

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Monday, February 27, 2012 at 7:30 p.m.

PRESENT: Mayor N. Jensen, Chair  
Councillor C. Green  
Councillor J. Herbert  
Councillor M. Kirby  
Councillor K. Murdoch  
Councillor T. Ney  
STAFF: Municipal Administrator, M. Brennan  
Municipal Clerk, L. Hilton  
Director of Building and Planning, R. Thomassen  
Municipal Treasurer, P. Walker

Mayor Jensen called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA:

MOVED by Councillor Ney  
Seconded by Councillor Kirby, That the agenda as amended be adopted.

CARRIED

ADOPTION OF MINUTES:

*Council – February 13, 2012*

MOVED by Councillor Murdoch  
Seconded by Councillor Green, That the minutes of the Council meeting held on Monday, February 13, 2012, be adopted.

CARRIED

*Committee of the Whole – February 20, 2012*

MOVED by Councillor Herbert  
Seconded by Councillor Green, That the minutes of Committee of the Whole meeting held on Monday, February 20, 2012, and the recommendations contained therein, be adopted.

CARRIED

COMMUNICATIONS:

1. 2012-76 MOUNTAIN EQUIPMENT CO-OP, January 25, 2012  
Re: Request for Commercial Activity in Park – Victoria Paddlefest, Willows Beach, June 30, 2012

MOVED by Councillor Kirby  
Seconded by Councillor Green, That whereas pursuant to the Zoning Bylaw, Council has made the determination that the proposed event, including the sales of goods and refreshments, will be of general benefit to the municipality at large and will create no undue inconvenience for adjacent residents or the public at large, and does not detract from the purpose of the land as a public place for recreation, ornamentation or preservation of the natural environment, approval be given to the

Mountain Equipment Co-op to hold the Victoria Paddlefest at Willows Beach on Saturday, June 30, 2012, subject to the event organizer entering into a public property occupancy agreement in which it will among other standard requirements:

- 1) release and indemnify the Municipality from any claims or liability associated with the event and providing evidence of public liability insurance in the amount of not less than \$3,000,000; and
- 2) agree to pay all invoices from the Municipality for costs incurred in connection with the event;

with the Municipal Clerk being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

2. 2012-77 THE JAGUAR CAR CLUB OF VICTORIA, February 6, 2012  
Re: Request for Commercial Activity in Park – Jaguar Car Show, Windsor Park, July 28, 2012

MOVED by Councillor Herbert

Seconded by Councillor Green, That whereas pursuant to the Zoning Bylaw, Council has made the determination that the proposed event, including the sales of goods and refreshments, will be of general benefit to the municipality at large and will create no undue inconvenience for adjacent residents or the public at large, and does not detract from the purpose of the land as a public place for recreation, ornamentation or preservation of the natural environment, approval be given to the Jaguar Car Club of Victoria to hold the Jaguars on the Island Car Show at Windsor Park on Saturday, July 28, 2012, subject to the event organizer entering into a public property occupancy agreement in which it will among other standard requirements:

- 1) release and indemnify the Municipality from any claims or liability associated with the event and providing evidence of public liability insurance in the amount of not less than \$3,000,000; and
- 2) agree to pay all invoices from the Municipality for costs incurred in connection with the event;

with the Municipal Clerk being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

3. 2012-78 OAK BAY TOURISM COMMITTEE, February 23, 2012  
Re: 2011 Year End Report and 2012 Budget and Business Plan

Derek Vair, Oak Bay Tourism Committee, provided an overview of the year end report and the budget and business plan and answered questions from members of Council in that regard.

MOVED by Councillor Ney

Seconded by Councillor Murdoch, That the Oak Bay Tourism Committee's 2011 year end report and 2012 budget and business plan be approved.

Following discussion regarding the upcoming request for the Oak Bay Tourism Committee to hold a Palm tree fundraising sale, it was the consensus of Council to withdraw the motion to allow consideration of the next item on the agenda first.

