

MINUTES of a special meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C., on Monday December 14, 2015 at 7:00 PM.

PRESENT: Mayor N. Jensen, Chair
Councillor H. Braithwaite
Councillor T. Croft
Councillor M. Kirby
Councillor K. Murdoch
Councillor T. Ney
Councillor E. Zhelka

STAFF: Chief Administrative Officer, H. Koning
Director of Corporate Services, L. Hilton
Deputy Director of Corporate Services, M. Jones
Director of Financial Services, P. Walker
Deputy Director of Financial Services, F. Pimentel
Director of Building and Planning, R. Thomassen
Planner, D. Jensen
Director of Engineering Services, D. Marshall

Prior to calling the meeting to order, the Mayor gave his annual address.

Mayor Jensen began his remarks noting that he is mindful of the rapid passage of time and the great privilege of living in one of the world's most desirable communities. He commented that Council takes its responsibility to serve our citizens seriously and that doing so is a tremendous honour.

The Mayor noted that this time last year, a new Council was sworn in which then undertook to establish the District's Strategic Plan, which functions as a deliberate and thoughtful road map to help us preserve and enhance the unique character and quality of life that we all enjoy in Oak Bay. He stated that the Strategic Plan outlines six primary objectives to help guide our work over the four year term and align our decision making:

- To proactively support reasoned community growth;
- To ensure the District is well managed and well governed to serve our residents;
- To take an active role in building a safe livable community;
- To develop, maintain, and protect our infrastructure;
- To recognize the importance of diverse transportation options to building our community; and
- To work closely and collaboratively with our regional neighbours.

The Mayor commented that safeguarding of our citizens through police and fire services continues to lead Council's priorities, noting that work is continuing in 2016 as we look to opportunities for integrating our emergency services through regional initiatives or renewed 'mutual-aid' fire services agreements with our neighbouring municipalities.

He noted that the use of iPads for agendas has substantially reduced our paper use and costs and that in 2016 we hope to introduce webcasting.

Mayor Jensen stated that the District participated in the Capital Regional District's Urban Deer Management Pilot Project and documented Lesson's Learned for the benefit of all municipalities who – like us – continue to be challenged by the impacts of the growing number of black-tailed deer in our neighbourhoods. He noted that while we were restricted by the provincial government to only one methodology to address the burgeoning population, we have supported the regional organization who is seeking provincial and federal support for a non-lethal methodology. He noted that this very complex issue continues to challenge all municipalities in the Capital Region and beyond

He commented that we have completed our Floor Area Review and adopted a bylaw which has seen a marked improvement in our public engagement throughout this process.

The Mayor noted that the District invested in and celebrated the opening of the new Oak Bay High School, the Neighbourhood Learning Centre and the new Community Theatre which will serve as a prized community amenity and hub for citizens of all ages.

The Bowker Creek Restoration project, he said, made great strides in 2015, and is an impressive collaborative project that is improving our local knowledge and our environment.

Mayor Jensen noted that the unveiling of the Sno'yuyth Unity Pole was especially powerful, commenting that cultural educator, artist and esteemed Elder, Butch Dick from the Songhees Nation, with son Clarence, brought all citizens together in community through his art and teaching to acknowledge that we are one people. Council is proud to have forged important relationships, he said, with both the Songhees and Esquimalt Nation over the past year. He noted that the District recently held two Community to Community dinners in Council Chambers with the Band Councils of the Songhees and the Esquimalt Nation – our neighbours. He noted that we are learning together how to work cooperatively and respectfully for the mutual benefit of all our citizens.

The Mayor noted that we expanded our Parks and Recreation Commission to formally include "Culture" as a means of enriching our neighbourhoods. Pop-up art installations throughout the community put Oak Bay on the map, he said, as a destination for inquiry, discovery and performance. He noted that, in addition to art in public spaces, concerts were held in the park and staged in the Sports View Lounge for the enjoyment of all. He commented that the Arts Laureate Barbara Adams has much more in store for the coming year.

Mayor Jensen stated that important planning framework tools were also set in place, with the most notable being the new Advisory Planning Commission to consider land use applications as they relate to the District's new Official Community Plan. The Commission, he said, will be tasked in 2016 to bring forward recommendations on land use applications that take into consideration key aspects of our community: our natural environment; our neighbourhoods; our Heritage; our desire to expand our transportation options; our parks and open spaces, arts and culture; our community and social wellbeing; our business and commerce; housing and infrastructure needs.

The Mayor then drew attention to early 2016, noting that Council will be entering into the budget process and finalizing the District's priorities for the coming year.

