

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers of Oak Bay Municipal Hall, 2167 Oak Bay Ave, Oak Bay, BC, on Tuesday, April 28, 2015 at 3:00 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair Wendy Brown Bronwen Campbell Brian Rendell Sandra Waddington
	Chief Constable:	Andy Brinton
	Deputy Chief Constable:	Kent Thom
	CAO & Police Board Secretary	Helen Koning
	Executive Assistant/Scribe:	Laura Lang

The Chair called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA:

Agenda approved. Chair suggested that all agenda attachments be published on the municipal website along with the summary pages to provide more transparency and easier access to the public. Some operational reports would have to be modified, at the Chief Constable's discretion, for release to the public.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board, held on Tuesday, March 24, 2015 be adopted.

DEPARTMENT REPORTS:

Financial Reports (March, 2015)

Overtime Report (March, 2015)

Year to date sick time higher than previous year due to two members off with injuries which created back-fill situations. Member to return from IRSU at the end of May, once Dave McMillan has completed his holidays and has reached his retirement date.

Chief Constable's Monthly Update (March/April, 2015)

School Liaison Report (March, 2015)

High Visibility Policing Report (January-March, 2015)

RESOLVED that the Department Reports be received.

COMMUNICATIONS:

1. PB2015-9 CHIEF CONSTABLE BRINTON, April 23, 2015
Re Strategic Plan Progress Report – March, 2015

Initiatives within the plan have remained the same; some action items on the Progress Report have been changed to reflect the 2015 goals. Through the municipal budget and within the

District of Oak Bay's Strategic Plan, a needs analysis of Police and Fire buildings is being conducted. This was included in the Police Strategic Plan Progress Report as it fit into budget discussions regarding building replacement. Certain policing and general current office standards are to be taken into consideration. Three options are being studied for future needs. Option one would be to see what would be needed to bring the existing building up to current standards. Option two would be two stand-alone buildings for Police & Fire. Option three would be an option for a new combined building. Requests for Proposal are currently being put together and should be out by the end of May.

RESOLVED that the Strategic Plan Progress Report for March be received.

2. PB2015-10 DIRECTOR OF POLICE SERVICES, April 20, 2015
Re Emergency Communications Strategic Vision

Funding for 9-1-1 call-taking is currently paid for by a current 59 cent levy on each monthly land-line telephone bill. In the past, within BC, there has been resistance to placing levies on cell phone invoices. A new initiative has been brought forward by the Solicitor General to again address this due to the increasing volume and technological changes that may contribute to further increased volume of 9-1-1 calls. There are currently four call centres (Public Safety Answering Points) within the CRD that receive 9-1-1 calls; Saanich, Victoria, RCMP and DND. All but the DND are provided some funding via the CRD from the land-line levies. Amalgamation of current call centres into possibly just one for the whole island is likely within the next few years. A secondary emergency centre would likely be located on the mainland for backup during major emergency situations.

Chief Brinton advises that there has also been discussion within the CRD regarding the amalgamation of the current three police dispatch centres. The funding formula for a joint dispatch centre would likely cost twice as much as Oak Bay is currently paying Saanich for the existing contract. Cost sharing would be based on number of calls, population and tax rate.

RESOLVED that the correspondence from Police Services regarding Emergency Communications Strategic Vision be received.

3. PB2015-11 CANADIAN ASSOCIATION OF POLICE GOVERNANCE
Re 2015 Call for Nominations

The cost of sending a representative is approximately \$5,000 per year, which would be paid by the representative's home board. Due to the cost, most boards are unwilling to send a representative, unless there was to be a more equitable funding process in place.

No Oak Bay Police Board members will be attending the Canadian Association of Police Governance annual conference in Peel Region this year.

RESOLVED that the call for nominations from the Canadian Association of Police Governance be received.

CHIEF'S ORDERS (Policy Changes):

OA 150 – Medical Care of Persons in Custody

MOTION: To approve the amended policy OA 150 as presented.

MOTION CARRIED

OI 020 – Detention Facility

OI 030 – Detention Facility Emergencies (rescinding)

OI 040 – Detention Facility Care & Control of Prisoners (rescinding)

Currently there are three pieces of policy that cover the running of a detention facility. Chief Brinton proposes that the three existing policies be combined into one with an appendix attached that relates to the Saanich Police Policy. This would facilitate ease of changing the appendix each time Saanich changes their in-house policy, rather than having to change our policy each time.

The over-reaching policy would remain as OA 150, with OI 030 and OI 040 being rescinded.

MOTION: To approve the changes to Policy OI 020 and rescission of Policies OI 030 and OI 040 as presented.

CARRIED

OI 010 – Prisoner Custody & Transportation

Some of the changes involve wording to include “detained” and “apprehension” in addition to “arrested”. Mental health wording was changed to reflect arrests under both Section 28 and apprehension orders issued by a doctor. Sections dealing with restraining devices were checked to ensure that the provincially approved devices and standards are included.

MOTION: To approve the changes to Policy OI 010 as presented.

CARRIED

AB 180 – Acting Sergeant Positions

Policy has been changed to reflect the current process. Chief Brinton explained the current process and the differences between “designated” acting sergeants and “qualified” acting sergeants as well as the call-out process used when a sergeant is required on shift due to sickness and leave.

The second part of this policy deals with the Detective Office and the Community Services Office. There is currently no one in an acting role in these sections when the sergeant is away for an extended period. In addition to the supervisory role that sergeants play in these units, there is also a certain level of responsibility. Policy has been changed to allow the Chief Constable’s discretion to appoint a qualified person in the acting role, as needed.

MOTION: To approve the changes to Policy AB 180 as presented.

CARRIED

NEW BUSINESS:

No new business.

ADJOURNMENT:

The open portion of the meeting adjourned at 3:58 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board