addresses for the purposes of emergency responders. This bylaw has not been revised or enforced in about 50 years.
- Operation Head Start: Ongoing bike helmet awareness and purchase program. 80% success rate to date - Tickets still being written under this initiative and maintaining an 80% compliance rate.
- Operation Lumiere: Bike lights awareness and purchase program. Ongoing initiative with 100% compliance to date.
- Retail Merchant emergency contact info updates
- Marine Watch / “Dock It or Lose It” program
- Elder Abuse Recognition and Investigative Resource presentation: Ongoing project with further developments and presentations to be given. Re-vamping and adding to the current presentation for delivery to a civilian audience of elders and retirees with a focus on frauds against elders.
- Media Relations and news releases: News releases from previous week’s calls are reviewed, edited for content and sent out to media outlets every Monday morning.

The following is a detailed synopsis of some of the projects, meetings and initiatives that have been undertaken.

June 8th

- **Work patrol for C Platoon**

June 9th

- Business Improvement Association monthly meeting

June 11th

- Oak Bay News Tea

June 12th

- Camosun College Criminal Justice Program Advisory meeting
- Emergency Preparedness media training

June 15th

- World Elder Abuse Awareness Day presentation - 2 sessions presented (Oak Bay and Victoria)

June 16th – 18th

- Counter-Terrorism Information Officer course, National Defence

June 23rd

- Better Business Bureau board meeting
- Greater Victoria Police Victim Services board meeting

June 25th

- CREST radio regional liaison meeting

June May 28th

• School Liaison Regional meeting - filling in for Cst. Payne (school liaison officer, who is working in patrol this week)

July 8th

- Meet with Tweed Ride organizers

July 15th

- VicPD bike theft and recovery media launch

July 21st

- Meet with VicPD officers re: medicinal marijuana dispensaries

July 27th

- Meet with Municipal Traffic Engineers re: speed signs and traffic flow issues

July 28th

- Greater Victoria Police Victim Services board meeting

August 5th

- Meet with Municipal Traffic Engineers re: speed signs and traffic flow issues

August 11th

- 3 hrs Surveillance for the Detective Office on a target residence
- Meet with the B.C. Seniors Advocate Isobel Mackenzie re: elder abuse issues and police workshops
- BIA meeting

August 12th

- Oak Bay BIA night market on the Avenue
- Greater Victoria Police Victim Services board meeting

August 19th

- GoodLife Marathon meeting

August 23rd

- Tour de Victoria bike ride

August 24th

- Masjid Al-Iman Community Engagement at the Masjid Al-Iman Mosque 2218 Quadra St

August 27th

- Greater Victoria Police Victim Services board meeting

September 1st

- BIA meeting
- Good Life Marathon meeting

September 15th – October 12th

Away on annual leave

June, July, August High visibility Policing

- 14 hours total of high visibility presence in the community – traffic enforcement, beat policing, merchant liaison and mountain bike patrols