

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, February 26, 2013 at 5:00 p.m.

PRESENT: Board Members: Nils Jensen, Chairman  
David Winkler  
Sandra Waddington  
John Mochrie

ABSENT: Wendy Brown

Chief Constable: Mark Fisher  
Deputy Chief Constable: Kent Thom  
A/Secretary: Laura Lang

The Chairman called the meeting to order at 5:05 p.m.

ADOPTION OF MINUTES:

RESOLVED that the minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, January 22, 2013 be adopted.

DEPARTMENT REPORTS:

*Financial Report (January 2013)*

The Chief Constable advised that manageable overtime appears high on report due to recoverable overtime not yet put through the General Ledger.

*Overtime Report (January 2013)*

There has been a small amount of sick leave and coverage for members off on Worksafe in January.

*Community Services Reports (January 2013)*

No Community Services report available as Constable Junio has been required to backfill on A Platoon. The School Liaison officer spent some time at St. Michael's private school on lock-down preparedness and assessments. Future plans may be to hold lock down exercises in conjunction with Active Shooter training that members must attend annually.

Traffic/parking assessments have been done at Glenlyon Norfolk School due to parking congestion after school when parents are picking children up. Sgt Craib has contacted the engineering department within the municipality who have agreed to put together a report making recommendations to resolve this issue. Police to work with school administration to have parents comply with current restrictions. It is hopeful that changes will be under way by the fall.

Found bikes are generally donated to the Compassionate Resource Warehouse who fix them up and donate them overseas to developing countries. Constable Chanin identified two children in the school system that were without bicycles and in conjunction with Oak Bay Bikes, two of the better bikes were fixed up and donated to the two children. Article and picture were in the Oak Bay News (handout provided by Deputy Chief Thom).

RESOLVED that the Department Reports be received.

COMMUNICATIONS:

1. PB2013-6 DEPUTY CHIEF CONSTABLE, February 7, 2013  
Re: High Visibility Policing, July 1-December 31, 2012

The Police Department reports receiving good feedback on this initiative. Better contact directly with the public and the ability to identify insecure premises improves crime prevention and public relations. The goal is to increase the number of hours spent in 2013 with the addition of more members trained on the bikes. This program is well received and supported by both the public and the Board.

RESOLVED that the Memorandum dated February 7, 2013 from the Deputy Chief Constable regarding High Visibility Policing be received.

2. PB2013-7 CHIEF CONSTABLE, February 14, 2013  
Re: Chief Constable Monthly Update

There have been a few more modifications made to the Strategic Plan based on recommendations from the last meeting and worksheets for each of the initiatives have been created. An offer of employment has been made to Eric Payne from Victoria Police Department. The three recently hired members will be attending the Council meeting on March 11 with Deputy Chief Thom. There has been a personnel change of secondment with the Combined Forces Special Enforcement Unit as of the end of January. Constables Omoding & Lucas were sworn in at a ceremony held at the Police Department on January 31, 2013. Both the Chief and Deputy Chief attended the BC Association of Chiefs of Police meeting in Richmond last week.

RESOLVED that the Memorandum dated February 14, 2013 from the Chief Constable regarding the Monthly Update be received.

3. PB2013-8 CHIEF CONSTABLE, February 14, 2013  
Re: Regional Crime Unit Funding Model Changes

Discussion held regarding the future of some of the regional integrated units and the talk circulating regarding some departments opting to withdraw from these units in the future. Police Chiefs are wanting to establish one common funding formula for all regional integrated units.

RESOLVED that the Memorandum dated February 14, 2013 from the Chief Constable regarding the Regional Crime Unit Funding Model Changes be received.

4. PB2013-9 CHIEF CONSTABLE, February 1, 2013  
Re: 2013-2017 Strategic Plan

The Board made a few recommendations for format changes to the final report. Photo of the Board to be taken at the March meeting and also included. Final report to be presented to Council at the joint meeting to be held March 26.

RESOLVED to approve the Strategic Plan document incorporating the recommended changes.

NEW BUSINESS:

Chairman met with five Capital Regional mayors and Assistant Deputy Minister of Police Services to discuss the best structure to hold regional discussions regarding further integration of police services. An environmental scan is to be done in conjunction with the province. Cost and governance are seen as the main challenges.

The Municipal CAO will not be returning to his position with an interim CAO to be brought in within the next three weeks. An executive search firm will take on the task of looking for a suitable permanent replacement. As the previous CAO had also acted as Police Board secretary, the future of that position will also be taken into consideration. Acting Secretary Laura Lang will continue to fill this position on an interim basis.

Several pieces of correspondence received regarding British Columbia Association of Police Boards and Canadian Association for Police Boards. The Oak Bay Police Board does not have representation on the Canadian Association of Police Boards. Discussion held regarding the representation on the BC Association of Police Boards.

RESOLVED that David Winkler continue as the Oak Bay representative on the British Columbia Association of Police Boards.

Discussion was held regarding the “Morden Report”, a report done on the civilian oversight of Police Forces in Ontario and whether there was interest in contributing financially towards an analysis of this report from British Columbia’s perspective. It was determined that in British Columbia decisions on the level of Police Board involvement are made at the provincial level and not at the Police Board level.

RESOLVED that the Oak Bay Police Board would not be contributing financially towards an analysis of the Morden Report by the British Columbia Association of Police Boards.

A tour of the Justice Institute of BC may be offered to Police Board members if there is enough interest. Any interested parties can advise David Winkler.

The Canadian Association of Police Board Conference is being held August 14-21 in Saskatoon. Chief topics on the agenda are First Nations, Mental Health and Gender Issues. Any Board members interested in attending should advise Chairman Jensen who will coordinate and advise Acting Secretary Lang, to arrange registration.

The British Columbia Association of Police Board conference could possibly be held at the Oak Bay Beach Hotel in the spring of 2014. No financial obligation for the Oak Bay Police Board, who would act as host and liaison only.

Discussion held regarding the appointment process for the one municipally appointed Police Board member. Current process is that the Provincial Government appoints this position through an Order in Council, although it was deemed that this position should be appointed by Municipal Council. David Winkler will correspond with Police Services Division regarding the municipal process for advertising and interviewing for positions on the Board.

ADJOURNMENT:

The open portion of the meeting adjourned at 6:10 p.m.

Certified Correct:

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A/Secretary, Oak Bay Police Board

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Chairman, Oak Bay Police Board