



MINUTES
OAK BAY HERITAGE COMMISSION
TUESDAY, FEBRUARY 14, 2017 AT 5:00 PM
DOWNSTAIRS MEETING ROOM, MUNICIPAL HALL, 2167 OAK BAY AVENUE

MEMBERS PRESENT

Heather Cochran
Marion Cumming
Jane Hall
Susan Ross

Cora Smith
Bronwyn Taylor
Robert Taylor
Councillor Kevin Murdoch

MEMBERS ABSENT

Cairine Green
Margaret Palmer

Joan Heagle
Monica Walter

STAFF PRESENT

Deborah Jensen, Manager of Planning

Krista Mitchell, Building / Planning Clerk

OTHERS PRESENT

Members of the Public: 2

1. Call to Order

The meeting was called to order at 5:07 pm.

2. Approval of Agenda and Late Items

The agenda was approved as presented.

3. Adoption of Minutes

It was moved and seconded that the Minutes from January 10, 2017 be adopted as presented.
The motion was carried.
None opposed.

4. Correspondence

None.

5. Chair's Report

None.

6. New Business

- a. ZON00020 / DVP00031 – 1605 York Place
To consider addition to the Heritage Register.

D. Jensen advised Council has requested the applicants consider designating and adding their home to the Heritage Register as part of their rezoning application to facilitate a two lot subdivision, and that the applicants are in agreement with designating the home. She noted a draft statement of significance has been distributed to the Commission for recommendation, which will be taken back to Council for consideration.

Commission members asked for further clarification on the process to add the home to the Heritage Register, noted that homes with a heritage designation can receive a grant of up to \$10,000 over a 10 year period, and offered two minor changes to the draft statement of significance.

D Jensen noted the applicants are willing to designate the home and place it on the Heritage Register, contingent upon approval of the rezoning application.

T. McElvaine, applicant, inquired about the process for undertaking future renovations on a heritage designated home.

D. Jensen commented that it would depend on the extent of the work proposed, but that a heritage alteration permit might be needed, which would include a recommendation from the Heritage Commission before going to Council.

K. Murdoch clarified that the statement of significance, once approved by the Commission, would follow the application through for both heritage registration and heritage designation.

It was moved and seconded to recommend that Council support the application to include the home at 1605 York Place on the Oak Bay Community Heritage Register.

The motion was carried.

None opposed.

7. Old Business

a) Heritage Brochure Update

D. Jensen advised that a number of Commission members have provided revisions for the brochure, and the final product should be available at the next Commission meeting.

b) Tod House Update

D Jensen reported that an update will be available once a building assessment report has been considered by Council.

8. Reports of Subcommittees / Other

a. Council Liaison

Councillor Murdoch invited Commission members to attend the 7:00 pm Council meeting where the agenda also includes some discussion on strategic priorities.

b. Education

S. Ross advised the Heritage Renovation and Green Tips lecture will be held at 7:00 pm on March 8, 2017 at the Windsor Pavillion. The panel will include: Max Huxley, Maximillian Huxley Construction; Michael Arneja, Griffin Restoration; and Torsten Ely, City Green Solutions.

The Fall lecture series will include the following:

- September 20, 2017 - Yvonne Van Ruskenveld, speaking on women in Oak Bay.
- October - Stuart Stark, speaking on the Willows Beach fairground building history.
- November - speaker not yet confirmed.

c. Tourism

M. Cumming advised she will attend a Tourism meeting once the new board is selected, that that ongoing efforts are underway to contact the owners of three commercial buildings on Oak Bay Avenue for heritage plaque installation. She also advised Oak Bay Tourism might be interested in funding the walking tour by Ben Clinton-Baker.

K. Murdoch commented that the Centennial Walking map is being reordered.

d. Community Register / Designation

None to report.

H. Cochran volunteered to help with this committee.

e. Planning and Development

D. Jensen noted that the Planning department is considering a work plan for the upcoming year to help improve efficiencies for the heritage program.

9. Information Items

S. Ross, H. Cochran and M. Cumming will gather more information about the potential to designate the Uplands neighbourhood as a National historic site in order to maintain the park like setting and green space.

K. Murdoch advised that Uplands does not necessarily require a national historic designation as land use is already controlled both through the Zoning Bylaw and the Special Powers Act for siting and design.

K. Murdoch asked that the Heritage Commission be very specific when crafting motions.

10. Next Meeting

The next regular meeting of the Heritage Commission is scheduled for Tuesday, March 14, 2017 in the Downstairs Meeting Room of Municipal Hall.

11. Adjournment

The meeting adjourned at 5:46 pm.