

Notes to be attached to July 25<sup>th</sup>, 2013 OPAC agenda on the OCP website

The main item on the agenda was the community survey to be circulated to all households in the District in early Fall. A preliminary draft had been prepared by the consultant and was reviewed by OPAC members. Several substantive changes were suggested with respect to the introduction and some of the detailed questions. It was determined that for each section, there should be an explanation of the background and rationale for asking the questions. After extensive discussion, notably on the Housing Section, it was determined that each member of OPAC would provide written comments for the consultant to review and then a small working group of OPAC would be formed to overview and incorporate the changes, and finalize a draft for Council's consideration at the August 12<sup>th</sup> Council meeting.

Discussion on the areas for the survey analysis and possible methods to reach renters in the municipality will be further reviewed by municipal staff to determine best methods of obtaining addresses and mapping the areas.

The evolving role of OPAC was discussed and it was the consensus that OPAC would continue as an advisory group to Council as the OCP proceeded and would include review of draft OCP policies at the appropriate time. It was determined that this was already noted in the Terms of Reference for OPAC and amendments are not required. It was suggested that Council could confirm that the role of OPAC as an advisory body representing the community on a broad basis in the OCP renewal process.

With respect to other volunteer bodies, it was suggested that brief written submissions be requested by Council which would then be circulated to OPAC and the consultant for review and retained as part of the public record for the OCP. Representatives of advisory committees may also attend OPAC meetings to observe the proceedings. It was therefore recommended that Council formally invite all advisory committees to provide input to the OCP process as early as possible. It was again reiterated that all advisory committees of Council will be given opportunities to review the draft OCP once prepared and will be invited to future Open Houses on the draft Plan.

A contest for photos to be incorporated into the OCP document received support and will be coordinated on a volunteer basis.

Next meeting of OPAC will be at the call of the Chair and probably set for early September.