4. 2012-79 OAK BAY TOURISM COMMITTEE, February 12, 2012
  - 2012-79-1 RON CARTER, February 25, 2012
  - 2012-79-2 PETER GRANT, February 27, 2012
  - 2012-79-3 BRITT KARLSTROM, February 27, 2012
  - 2012-79-4 BHAKATI JANE MACRAE, February 25, 2012
  - 2012-79-5 KATHLEEN MATTHEWS, February 26, 2012
  - 2012-79-6 ALICIA DONALDSON, February 27, 2012
  - 2012-79-7 MARIAN MCCOY, February 27, 2012
- Re: Request to Occupy Front Lawn at Municipal Hall

Mayor Jensen indicated the great work done by the Oak Bay Tourism Committee, noting that he has asked Councillor Ney to convene a meeting between the Committee representatives, the Heritage Commission, and the Oak Bay Business Improvement Association. The idea, he said would be to pool the knowledge and resources of the various groups, which have overlapping interests, to discuss new opportunities to increase tourism in Oak Bay. Noting the correspondence on the agenda that raised concerns regarding the proposed Palm tree sale by the Tourism Committee, the Mayor suggested that the sale be postponed at this time to let that joint gathering process unfold.

While the excellent work of the Tourism Committee was noted by members of Council, along with the funds raised for non-profit organizations through past Palm tree sales, concerns were voiced regarding the appropriateness of the non-native Palm tree sales in the context of Oak Bay's ecosystem, with alternative types of trees, such as fruit trees or Garry Oak trees being suggested for sale.

Responding to questions, Derek Vair, Chair, Oak Bay Tourism Committee, noted that the Palm tree sale brings many visitors to Oak Bay, which is part of the Committee's mandate, which was acknowledged by members of Council.

MOVED by Councillor Herbert

Seconded by Councillor Murdoch, That occupancy of the front lawn of the Municipal Hall for the sale of Palm trees by the Oak Bay Tourism Committee be approved for 2012, on the understanding that future Palm tree sales would not be supported.

There was consensus to hear from the public on this item.

Ron Carter, Oak Bay resident, reiterated the concerns expressed in his correspondence regarding the proposed Palm tree sale, stating he felt the sale was an inappropriate use of the Municipal Hall lawn given that the Garry Oak is the signature tree of Oak Bay.

There was consensus to withdraw the motion on the floor.

MOVED by Councillor Ney

Seconded by Councillor Green, That the request to occupy the front lawn at the Oak Bay Municipal Hall for the purpose of the Oak Bay Tourism Committee's Palm tree fundraising event be denied.

CARRIED

The discussion returned to the Oak Bay Tourism Committee year end report and the budget and business plan (correspondence item no. 2012-78).

MOVED by Councillor Herbert

Seconded by Councillor Ney, That the Oak Bay Tourism Committee's 2011 year end report and 2012 budget and business plan be approved, with the exception of the proposed Palm tree sale being held at the Municipal Hall.

Some members of Council expressed concern about the Palm tree fundraising sale being held at any other location as well.

The question was then called.

DEFEATED

*(Mayor Jensen, Councillors Green, Kirby and Ney against the motion)*

It was noted that the Tourism Committee would be requested to submit a revised budget and business plan.

5. 2012-80 MARITIME MUSEUM, February 1, 2012  
Re: Request for Financial Assistance

Staff was requested to obtain additional information from the Maritime Museum regarding the Museum's rental costs.

MOVED by Councillor Herbert

Seconded by Councillor Ney, That the Maritime Museum of British Columbia Society request for financial assistance in the amount of \$5,000 be referred to Estimates Committee.

CARRIED

6. 2012-81 GIRL GUIDES OF CANADA, February 8, 2012  
Re: Request for Permission to Sell Girl Guide Cookies on Oak Bay Avenue  
– March 31, 2012

MOVED by Councillor Herbert

Seconded by Councillor Green, That permission be granted to the Girl Guides of Canada to sell Girl Guide cookies on Oak Bay Avenue on March 31, 2012.