With respect to 2016, the Mayor noted that a key initiative will be addressing the provincially-mandated requirement to separate the combined sewers in the Uplands neighbourhood. Staff and consultant engineers have been working very hard with the broad community to explore options that will enable the District to achieve compliance in the coming years, he said. The Mayor then offered his thanks to all

citizens who have taken time from their busy lives to learn about the project, either in person or online, by reviewing the six options being considered and by testing the assumptions directly with our consultants.

Mayor Jensen noted that Council will also be receiving from staff the next part of the District's Financial Asset Management Plan which looks at building assessments, and we will be reviewing two important planning tools – Complete Streets and Age Friendly Communities to ensure that our growth is managed with our citizen's safety and quality of life experience at the heart of our decision making.

The Mayor commented that Council will be moving forward with the highly anticipated Urban Forest Strategy to ensure that our prized tree canopy is protected and enhanced for future generations.

Mayor Jensen stated that 2016 will also see us continuing to strengthen our relationships with the Esquimalt and Songhees Nations.

With respect to Oak Bay's many volunteers, the Mayor noted that we are blessed in Oak Bay to have some of the most engaged volunteer citizens in the Capital Region who dedicate their time, their knowledge and their expertise and passions to the betterment of all citizens in Oak Bay. He stated that we will respectfully and gratefully call upon the many citizen volunteers who have stepped forward to serve on the various committees and commissions that are in place for 2016.

The Mayor offered his thanks to his fellow members of Council for their hard work in 2015 and then offered thanks and acknowledgement to District staff for their dedication and work during this productive and ambitious year. In particular, the Mayor acknowledged the efforts of Patricia Walker, Director of Financial Services and Dave Marshall, Director of Engineering Services, both of whom are attending their last Committee of the Whole meeting this evening before beginning their well-earned retirements. Mayor Jensen spoke to both Ms. Walker's and Mr. Marshall's loyalty, dedication and great service to the community.

In concluding his annual address, the Mayor wished everyone a safe and happy holiday season and invited all Oak Bay residents to join him on New Year's day for the Mayor's Levée, to take a stroll through our beautiful community celebrating our many blessings, community spirit, and friendships.

The Mayor then called the meeting to order at 7:16 PM.

RESOLUTIONS:

1. ***Confirmation of 2016 Council and Citizen Volunteer Appointments***

MOVED by Councillor Braithwaite, seconded by Councillor Croft: That the following appointments be confirmed for the 2016 Council year in accordance with the respective enactments or agreements governing them:

Acting Mayor and Chair of the Committee of the Whole

January, February, March	Councillor Kirby
April, May, June	Councillor Ney
July, August, September	Councillor Murdoch
October, November, December	Councillor Braithwaite

Council Appointments

Business Liaison	Councillor Croft (Alternate: Councillor Braithwaite)
Camosun College Liaison	Councillor Ney
Capital Regional District (CRD)	Mayor Jensen (Alternate: Councillor Murdoch)
CRD Arts Committee	Councillor Ney
CRD Hospital District	Mayor Jensen (Alternate: Councillor Murdoch)
CRD Core Area Liquid Waste Management Committee	Mayor Jensen (Alternate: Councillor Murdoch)
CRD Inter-Municipal Climate Action Steering Committee	Councillor Braithwaite
CREST Corporation	Mayor Jensen (Alternate: Councillor Zhelka)
Greater Victoria Labour Relations Association	Councillor Kirby (Alternate: Councillor Zhelka)
Greater Victoria Public Library Board	Councillor Murdoch
Oak Bay Advisory Design Panel Liaison	Councillor Croft
Oak Bay Community Archives Liaison	Councillor Murdoch
Oak Bay Emergency Planning Program Liaison	Councillor Zhelka
Oak Bay Heritage Commission Liaison	Councillor Murdoch
Oak Bay Heritage Foundation Liaison	Councillor Murdoch
Oak Bay Parcel Tax Roll Review Panel	Mayor Jensen, Councillors Braithwaite and Zhelka
Oak Bay Parks, Recreation & Culture Commission	Councillor Braithwaite (Alternate: Councillor Zhelka)
Oak Bay Police Board	Mayor (ex-officio)
Oak Bay Receptions	Mayor Jensen and Councillor Braithwaite
Oak Bay Tourism Committee Liaison	Councillor Croft (Alternate: Councillor Braithwaite)
Provincial Court – Family Court Committee	Councillor Kirby (Alternate: Bill Warburton)
Regional Housing Trust Fund Commission	Councillor Ney (Alternate: Councillor Murdoch)
Regional Water Supply Commission	Councillor Zhelka (Alternate: Councillor Kirby)
Royal and McPherson Theatres Society	Councillor Ney
School District 61 Liaison	Councillor Kirby
University of Victoria Liaison	Councillor Croft
YES (Young Exceptional Star) Awards Liaison	Councillor Braithwaite

