

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Monday, January 9, 2012 at 7:30 p.m.

PRESENT: Mayor N. Jensen, Chair
Councillor P. Copley
Councillor C. Green
Councillor J. Herbert
Councillor M. Kirby
Councillor K. Murdoch
Councillor T. Ney

STAFF: Municipal Administrator, M. Brennan
Municipal Clerk, L. Hilton
Director of Building and Planning, R. Thomassen
Municipal Treasurer, P. Walker
Director of Engineering Services, D. Marshall

Mayor Jensen called the meeting to order at 7:30 p.m.

ADOPTION OF MINUTES:

Council – December 12, 2011

MOVED by Councillor Herbert
Seconded by Councillor Copley, That the minutes of the Council meeting held on Monday, December 12, 2011, be adopted.

CARRIED

Special Council – January 3, 2012

MOVED by Councillor Copley
Seconded by Councillor Green, That the minutes of the Special Council meeting held on Tuesday, January 3, 2012, be adopted.

CARRIED

Committee of the Whole – January 3, 2012

MOVED by Councillor Green
Seconded by Councillor Copley, That the minutes of Committee of the Whole meeting held on Tuesday, January 3, 2012, and the recommendations contained therein, be adopted.

CARRIED

COMMUNICATIONS:

1. 2012-17 MUNICIPAL TREASURER, January 3, 2012
Re Request for early 2012 Capital Approval

There was discussion regarding the requests for early capital spending approval, and staff answered various questions from members of Council in respect to the equipment replacements, and the possibility of purchasing hybrid or electrical vehicles in some cases. Attention was drawn

to the additional costs for such purchases, and the unsuitability of some alternative vehicles in relation to the work they are required for. It was felt by some members of Council that further analysis and comparisons of various aspects of vehicle capital purchases would be desirable, although it was agreed that approval for the capital purchases could be given, as Council would award the contracts following a tendering process, which would allow an additional discussion at that time.

MOVED by Councillor Kirby

Seconded by Councillor Green, That early spending approval be given for the capital projects and equipment purchases as detailed in the memorandum from the Municipal Treasurer dated January 3, 2012 (correspondence item no. 2012-17).

CARRIED

2. 2012-18 DIRECTOR PARKS AND RECREATION, January 9, 2012
Re: Request for early 2012 Capital Approval

MOVED by Councillor Herbert

Seconded by Councillor Copley, That early spending approval be given for the Carnarvon Park capital projects as detailed in the memorandum from the Director of Parks and Recreation dated January 9, 2012 (correspondence item no. 2012-18).

CARRIED

3. 2012-19 MANAGER OF RECREATION PROGRAM SERVICES, December 22, 2011
Re: Canadian Heritage "Celebrate Canada" Grant Application

MOVED by Councillor Copley

Seconded by Councillor Herbert, That the Manager of Recreation Program Services be authorized to submit an application for a Celebrate Canada grant in order to hold a Municipal Canada Day Celebration in 2012.

CARRIED

4. 2012-20 MUNICIPAL ADMINISTRATOR, January 5, 2012
Re: Victoria Golf Course Crossing

MOVED by Councillor Green,

Seconded by Councillor Ney, That the Mayor and Municipal Clerk be authorized to execute the highway occupancy agreement with the Victoria Golf Club, substantially in the form attached to the memorandum from the Municipal Administrator dated January 5, 2012 (correspondence item 2012-20).

CARRIED

5. 2012-21 UNION OF BRITISH COLUMBIA MUNICIPALITIES, December 14, 2011
Re: 2012 Membership

MOVED by Councillor Herbert

Seconded by Councillor Green, That payment of the 2012 UBCM membership fees be approved.

CARRIED

6. 2012-22 TOURISM VICTORIA, December 1, 2011
Re: 2012 Membership

MOVED by Councillor Herbert

Seconded by Councillor Green, That payment of the 2012 Tourism Victoria membership fee in the amount of \$2,076.00 plus HST be approved.