CARRIED

7. 2012-82 VICTORIA WHEELERS CYCLING CLUB, February 22, 2012  
Re: Request for Permission for Windsor Park Road Races

MOVED by Councillor Ney

Seconded by Councillor Kirby, That approval be given for the closure of the roads bordering Windsor Park between the hours of 9:00 a.m. and 12:00 noon, on Sunday, April 15, May 20, July 8, July 22 2012, subject to the Event Organizer entering into a public property occupancy agreement in which it will among other standard requirements:

- 1) release and indemnify the Municipality from any claims or liability associated with the event and providing evidence of public liability insurance in an amount not less than \$3,000,000; and

- 2) agree to pay for all invoices from the Municipality for costs incurred in relation to the event; and
- 3) agree to obtain Oak Bay Police approval for a traffic plan and implement same subject to any field instructions from the Police; and
- 4) sufficient notice be given by the event organizers to all property owners along the proposed route,

with the Municipal Clerk being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

8. 2012-83 YESBC - YOUTH FOR ENVIRONMENTAL STEWARDSHIP, February 20, 2012  
Re: Request for Financial Assistance

MOVED by Councillor Herbert

Seconded by Councillor Kirby, That the YesBC Youth for Environment Stewardship request for financial assistance in the amount of \$1,000 to assist with the Bowker Creek pennant printing workshop be referred to Estimates Committee.

Soren Henrich, Bowker Creek Initiative Outreach Subcommittee representative, responding to questions regarding any other financial assistance received or requested for the workshop, noted Ms. Fainstein, representing YesBC Youth for Environmental Stewardship, would be able to provide that information for the Estimates Committee consideration.

The question was then called.

CARRIED

9. 2012-84 DIRECTOR OF BUILDING AND PLANNING, February 22, 2012  
Re: Rezoning and Development Permit Application located in Victoria –  
1955-1971 Oak Bay Avenue

Mike Miller, Abstract Developments Inc., answered questions from Council regarding the proposed development and concerns expressed by the Engineering Department, noting the concerns would be forwarded to the City of Victoria Engineering Department staff. There was further discussion on the project, with Mr. Miller answering additional questions from Council.

MOVED by Councillor Green

Seconded by Councillor Kirby, That Council's support of Abstract Developments Inc.'s proposal to the City of Victoria for a rezoning and development permit application for 1955-1971 Oak Bay Avenue be conveyed to the City of Victoria, noting its appreciation for the preservation of sightlines to the Oak Bay property to the south east of the Foul Bay Road/Oak Bay Avenue intersection, and, however, drawing attention to the concerns raised by the Engineering Department regarding the realignment of a traffic pole at the corner of the development.

CARRIED

10. 2012-85 CLARE SQUIRES AND SALLY BARTON, February 22, 2012  
2012-85-1 TIMOTHY CALLIN, [Undated]  
2012-85-2 CLARE SQUIRES AND SALLY BARTON, February 26, 2012  
2012-85-3 LEANN AND BOB FINLAY, February 27, 2012  
2012-85-4 MICHAEL AND JENNIFER LEVECQUE, February 27, 2012  
Re: Development Variance Permit – 2987 Westdowne Road
  
11. 2012-86 GARRY AND ADELE CURTIS, February 13, 2012  
2012-86-1 REBECCA WILSON-MAH, February 24, 2012  
2012-86-2 D. HENDRY, February 25, 2012  
2012-86-3 PATRICK MASCALL, February 10, 2012  
2012-86-4 JOHN BLASINGAME AND STELLA RIOS, February 23, 2012  
Re: Development Variance Permit – 752 Monterey Avenue

MOVED by Councillor Herbert

Seconded by Councillor Murdoch, That correspondence items no. 2012-85 to 2012-85-4, and 2012-86 to 2012-86-4 be received.

