

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers of Oak Bay Municipal Hall, 2167 Oak Bay Ave, Oak Bay, BC, on Tuesday, June 23, 2015 at 3:30 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair Wendy Brown (via teleconference) Brian Rendell Sandra Waddington
	Chief Constable:	Andy Brinton
	Deputy Chief Constable:	Kent Thom
	CAO & Police Board Secretary	Helen Koning
ABSENT:	Board Member:	Bronwen Campbell

The Chair called the meeting to order at 3:33 p.m.

APPROVAL OF AGENDA:

Agenda approved.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board, held on Tuesday, May 26, 2015 be adopted.

DEPARTMENT REPORTS:

Financial Reports (May, 2015)

Overtime Report (May, 2015)

Chief Constable's Monthly Update (May, 2015)

School Liaison Report (May, 2015)

Community Liaison Report (May, 2015)

RESOLVED that the Department Reports be received.

COMMUNICATIONS:

1. PB2015-17 SANDRA WADDINGTON
Re Oak Bay Police Board Orientation and Policy manual

Discussion held regarding the need for the Board to have a policy manual. All in favour of creating one, possibly using the Delta Police Board's manual as a rough guideline.

RESOLVED that a Policy manual be created for the Oak Bay Police Board. Wendy Brown to coordinate the project and create a plan to divide the work load amongst all Board members with a goal of having a rough draft ready for the September meeting.

2. PB2015-18 SANDRA WADDINGTON
Re Board Effectiveness Evaluation form

It was suggested that a Board Effectiveness Evaluation form be used on an annual basis to establish a process to examine and measure the Board's effectiveness. If an outside resource was needed for assistance, it should be someone who has experience with local government orientation, organizational governance and strategic planning.

RESOLVED that the Board review its effectiveness on an annual basis using the form presented.

3. PB2015-19 DEPUTY CHIEF THOM, June 18, 2015
Re Tea Party 2015

Deputy Chief Thom states that in recent years the Tea Party event has become much more manageable for police, with fewer issues to deal with. The midway and amusements now have more of a family focus than in previous years. There were only eight calls from the public, which were primarily parking complaints, with only four vehicles being towed for infractions.

RESOLVED that the memorandum regarding Tea Party 2015 be received.

4. -- Discussion and member selection
Re Participation on the Working Group/Governance of Integrated Units

At the meeting of CRD municipal police boards held on June 12, 2015, it was agreed to establish a joint task group to review governance of integrated police units and the following resolution was made:

*RESOLUTION
Joint Task Group*

WHEREAS at the meeting of CRD municipal police boards held on June 12, 2015 it was agreed to establish a joint task group to review governance of integrated police units.

THEREFORE BE IT RESOLVED that the Oak Bay Police Board endorse the creation of a joint task group with one representative from each board to review governance of integrated units.

AND BE IT FURTHER RESOLVED that the Oak Bay Police Board appoint Sandra Waddington to be its representative.

Discussion held regarding the meeting and subsequent draft resolution.

RESOLVED that the Oak Bay Police Board approve the resolution from the CRD municipal police board meeting regarding the establishment of the working group and the appointment of Sandra Waddington as the Oak Bay representative.

NEW BUSINESS:

No new business.

ADJOURNMENT:

The open portion of the meeting adjourned at 4:22 p.m. Next meeting to be September 29, 2015 at 3:30 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board