MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, April 24, 2012 at 5:40 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair
		David Winkler
		Wendy Brown
		Sandra Waddington
	Chief Constable:	Mark Fisher
	Deputy Chief Constable:	Kent Thom
	Secretary:	Mark Brennan
	Also present:	Constable Eric Thompson

CALL TO ORDER:

The Chair called the meeting to order at 5:40 p.m.

ADOPTION OF MINUTES:

RESOLVED that the minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, February 21, 2012, be adopted, as amended.

DEPARTMENT REPORTS:

Financial Report (March 2012)

The Board members expressed their appreciation of the new Financial Report format. The Chief Constable reported that all desk-tops have been replaced and that they are on Windows 7 now.

Overtime Report (February/March 2012)

The Deputy Chief Constable advised that, although the overtime is higher than in 2011, they are still on budget. Non-work related injuries and the flu are two of the reasons for the overtime.

Community Services Reports (February/March 2012)

The Chief Constable noted that Constable Junio only reported in February activities because she was busy with the Greater Victoria Police Camp. There were four Oak Bay students at the camp.

As to the homeless on Oak Bay Avenue, the Chief Constable noted that some businesses provide them with food, and also they are attracted to the bottle return at the liquor store in Athlone Court.

RESOLVED that the January Department Reports be received.

COMMUNICATIONS:

1. PB2012-13 CHIEF CONSTABLE, [Undated]
   Re Oak Bay Police Department 2012 Annual Report

The Chief Constable highlighted some points from the Annual Report.

RESOLVED that the Oak Bay Police Department 2012 Annual Report from the Chief Constable be received.

2. PB2012-14 MOBILE YOUTH SERVICE TEAM, [Undated]
Re Mobile Youth Service Team 2011 Annual Report

RESOLVED that the 2011 Annual Report from the Mobile Youth Service Team be received.

3. PB2012-15 CHIEF CONSTABLE, April 17, 2012
Re Independent Investigations Office Working Group Update

RESOLVED that the memorandum dated April 17, 2012 from the Chief Constable regarding Independent Investigations Office Working Group Update be received.

4. PB2012-16 CHIEF CONSTABLE, April 19, 2012
Re Chief Constable Monthly Update

RESOLVED that the Chief Constable's Monthly Report be received.

5. PB2012-17 CHIEF CONSTABLE, April 19, 2012
Re Police Costing Charge Backs for Special Events

The Chief Constable outlined how some of the other police departments deal with charge backs for events. His suggestion was to have the Municipal Council develop a policy for charging back for policing costs (as well as for other municipal staff costs) for events that generate a profit and are not strictly for charity.

RESOLVED the Board recommends to Council that a policy be developed for charging back for policing costs, and other municipal staff costs, for events that generate a profit and are not strictly for charity.

RESOLVED that the memorandum dated April 19, 2012 from the Chief Constable regarding Police Costing Charge backs for Special Events be received.

6. PB2012-18 DEPUTY CHIEF CONSTABLE, March 30, 2012
Re Muster Presentations – AED/CPR Training – Windows 7 Training

RESOLVED that the memorandum dated March 30, 2012 from the Deputy Chief Constable regarding Muster Presentations, AED/CPR Training and Windows 7 Training, be received.

7. PB2012-19 CAPITAL REGIONAL DISTRICT INTEGRATED ROAD SAFETY UNIT
Re Month End Report – February 2012

RESOLVED that the February 2012 month-end report from the Capital Regional District Integrated Road Safety Unit be received.

8. PB2012-20 BRITISH COLUMBIA ASSOCIATION OF POLICE BOARDS, February 24, 2012
Re Oak Bay Police Board Sponsorship – BCAPB 2012 Conference & AGM

RESOLVED that the correspondence, dated February 24, 2012, from the British Columbia Association of Police Boards thanking the Oak Bay Police Board for its sponsorship at the 2012 conference and annual general meeting be received.

CHIEF'S ORDERS:

- Part I Order – Internal Investigations AC 020 Policy Amendments
- Part I Order – Ride Along Policy OM 100 Policy Amendments

RESOLVED that Part I Order Internal Investigations AC 020 and Part I Order Ride Along Policy OM 100 regarding policy amendments be approved.

NEW BUSINESS:

Copies of correspondence expressing appreciation were presented to the Board.

RESOLVED that the Board acknowledge the letters of appreciation relating to Constables Hickey, Graham, Chanin and Dalep, and the Oak Bay Police Department (general).

David Winkler gave an update on BCAPB business.

Chair Jensen gave brief overview of the Canadian Police Sector Council Workshop on Competency-Based Management Framework, which he attended in Toronto.

Sandra Waddington requested that a strategic plan be prepared for the department. The Chief Constable stated that he could consult with community groups.

RESOLVED that the Chief Constable be directed to prepare a strategic plan, and that Sandra Waddington be the Board liaison.

ADJOURNMENT:

RESOLVED that the open portion of the Police Board meeting be adjourned and that a closed session be convened to discuss personnel or labour relations issues, which may be dealt with in private under the *Police Act.*

The open portion of the meeting adjourned at 7:15 p.m.

Certified Correct:

_____ _____

Secretary, Oak Bay Police Board Chair, Oak Bay Police Board