CARRIED

7. 2012-23 COMMUNITY ASSOCIATION OF OAK BAY, December 16, 2011
Re: Request for Community Development Funding

MOVED by Councillor Herbert

Seconded by Councillor Copley, That the request for financial assistance from the Community Association of Oak Bay for a project grant of \$2,500 and a per capita grant of \$.50 be referred to Estimates Committee.

It was noted that consideration should be given to establishing criteria in relation to community association requests for financial assistance, and it was suggested that thought could be given to this by the Community Engagement Working Group and individual members of Council.

The question was then called.

CARRIED

8. 2012-24 MUNICIPAL ADMINISTRATOR, January 5, 2012
Re: Establishment of the Community Engagement Advisory Committee and the Environment Advisory Committee

9. 2012-25 MUNICIPAL ADMINISTRATOR, January 9, 2012
Re: Establishment of the OCP Review Working Group and the Active Transportation Advisory Committee

Mayor Jensen drew attention to his Inaugural address which advised of his intention to form citizen advisory committees and working groups, the proposed terms of reference or frameworks for which, drafted by members of Council, were included on the agenda. He further noted that in respect to community engagement, he had proposed a short term working group rather than an ongoing advisory committee, and members of Council agreed that a working group would be more appropriate.

There was significant discussion regarding the four frameworks, with a number of changes suggested and noted by staff.

MOVED by Councillor Green

Seconded by Councillor Herbert, That the proposed frameworks/terms of reference for the Community Engagement Working Group, the Environment Advisory Committee, the Official Community Plan Working Group and the Active Transportation Advisory Committee be referred to staff to make amendments and then present the amended documents to Council for further consideration.

CARRIED

NEW BUSINESS:

Uplands Design Guidelines and Lot Coverage Regulations

Attention was drawn to Uplands development that borders on Uplands Park, and it was suggested that the Design Guidelines be reviewed in respect to implications of development in relation to the Park. It was further noted that Council has already referred the issue of lot coverage in the Uplands to staff for a report, and there was consensus that members of the Advisory Design Panel be invited to a future Committee of the Whole meeting to discuss both issues and offer their views on proposed changes to the guidelines or the regulations.

1231 Victoria Avenue

Attention was drawn to the proposed demolition of 1231 Victoria Avenue, which, although it is not formally designated heritage and is not included on the Community Heritage Register, was felt to possibly have some heritage merit. It was suggested that a Temporary Protection Order be placed on the property to allow an assessment of the heritage value of the property and to consider whether or not long term protection of the property should be pursued.

It was also suggested that it may be desirable for the owner to meet with staff or the Heritage Commission regarding other potential options for the property, such as a heritage revitalization agreement.

David Glowicki, owner of the property, addressed Council, noting that there are few options available to save the house and do what he wishes to do with property, noting the house straddles two lots. In respect to consideration of a heritage revitalization agreement, Mr. Glowicki noted that he has consulted designers, and has been advised the house is too large to fit on one of the lots, and there are significant costs that would be associated with trying to preserve the house on one of the lots.

A temporary protection order, he noted, would delay work on design plans and the overall timing of the development.

MOVED by Councillor Copley

Seconded by Councillor Green, That the buildings and land located at 1231 Victoria Avenue be subject to a temporary protection order in accordance with Section 962 of the Local Government Act for a period of not more than 60 days.

CARRIED

MOVED by Councilor Copley

Seconded by Councillor Ney, That the Heritage Commission be requested to investigate the potential heritage status of 1231 Victoria Avenue, and that a report from the Commission in that regard be submitted to Council.

CARRIED

MOVED by Councillor Kirby

Seconded by Councillor Herbert, That the open portion of the meeting of Council be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality, and information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED

The meeting adjourned at 9:45 p.m.

Certified Correct:

Municipal Clerk

Mayor