

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C., on Monday November 28, 2016. The meeting adjourned to In Camera at 5:30 PM and reconvened for regular business at 7:00 PM.

PRESENT: Mayor N. Jensen, Chair  
Councillor H. Braithwaite  
Councillor T. Croft  
Councillor K. Murdoch  
Councillor T. Ney  
Councillor E. Zhelka

STAFF: Acting Chief Administrative Officer, D. Carter  
Director of Corporate Services, W. Jones  
Deputy Director of Corporate Services, M. Jones

Mayor Jensen called the meeting to order at 5:30 PM.

ADJOURNMENT TO IN CAMERA

1. ***Motion to Adjourn to In Camera***

MOVED and seconded: That:

1. The open portion of the meeting of Council be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
2. The open portion of the meeting reconvene at 7:00 PM.

CARRIED

OPEN PORTION OF THE MEETING RECONVENED AT 7:00 PM

*Councillor Ney not in attendance, all other attendees present as at 5:30 PM.*

MINUTES AND REPORTS:

2. ***Council***
  - November 14, 2016

MOVED and seconded: That the minutes of the Council meeting held November 14, 2016 be adopted.

CARRIED

3. ***Committee of the Whole***  
• November 21, 2016

MOVED and seconded: That the minutes of the Committee of the Whole meeting held November 21, 2016 and the recommendations contained therein be adopted.

CARRIED

4. ***Special Council***  
• November 21, 2016

MOVED and seconded: That the minutes of the Special Council meeting held November 21, 2016 be adopted

A typographic error for correction was noted in which, when referring to administering immunocontraceptives to deer, "dart guns" instead of "blow guns" would be used.

The question was then called.

CARRIED

MAYOR'S REMARKS:

5. The Mayor provided remarks on the following topics:

***Gas Tax Agreement - Community Works Fund Payment***

The Mayor noted that the District had just received a payment from the Community Works Fund in the amount of \$406,228.07.

***Congratulations to Scholarship Recipients***

Mayor Jensen offered congratulations to Rai Goyal, recipient of the Oak Bay and Saanich Centennial Scholarship, and to Robert Lee, recipient of the Oak Bay High School Scholarship.

***Annual Event Christmas Light Up on the Avenue***

The Mayor noted that another successful Light Up Event was held on Sunday. He offered his thanks to the Oak Bay Business Improvement Association as the event organizers and thanked Police and Fire staff for their assistance.

PUBLIC PARTICIPATION PERIOD:

6. No members of the public rose to speak.

COMMUNICATIONS:

7. **2017 Provisional Budget - Oak Bay Police Department**

- Report - Chief Constable, Nov. 1, 2016

*Chief Constable Andy Brinton in attendance for this item.*

MOVED and seconded: That Council approve the 2017 provisional budget as recommended by the Oak Bay Police Board, and instruct staff to incorporate it into the 2017 Financial Plan.

CARRIED

8. **Special Event Application - Request for Road Occupancy for Fundraising Activity, Dec. 27, 31, 2016, Jan. 1, 2, 7 and 8, 2017**

- Note - Deputy Director of Corporate Services - Castaways Wanderers Rugby Football Association, Tree Chipping
- Corresp. - Castaways Wanderers Rugby Club, Oct. 26, 2016

MOVED and seconded: That approval be given for the temporary occupancy of public property on December 27 and 31, 2016, and on January 1, 2, 7, 8, 2017, for the purpose of a fundraising event as detailed in the October 26, 2016 correspondence from Castaway Wanderers Rugby Football Club, subject to the event organizer entering into a public property occupancy agreement in which it will among other standard requirements:

1. release and indemnify the Municipality from any claims or liability associated with the event and providing evidence of public liability insurance in the amount of not less than \$3,000,000; and
2. agree to pay all invoices from the Municipality for costs incurred in connection with the event,

with the Director of Corporate Services being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

9. **Special Event Application - Request for Road Occupancy for Fundraising Activity, Dec. 31, 2016 and Jan. 1, 2017**

- Note - Deputy Director of Corporate Services - Fire Fighters - Tree Chipping - Firemans Park
- Corresp. - Oak Bay Firefighter's Charitable Foundation, Nov. 18, 2016

MOVED and seconded: That approval be given for the temporary occupancy of public property on December 31, 2016 & January 1, 2017, for the purpose of a fundraising event as detailed in the November 18, 2016 correspondence from Oak Bay Fire Fighters Charitable Foundation, subject to the event organizer entering into a public property occupancy agreement in which it will among other standard requirements:

1. release and indemnify the Municipality from any claims or liability associated with the event and providing evidence of public liability insurance in the amount of not less than \$3,000,000; and

2. agree to pay all invoices from the Municipality for costs incurred in connection with the event,  
with the Director of Corporate Services being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

10. ***Oak Bay Heritage Commission (HComm) Minutes***

- Note - Director of Corporate Services - HComm Minutes - October 12, 2016
- Minutes, HComm, Oct. 12, 2016

MOVED and seconded: That the minutes of the Heritage Commission meeting held on October 12, 2016 be received for information.

CARRIED

CORRESPONDENCE - UPCOMING AGENDA ITEM(S)

11. No correspondence was received with respect to the following agenda items.

NEW BUSINESS/REPORTS FROM OTHER COMMITTEES:

12. ***Report on the Capital Regional District***

A verbal report was provided on the Capital Regional District, specifically with respect to consultation on the Regional Growth Strategy and the forthcoming Regional budget.

***Other Verbal Reports***

Attention was drawn to the Spirit 150 Victoria website, as a promotional opportunity for events in the region celebrating Canada's 150th anniversary of Confederation. A letter of thanks to Council from the leadership students at Oak Bay High School for Council's participation in the Samaritans Purse Operation Christmas Child Shoeboxes Project was acknowledged.

BYLAWS:

13. ***Bylaw Memorandum***

- Memo - Deputy Director of Corporate Services, Nov. 25, 2016

The Mayor gave an overview of the bylaw reading process.

14. ***For Adoption***

- Bylaw No. 4673 - Mayor & Councillors Annual Indemnity Bylaw, 2017

MOVED and seconded: That Bylaw No. 4673, *Mayor and Councillors Annual Indemnity Bylaw, 2017*, be adopted.

CARRIED

ADJOURNMENT:

***Motion to adjourn***

MOVED and seconded: That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:39 PM.

Certified Correct:

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Mayor

\_\_\_\_\_  
Director of Corporate Services