

REPORT of the regular monthly meeting of the OAK BAY PARKS, RECREATION & CULTURE COMMISSION held on Wednesday, October 5, 2016 in the Council Chambers, Oak Bay Municipal Hall.

**In Attendance:**

Sandi Piercy, Chair  
Monty Holding  
Darlene Therrien  
Jim Hoffman  
Ann Wilmut  
Alison Davis

**Staff:**

Ray Herman, Director, Parks, Recreation & Culture  
Janet Barclay, Manager Recreation & Culture  
Grant Brown, Manager Administrative Services  
Chris Hyde-Lay, Manager Parks Services  
Mandi Krieger, Executive Assistant

Regrets: Linda Allen, Matt Fairbarns, Victor Lotto, Councillor Braithwaite

The meeting was called to order at 7:00pm.

**I. ADOPTION OF AGENDA**

The items of Canada 150 Legacy and Outdoor Public Swimming Pool were added to Correspondence, and Sidewalks in Oak Bay added to New Business.

Moved by Alison Davis, Seconded by Ann Wilmut THAT THE AGENDA BE ADOPTED AS AMENDED.

Carried

**II. MINUTES** Commission (2016-09-07)

Moved by Darlene Therrien, Seconded by Jim Hoffman, THAT THE MINUTES OF THE SEPTEMBER 7, 2016 REGULAR MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED.

Carried

**III. PUBLIC PARTICIPATION**

None.

**IV. DELEGATION**

Jason Hodge was in attendance representing the Oak Bay Fire Fighter Foundation.

As requested at the June Commission meeting, Jason Hodge was in attendance to present a follow up report on the Sausagefest event held at Willows Beach Park on September 17<sup>th</sup>, 2016. It was a successful event with over 700 in attendance and Mr. Hodge mentioned the potential of repeating the event in June or July of 2017. Mr. Hodge extended his thanks to Commission and Council for allowing the family event.

Mr. Hodge left the meeting at 7:11pm.

Arts Laureate, Barbara Adams, was in attendance to provide Commission with the Arts Laureate Summary for 2016. The report will be forwarded to Council for information.

Barb Adams left the meeting at 7:37pm.

**V. CORRESPONDENCE**

Canada 150 Legacy Request

A proposal was received for Oak Bay to plant 150 trees to commemorate the 150<sup>th</sup> anniversary of confederation in 2017. Due to the financial ramifications over a 5 year period to the department, the proposal is not financially feasible at this time. Suggestion to staff to look at other options to commemorate the anniversary was discussed that would be possible within the operational budget, such as a floral display.

Moved by Monty Holding, Seconded by Darlene Therrien THAT THE PARKS, RECREATION & CULTURE COMMISSION ADVISE COUNCIL THAT THE PROPOSAL TO PLANT 150 ADDITIONAL TREES AS PART OF CANADA'S 150<sup>TH</sup> ANNIVERSARY OF CONFEDERATION IS NOT FINANCIALLY FEASIBLE AT THIS TIME GIVEN CURRENT DEPARTMENTAL RESOURCES AND THAT STAFF DECIDE ON THE DIRECTION OF A CELEBRATORY DISPLAY WITHIN THE OPERATING BUDGET.

Carried

Outdoor Public Swimming Pool

A request was received for consideration of an outdoor public swimming pool in the municipality of Oak Bay. It was agreed that the request could be considered when moving forward with the Carnarvon Master Plan and the long-term masterplan for recreation.

Moved by Monty Holding, Seconded by Ann Wilmut THAT PARKS, RECREATION & COMMISSION REQUEST A STAFF REPORT TO BE PRESENTED AT A FUTURE MEETING WITH FURTHER INFORMATION INCLUDING FINANCIAL RAMIFICATIONS AND LOCATION OPTIONS.

Carried

**VI. UNFINISHED BUSINESS**

**VII. NEW BUSINESS**

Sidewalks in Oak Bay

Commissioner Hoffman inquired as to the process of informing residents of encroaching vegetation on sidewalks in Oak Bay. Manager, Parks Services gave Commission an overview of the notification process.

**VIII. REPORTS**

Program/Parks Reports

Manager, Parks Services noted that Tree Appreciation Day will be held on November 6<sup>th</sup> at Uplands Park.

Kiwanis Community Day is on October 23<sup>rd</sup>, 2016 where volunteers will assist in general weeding behind the Rose Garden.

Personnel Report

The interview process is underway for the regular part time position of Arts & Culture Programmer.

Finance Report

**August 2016, Month End Statement**

	<u>2016</u>	<u>%</u>	<u>2015</u>	<u>%</u>
YTD Revenue at month end	\$5,571,127	71.30	\$5,233,121	71.79
YTD Expenditures at month end	\$8,039,186	67.38	\$7,501,690	66.11
YTD Net Expenditure at month end	\$2,468,059	59.93	\$2,268,569	55.90
YTD Net Expenditure at month end (adj.)	\$2,418,928	58.73	\$2,268,569	55.90

Director's Report

The Urban Forest Strategy draft report is being reviewed by staff and one more public consultation will be scheduled. A joint Council and Commission meeting will arranged and the draft will be circulated prior to the meeting.

A Citizen Survey is in progress which is the District of Oak Bay's first community satisfaction and priorities survey. The survey will provide an opportunity for the municipality to receive feedback on the services provided to residents, including Parks, Recreation and Culture.

Moved by Alison Davis, Seconded by Jim Hoffman THAT THE REPORTS BE RECEIVED.

Carried

**IX. ADJOURNMENT**

Moved by Jim Hoffman, Seconded by Darlene Therrien THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 8:49 pm.