Citizen Volunteer Appointments

<p><u>Advisory Design Panel General Members</u></p> <p>John Armitage Lynn Gordon-Findlay James Kerr Andrea Nemeth David Wilkinson</p> <p><u>Advisory Design Panel - Allan Cassidy Recognition of Renovation & Building Achievement Awards</u></p> <p>Frans Compeer Jennifer Deakin John Herbert Cassie Kangas Bronwyn Taylor</p> <p><u>Advisory Planning Commission</u></p> <p>Hope Burns Rus Collins Pam Copley Brian Holl Michael Low Kris Nichols Esther Paterson Andrew Stinson Tim Taddy</p> <p><u>Arts Laureate</u></p> <p>Barbara Adams</p> <p><u>Board of Variance</u></p> <p>Kristina Leach Spencer Manning James Murtagh</p> <p><u>Heritage Commission</u></p> <p>Richard Collier Marion Cumming Cairine Green Joan Heagle Jan Mears</p>	<p><u>Heritage Foundation</u></p> <p>Brita Harrison Brooke Phebe Chartrand Marion Cumming Joan Heagle Cassie Kangas Paul Maurenbrecher Jane Nielsen Margaret Palmer Susan Ross Bronwyn Taylor Robert Taylor Patricia Wilson</p> <p><u>Parks, Recreation and Culture Commission</u></p> <p>Linda Allen Alison Davis Matt Fairbarns James Hoffman Monty Holding Victor Lotto Sandi Piercy Darlene Therrien Ann Wilmut</p> <p><u>Police Board</u></p> <p>Brian Rendell Sandra Waddington</p> <p><u>Tourism Committee</u></p> <p>Ken Agate Brian Dolsen Steve Earnshaw Sue Hayes Heather Holmes Angus Matthews Kris Morash Joan Peggs Steve Sinclair Derek Vair</p>
<p>Margaret Palmer Susan Ross Robert Taylor Monica Walter Patricia Wilson</p>	

BYLAWS:

2. **Bylaw Memorandum**

- Memo - Director of Corporate Services, Dec. 8, 2015

3. **For Adoption**

- Bylaw No. 4658, Business Licence Amendment Bylaw, 2015
- Bylaw No. 4659, Mayor and Councillors Annual Indemnity Bylaw, 2016
- Bylaw No. 4660, Financial Plan Bylaw, 2015, Amendment Bylaw No. 3, 2015
- Bylaw No. 4661, Water Rate Bylaw Amendment Bylaw 2016
- Bylaw No. 4662, Sewer User Charge Bylaw Amendment Bylaw, 2016

MOVED by Councillor Croft, seconded by Councillor Murdoch: That Bylaw No. 4658 *Business Licence Amendment Bylaw, 2015* be adopted.

Mayor Jensen asked if any member of the public would like to speak. No one came forward.

The question was then called.

CARRIED

MOVED by Councillor Braithwaite, seconded by Councillor Zhelka: That Bylaw No. 4659 *Mayor and Councillors Annual Indemnity Bylaw, 2016* be adopted.

CARRIED

MOVED by Councillor Croft, seconded by Councillor Murdoch: That Bylaw No. 4660 *Financial Plan Bylaw, 2015, Amendment Bylaw No. 3, 2015* be adopted.

Mayor Jensen asked if any members of the public would like to speak.

Phillipa Steel, Oak Bay resident, asked for clarification with respect to the increase in loans in 2018.

The Director of Financial Services noted that the increase in borrowing proceeds currently identified for 2018 is the year by which it is anticipated that the funds already reserved for the Uplands Combined Sewer Separation Project will be exhausted. It was noted that these figures are still approximate and that consideration will be given to other sources of funds, such as Gas Tax transfers and grants, as the project proceeds.

Esther Paterson, Oak Bay resident, commented on the proposed increase in property tax revenue, noting that it would be easier to understand, as a member of the public, if a distinction was made between ongoing expenses and expenses arising from new projects.

The question was then called.

CARRIED

MOVED by Councillor Murdoch, seconded by Councillor Braithwaite: That Bylaw No. 4661 *Water Rate Bylaw Amendment Bylaw, 2016* be adopted.

CARRIED

MOVED by Councillor Kirby, seconded by Councillor Croft: That Bylaw No. 4662 *Sewer User Charge Bylaw Amendment Bylaw, 2016* be adopted.

CARRIED

Councillors Braithwaite, Murdoch and Zhelka against the motion

ADJOURNMENT:

4. ***Motion to Adjourn***

MOVED by Councillor Braithwaite, seconded by Councillor Zhelka: That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:29 PM.

Certified Correct:

Mayor

Director of Corporate Services