CARRIED

NEW BUSINESS/REPORTS FROM OTHER COMMITTEES:

*Capital Regional District Budget Update*

Councillor Herbert provided an overview of the Capital Regional District 2012 budget and answered questions from members of Council in that regard.

*Oak Bay Council Meeting Schedule – Committee of the Whole*

Mayor Jensen drew attention to the current meeting schedule, noting that after discussion with members of Council, the meeting schedule would be changed. While Council meetings would continue to be held on the second and fourth Monday of each month, Committee of the Whole meetings would be reduced to one each month on the third Monday, commencing at 7:00 p.m. versus the usual 7:30 p.m. He noted that a special meeting could be called when required. The new schedule is intended to reduce impact on staff time given the new advisory committees that have been formed, said Mayor Jensen, noting that the arrangement would be reassessed in the fall.

The new schedule, said Mayor Jensen, would begin in April 2012.

TABLED:

***Development Variance Permit – 2987 Westdowne Road***

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the following motion be lifted from the table:

*“That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2987 Westdowne Road (Lot 30, Section 31, Victoria District, Plan 5858), varying the following provisions of Bylaw No. 3531, Zoning Bylaw, 1986, as amended:*

<u>Zoning Bylaw Section</u>	<u>Permitted</u>	<u>Requested</u>	<u>Variance</u>
4.15.1. Maximum paved surface (front yard)	25% 42m <sup>2</sup>	39.5% 66m <sup>2</sup>	14.5% 24m <sup>2</sup>

as shown on the plans appended to Committee of the Whole agenda item 2012-47, being a memorandum from the Director of Building and Planning dated January 26, 2012.”

CARRIED

Mike and Jennifer Levesque, applicants, noted they had met with some neighbours and addressed their concerns, as noted in new correspondence received by Council.

With no other members of the public wishing to speak to the application, and after further discussion, the question on the main motion was then called.

CARRIED

(Councillors Herbert and Murdoch against the motion)

***Development Variance Permit – 3311 Woodburn Avenue***

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the following motion be lifted from the table:

“That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 3311 Woodburn Avenue (Lot 9, Section 31, Victoria District, Plan 10700), varying the following provisions of Bylaw No. 3531, Zoning Bylaw, 1986, as amended:

<u>Zoning Bylaw Section</u>	<u>Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.4.4. (6) (b) Maximum gross floor area	480 m <sup>2</sup>	500.2 m <sup>2</sup>	20.2 m <sup>2</sup>
6.4.4. (6) (b) Maximum gross floor area at a level higher than 0.8 metres below grade	360 m <sup>2</sup>	380.2 m <sup>2</sup>	20.2 m <sup>2</sup>
6.4.4. (3) (b) Maximum occupiable height of accessory building	0.25 m	2.34 m	2.09 m

to accommodate the increase in floor area as a result of covering the rear patio with a roof, and the creation of a loft area in the proposed accessory building as shown on the plans appended to Committee of the Whole agenda item 2012-48, being a memorandum from the Director of Building and Planning dated January 26, 2012.”

CARRIED

With no members of the public wishing to speak to the application, the question on the main motion was then called.

CARRIED

***Development Variance Permit – 1345 Oliver Street***

Mayor Jensen stated a conflict of interest inasmuch as he lives adjacent to the subject house and is in the notification area, and left the meeting at 8:52 p.m. It was the consensus of Council that Councillor Herbert assume the Chair as Acting Mayor for this item.

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the following motion be lifted from the table:

*“That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 1345 Oliver Street (Lot 2, Section 23, Victoria District, Plan 5706), varying the following provisions of Bylaw No. 3531, Zoning Bylaw, 1986, as amended:*

<u>Zoning Bylaw Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4. (6) (a) Maximum gross floor area above 0.8 metres below grade	240 m <sup>2</sup>	273 m <sup>2</sup>	33 m <sup>2</sup>
6.5.4. (11) Minimum interior side lot line setback of the second storey	3.0 m	1.86 m	1.14 m

*to accommodate the rear and south additions as shown on the plans appended to Committee of the Whole agenda item 2012-49, being a memorandum from the Director of Building and Planning dated January 26, 2012.”*

CARRIED

With no members of the public wishing to speak to the application, the question on the main motion was then called.

