

MINUTES of a SPECIAL meeting of COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Monday, February 4, 2013 at 5:30 p.m.

PRESENT: Mayor N. Jensen, Chair  
Councillor P. Copley  
Councillor C. Green  
Councillor J. Herbert  
Councillor M. Kirby  
Councillor K. Murdoch  
Councillor T. Ney

STAFF: Municipal Clerk, L. Hilton

Mayor Jensen called the Special Council meeting to order at 5:30 p.m.

COMMUNICATIONS:

1. 2013-36 MUNICIPAL CLERK, February 1, 2013  
Re Official Community Plan Project Advisory Committee Contract Award Recommendation – OCP Review Consultant

Councillor Copley, Chair of the Official Community Plan Project Advisory Committee (OPAC), provided an overview of the Committee's process to date in the selection of a consultant to recommend to Council to guide the OCP renewal process.

Councillor Copley noted that the recommended consultant, Catherine Berris Associates Inc., was unanimously chosen by the Committee as the person with the right skills and best fit for the community process.

In closing, Councillor Copley thanked members of the Committee and staff for their assistance and dedication to the process for selecting a consultant, and noted that the next steps for the process will be planned soon. The next meeting of the OPAC, she noted, would be February 14, 2013.

Moved by Councillor Copley

Seconded by Councillor Herbert, That the consultant contract for the Official Community Plan Renewal project be awarded to Catherine Berris Associates Inc., at a cost of \$132,420, plus applicable taxes.

Mike Lloyd, OPAC member, reiterated the Committee's unanimous support for the proposed consultant, noting that it is expected that she will work very well with members of the community in working towards a renewed OCP.

The question was then called.

CARRIED

ADJOURNMENT:

MOVED by Councillor Kirby

Seconded by Councillor Murdoch, That the open portion of the Special Council meeting be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Municipality or another position appointed by the Municipality.

CARRIED

The meeting adjourned at 5:43 p.m.

Certified Correct:

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Municipal Clerk

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Mayor