

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers of Oak Bay Municipal Hall, 2167 Oak Bay Ave, Oak Bay, BC, on Tuesday, September 29, 2015 at 3:30 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair Wendy Brown Brian Rendell Sandra Waddington
	Chief Constable:	Andy Brinton
	Deputy Chief Constable:	Kent Thom
	CAO & Police Board Secretary	Helen Koning
	Executive Assistant/Scribe	Laura Lang

Prior to the meeting being called to order, the Mayor presented Constable Angus Wagnell with his 20 year exemplary service medal & certificate. Constable Wagnell was a Reserve Constable with the Oak Bay Police Department from 1991-1992 and was hired as a Recruit Constable in January, 1993.

The Chair called the meeting to order at 3:35 p.m.

APPROVAL OF AGENDA:

Agenda approved.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board, held on Tuesday, June 23, 2015 be adopted.

DEPARTMENT REPORTS:

Financial Reports (August, 2015)

Overtime Report (June, July, August, 2015)

Chief Constable's Monthly Update (August 27, 2015)

Most of the Chief's activities have been around community involvement. The Canadian Association of Chiefs of Police (CACP) conference was held in August in Quebec City and the conference in 2016 will be held in Ottawa with the dates being changed slightly to allow a one day overlap with the annual Canadian Association of Police Governance (CAPG) conference, which will also be held in Ottawa. Dates for the CAPG conference are August 12-14, 2016.

Strategic Plan Quarterly Report (June, 2015)

Regarding initiative 3.1.0, Chief Brinton advises that a Request for Proposal for building review and analyses has gone out for all municipal buildings including the police and fire building and should be completed by the end of January. Chief Administrative Officer advises that an update on the municipality's Financial Asset Management will be presented to council. This is a process that will include all buildings within the municipality and allow Council to look at all assets and sustainability. Any individual projects underway will still go ahead. The renovation to the ladies change room will still be done, likely in 2016. A request will be made to carry forward capital funds to 2016.

Re section 1.1.2, all members within the department have received the Elder Abuse Training as well as some platoons at Saanich. The only training that may be provided on this for 2016 would be to other agencies, depending on Constable Anthony's other commitments. Constable Anthony will be presenting this to approximately 400 delegates at the annual BC Crime Prevention Symposium in November.

School Liaison Report (June-August, 2015)

High Visibility Policing (April-June, 2015)

Marine patrols have increased in 2016 as the RCMP boat has been made available on a regular basis.

Training (January-June, 2015)

RESOLVED that all of the Department Reports be received.

COMMUNICATIONS:

1. PB2015-20 SAANICH POLICE DEPARTMENT, August 12, 2015
Re 2015 Budget Surplus Reimbursement – Regional Crime Unit

RESOLVED that the correspondence from Saanich Police regarding the Regional Crime Unit Budget Surplus reimbursement be received. The Chief Administrative Officer advises that the refund will be credited to a general municipal revenue account.

2. PB2015-21 BC ASSOCIATION OF POLICE BOARDS – Sandra Waddington
Re Resolution #2013-5-Development and Implementation of Single Purpose Legislation to Allow Access to Personal Information of Missing Persons

This correspondence is to advise everyone that the Missing Persons regulations have now been brought into force and supports what the BC Association of Police Boards had requested in 2013 in compliance with the Missing Women Enquiry. The Police policy on Missing Persons is up for review and modification.

RESOLVED that the correspondence regarding the BCAPB Resolution 2013-5 be received.

3. PB2015-22 VICTORIA AND ESQUIMALT POLICE BOARD, June 16, 2015
Re Thank you letter to Police Board Chairs

RESOLVED that the letter from the Victoria and Esquimalt Police Board be received.

4. PB2015-23 CHIEF CONSTABLE BRINTON
Re 2014 Crime Severity Index

Oak Bay has the lowest Crime Severity Index in the region. Although the violent crime index has risen slightly, the non-violent crime index has dropped in 2014, with the overall index staying the

same. The clearance (offence cleared either by charge or other means) rate has improved by 14%.

RESOLVED that the 2014 Crime Severity Index report be received.

5. PB2015-24 VICTORIA AND ESQUIMALT POLICE BOARD, August 4, 2015
Re Salary & Benefits of Chief Constable

There is provincial legislation that allows for the release of salaries over a certain level within municipal and provincial government, with police being exempt from this release. The Board are all in agreement that the requested information be released, subject to in camera discussions and that a request would be made to receive the compiled results of this enquiry in camera, when completed.

RESOLVED that this item be moved to the in camera agenda for discussion.

6. PB2015-25 ATTORNEY GENERAL, August 6, 2015
Re BCAPB Support for Review of the IIO (Independent Investigations Office)

RESOLVED that the correspondence from the Attorney General to the President of the BC Association of Police Boards (BCAPB) regarding the BCAPB support for a review of the IIO be received.

7. PB2015-26 MINISTRY OF JUSTICE, POLICE SERVICES DIVISION, September 24, 2015
Re Community Input to Policing

Discussion held regarding the various avenues that the Oak Bay Police Department has for allowing community consultation and input. Those that are currently in practice and supported by the Board are community based and include: Strategic Plan updates, Community Survey, open public meetings, agendas and minutes posted on municipal website, Block Watch program, Community Liaison (works with business community), School Liaison (engages with staff, students and parents), input directly to the department via email and telephone, visible police post on Oak Bay Avenue (engages public for direct contact). All of these opportunities to engage with the public provide a maximum opportunity for the public to provide input to the police department.

RESOLVED that correspondence regarding Community Input to Policing be received and Sandra Waddington to draft a response to this request and circulate to all Board members for approval.

NEW BUSINESS:

No new business.

ADJOURNMENT:

The open portion of the meeting adjourned at 4:14 p.m. Next meeting to be October 27, 2015 at 3:30 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board