CARRIED

Mayor Jensen returned to the meeting and resumed the Chair at 8:53 p.m.

***Development Variance Permit – 2024 Allenby Street***

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the following motion be lifted from the table:

*“That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2024 Allenby Street (Lot 1, Section 28, Victoria District, Plan 7975), varying the following provisions of Bylaw No. 3531, Zoning Bylaw, 1986, as amended:*

<u>Zoning Bylaw Section</u>	<u>Required</u>	<u>Requested</u>	<u>Variance</u>
6.5.4. (11) Minimum interior side lot line setback second storey	3.0 m	1.52 m	1.48 m



to accommodate the construction of an addition as shown on the plans appended to Committee of the Whole agenda item 2012-50, being a memorandum from the Director of Building and Planning dated January 30, 2012.”

CARRIED

With no members of the public wishing to speak to the application, the question on the main motion was then called.

CARRIED

RESOLUTIONS:

***Development Variance Permit – 3035 Lansdowne Road***

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 3035 Lansdowne Road (Lot D, Block 11, Section 31, Victoria District, Plan 2713), varying the following provisions of Bylaw No. 3531, *Zoning Bylaw, 1986*, as amended:

<u>Zoning Bylaw Section</u>	<u>Required</u>	<u>Requested</u>	<u>Variance</u>
6.2.4. (2) (c) and Schedule “C” Minimum interior side lot line setbacks	4.57 m	3.35 m	1.22 m

to accommodate the addition as shown on the plans appended to Committee of the Whole agenda item 2012-70, being a memorandum from the Director of Building and Planning dated February 13, 2012.

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the motion in respect to the development variance permit for 3035 Lansdowne Road be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 1395 Hampshire Road***

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 1395 Hampshire Road (Lot 1, Section 23, Victoria District, Plan 1281), varying the following provisions of Bylaw No. 3531, *Zoning Bylaw, 1986*, as amended:

<u>Zoning Bylaw Section</u>	<u>Required</u>	<u>Requested</u>	<u>Variance</u>
4.10.4 No sound emitting structure shall be sited within 3 m of any property line	3.0 m	2.71 m	0.29 m

to accommodate the installation of a heat pump as shown on the plans appended to Committee of the Whole agenda item 2012-71, being a memorandum from the Director of Building and Planning dated February 2, 2012.

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the motion in respect to the development variance permit for 1395 Hampshire Road be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 2665 Foul Bay Road***

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2665 Foul Bay Road (Lot 4, Block 3, Section 28, Victoria District, Plan 1154), varying the following provisions of Bylaw No. 3531, *Zoning Bylaw, 1986*, as amended:

<u>Zoning Bylaw Section</u>	<u>Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4. (6) (a) Maximum gross floor area above 0.8 m below grade	240 m <sup>2</sup>	294.1 m <sup>2</sup>	54.1 m <sup>2</sup>

to accommodate the renovation as shown on the plans appended to Committee of the Whole agenda item 2012-72, being a memorandum from the Director of Building and Planning dated February 15, 2012.

