

MINUTES of a special meeting of the COMMITTEE OF THE WHOLE of the Municipal Council of The Corporation of the District Of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C, on Thursday January 16, 2020 at 6:30 P.M.

We acknowledge that the land on which we gather is the traditional territory of the Coast and Straits Salish Peoples. Specifically we recognize the Lekwungen-speaking peoples, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

PRESENT: Mayor K. Murdoch, Chair
Councillor A. Appleton
Councillor H. Braithwaite
Councillor C. Green
Councillor T. Ney
Councillor E. Paterson
Councillor E.W. Zhelka

STAFF: Chief Administrative Officer, L Varela
Director of Corporate Services, D. Hopkins
Director of Strategic Initiatives, S. Bagh
Director of Financial Services, C. Paine
Director of Building and Planning, B. Anderson
Director of Engineering Services, D. Horan
Director of Parks and Recreation, R. Herman
Fire Chief, D. Hughes
Chief Constable, A. Brinton
Recorder, A. Nurvo

CALL TO ORDER:

Mayor Murdoch called the meeting to order at 6:30 p.m.

COMMUNICATIONS:

1. 2019-2020 Council Priorities - 2020 Review

The Director of Strategic Initiatives presented a summary of the process for review of Council priorities to set the stage for upcoming budget discussions. She advised that Council decisions are required to remove or add projects from the list and staff will report back to Council on implications of those adjustments at a future meeting, Council directions will be incorporated into the Financial Plan. Staff will also be actively canvassing for public input over the next month.

The Director of Strategic Initiatives reviewed the five Council priorities that had been identified at the beginning of this Council's mandate which were approved June 10, 2019. She also reviewed the underlying realities to take into consideration: projects already underway from previous Council direction, financial realities due to growth factors, organizational capacity, and community expectations. Current initiatives, major projects, specially funded projects, and those related to Council's priorities were identified in the Corporate Plan, to the end of 2022. That Plan identified 97 initiatives to undertake, 58 of which have been actioned to date. Attachment 2 of the Report of the Director of Strategic Initiatives dated January 16, 2020 sets out the status of these initiatives.

The Director of Strategic Initiatives reviewed the proposed approach to report on whether staff accomplished what was planned. Ms. Bagh reviewed eight qualities of metrics that staff have identified and are recommending that they reflect any combination of the following:

1. Readily available
2. Timely
3. Meaningful
4. Reasonable
5. Cost-effective
6. Consistent
7. Comparable
8. Predictive

The Director of Strategic Initiatives reviewed three components of tracking and reporting on progress: (1) desired trend (up, down or maintain, indicated by arrows; which direction these should be going is a Council decision); (2) actual trend (up, down, straight line or unclear, indicated by a question mark) and (3) result (indicated by a green check if the desired result is achieved or a yellow caution triangle if the actual trend is not the same as the desired trend). When there is a gap identified, it is important to bridge that by adjustments to policy, regulations, budget, or staff capacity, which are Council decisions.

Staff provided Council with an update of the current status of initiatives identified under the five priorities approved by Council: Diverse Housing, Sustainable Service, Service Excellence, Quality of Life, and Health & Resilience, and answered questions from Council regarding the proposed metrics.

The Director of Strategic Initiatives reviewed future initiatives to advance Council priorities, as set out in Attachments 3 and 4 of the Report of the Director of Strategic Initiatives dated January 16, 2020. Some of the staff recommendations included in Attachment 3 will require additional budget and will be presented at the February 6 meeting as part of the budget discussions. Staff reviewed the proposed new operational initiatives and answered questions from Council, and advised that these new initiatives would not be included in the draft budget unless Council provides direction to include them for further costing consideration.

Council discussion ensued on the new initiatives listed and whether to delete or include them for further consideration during budget discussions. The Chief Administrative Officer advised that staff is already working at capacity before adding anything further to staff's work plan from Attachment 4.

PUBLIC PARTICIPATION:

Mayor Murdoch invited members of the public to come forward to address Council.

Steve Bowker, Oak Bay resident, stated that he had submitted correspondence to the District and summarized his concerns. He spoke against densification which he stated is destructive to the historic vision that existing residents have paid a premium to enjoy, but noted that Council's priorities seem to be moving forward with densification.

Graham Ross, Oak Bay resident, stated that one of the initiatives listed under diverse housing is to prepare a Housing Needs Report, with a check mark indicating that it has been completed and accepted. The report was tabled and rejected and sent back for revision, so this should read "prepare a draft housing needs report", with an open house coming up to review. Staff confirmed that the report

to be presented at the open house will incorporate the requested changes based on Council's direction.

Council discussion continued on items listed in Attachment 4.

MOVED and seconded: That Council extend the meeting to 10:45 p.m.

CARRIED

MOVED and seconded: That Council include Diverse Housing #9 Regulations for Short-term Rentals for further budget consideration.

CARRIED

With Councillor Zhelka opposed

MOVED and seconded: That Council include Sustainable Service #6 Willows Beach Infrastructure Plan over the next three years with outreach to First Nations, for further budget consideration.

CARRIED

MOVED and seconded: That Council include Quality of Life #1 Review Bylaw 3545 "Uplands Regulation Bylaw, 1987" for further budget consideration.

CARRIED

With Councillor Appleton opposed

MOVED and seconded: That Council include Quality of Life #6 Update Parking Bylaw for further budget consideration.

DEFEATED

With Councillors Braithwaite, Ney, Paterson and Zhelka opposed

MOVED and seconded: That Council include Health & Resilience #3 Install additional Electric Vehicle Charging Stations for further budget consideration.

CARRIED

MOVED and seconded: That Council include Health & Resilience #5 Increase fees for demolition permits for further budget consideration.

CARRIED

With Councillors Appleton and Braithwaite opposed

MOVED and seconded: That Council include Health & Resilience #6 More recycling bins for further budget consideration.

CARRIED

MOVED and seconded: That Council include Other #10 Change rules for home-based businesses for further budget consideration.

CARRIED

MOVED and seconded: THAT Council reaffirm 2019-2022 Council Priorities;

AND THAT Council approve the Council Priorities metrics proposed in the January 16, 2020 report from the Director of Strategic Initiatives;

AND FURTHER THAT Council direct staff to obtain public input and report back with administrative, operational, and financial implications of Council-identified initiatives for implementation 2020-2022, as well as the following additional initiatives identified in Attachment #4:

- Diverse Housing # 9 Regulations for Short-term Rentals
- Sustainable Service #6 Willows Beach Infrastructure Improvements
- Quality of Life #1 Review Uplands Regulation Bylaw, 1987, No. 3545
- Health & Resilience #3 Install additional Electric Vehicle Charging Stations
- Health & Resilience #5 Increase fees for demolition permits
- Health & Resilience #6 More recycling bins
- Other #10 Change rules for home-based businesses.

CARRIED

ADJOURNMENT:

2. **Motion to Adjourn**

MOVED and seconded: That the meeting be adjourned at 10:44 p.m.

CARRIED

Certified Correct:

Mayor

Director of Corporate Services