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the motion in respect to the development variance permit for 2665 Foul Bay Road be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 752 Monterey Avenue***

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 752 Monterey Avenue (Southerly ½ of Lot 6, Section 22, Victoria District, Plan 2315), varying the following provisions of Bylaw No. 3531, *Zoning Bylaw, 1986*, as amended:

<u>Zoning Bylaw Section</u>	<u>Required</u>	<u>Requested</u>	<u>Variance</u>
6.5.4. (2) (c) Minimum interior side lot line setback	1.52 m	.914 m	0.6 m
6.5.4. (2) (e) Minimum total of side lot line setback	4.57 m	2.6 m	1.97 m
6.5.4. (7) # 3 on plan	3.0 m	1.37 m	1.63 m

# 4 on plan	3.0 m	1.3 m	1.7 m
# 5 on plan	3.0 m	2.4 m	.6 m
# 6 on plan	3.0 m	1.37 m	1.63 m

Minimum clear space between buildings and structures

to accommodate the renovation as shown on the plans appended to Committee of the Whole agenda item 2012-73, being a memorandum from the Director of Building and Planning dated February 13, 2012.

MOVED by Councillor Ney  
Seconded by Councillor Kirby, That the motion in respect to the development variance permit for 752 Monterey Avenue be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 961 Pattullo Place***

MOVED by Councillor Ney  
Seconded by Councillor Kirby, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 961 Pattullo Place (Lot 4, Section 73, Victoria District, Plan 26658), varying the following provisions of Bylaw No. 3531, *Zoning Bylaw, 1986*, as amended:

<u>Zoning Bylaw Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4. (6) (b) Maximum gross floor area above 0.8 m below grade	300 m <sup>2</sup>	390 m <sup>2</sup>	90 m <sup>2</sup>
6.5.4. (11) Minimum interior second storey setback	3.0 m	2.89 m	.11 m

to accommodate the second storey addition as shown on the plans appended to Committee of the Whole agenda item 2012-74, being a memorandum from the Director of Building and Planning dated February 16, 2012.

MOVED by Councillor Ney  
Seconded by Councillor Kirby, That the motion in respect to the development variance permit for 961 Pattullo Place be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 339 Foul Bay Road***

MOVED by Councillor Ney  
Seconded by Councillor Kirby, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 339 Foul Bay Road (Lot 34 and the southerly 40 feet of Lot 35, Section 19 & 68, Victoria District, Plan 291), varying the following provisions of Bylaw No. 3531, *Zoning Bylaw, 1986*, as amended:

<u>Zoning Bylaw Section</u>	<u>Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4. (3) (a) Maximum building height	7.32 m	9.27 m	1.95 m
6.5.4. (3) (b) Maximum occupiable height	4.57 m	7.05 m	2.48 m
6.5.4. (3) (c) Maximum roof height	9.14 m	10.1 m	0.96 m
6.5.4. (6) (b) Maximum gross floor area above 0.8 m below grade	300 m <sup>2</sup>	400 m <sup>2</sup>	100 m <sup>2</sup>
6.5.4 (6) (b) Maximum permitted gross floor area	420 m <sup>2</sup>	478 m <sup>2</sup>	58 m <sup>2</sup>

to accommodate the renovations and additions as shown on the plans appended to Committee of the Whole agenda item 2012-75, being a memorandum from the Director of Building and Planning dated February 16, 2012.

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the motion in respect to the development variance permit for 339 Foul Bay Road be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Mayor's Attendance at the City of Duncan Centennial Flag Raising Ceremony – March 4, 2012***

MOVED by Councillor Green

Seconded by Councillor Ney, That Council approve payment of travel expenses for Mayor Nils Jensen's attendance at the *City of Duncan Centennial Flag Raising Ceremony* that is to be held in Duncan, BC, March 4, 2012.

CARRIED

***Councillor's Attendance at the Annual Governance Forum – March 30-31, 2012***

MOVED by Councillor Ney

Seconded by Councillor Green, That Council approve payment of the registration fee of \$365.00 and related travel expenses for Councillor Michelle Kirby to attend *The Future is Local Annual Governance Forum*, that will be held in Harrison Hot Springs, BC, March 30 – 31, 2012.

CARRIED

ADJOURNMENT:

MOVED by Councillor Kirby  
Seconded by Councillor Ney, That the open portion of the meeting being adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Municipality or another position appointed by the Municipality; and the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

The meeting adjourned at 8:59 p.m.

Certified Correct:

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Mayor