

REPORT of the regular monthly meeting of the OAK BAY PARKS, RECREATION & CULTURE COMMISSION held on Wednesday, December 7, 2016 in the Administration Boardroom, Oak Bay Recreation Centre.

In Attendance:

Sandi Piercy, Chair
Matt Fairbarns
Victor Lotto
Jim Hoffman
Monty Holding
Darlene Therrien
Ann Wilmut
Councillor Braithwaite

Staff:

Ray Herman, Director, Parks, Recreation & Culture
Janet Barclay, Manager Recreation & Culture
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager Parks Services
Mandi Krieger, Executive Assistant

Regrets: Alison Davis, Linda Allen

The meeting was called to order at 7:06pm.

I. ADOPTION OF AGENDA

Moved by Monty Holding, Seconded by Darlene Therrien THAT THE AGENDA BE ADOPTED AS PRESENTED.

Carried

II. MINUTES Commission (2016-11-02)

Moved by Jim Hoffman, Seconded by Monty Holding, THAT THE MINUTES OF THE NOVEMBER 2, 2016 REGULAR MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED.

Carried

III. PUBLIC PARTICIPATION

None.

IV. CORRESPONDENCE

None

V. UNFINISHED BUSINESS

Commission member Ann Wilmut had expressed some views on playgrounds at the October meeting and commented that she would like to bring the topic to a meeting in the New Year for discussion.

VI. NEW BUSINESS

None

Victor Lotto joined the meeting at 7:26pm.

VII. REPORTS

Program/Parks Reports

Director, Parks, Recreation & Culture reported the location of the leak in the main swimming pool has been located and the cracked pipe under the pool deck is in the process of being repaired. The June 2017 pool shutdown will be forgone and the work will be done in December 2016. He noted that annual passes are being honored at other recreation centres throughout the city during the closure.

Personnel Report

The position of Administrative Assistant has been filled temporarily for a 3 month term and will be posted in the New Year.

Finance Report

October 2016, Month End Statement

	<u>2016</u>	<u>%</u>	<u>2015</u>	<u>%</u>
YTD Revenue at month end	\$7,009,526	89.71	\$6,552,848	89.89
YTD Expenditures at month end	\$9,893,443	82.92	\$9,271,329	81.70
YTD Net Expenditure at month end	\$2,883,917	70.02	\$2,718,481	66.99
YTD Net Expenditure at month end (adj.)	\$2,843,385	69.04	\$2,736,812	67.44

Moved by Matt Fairbarns Seconded by Victor Lotto THAT THE REPORTS BE RECEIVED.

Carried

VIII. ADJOURNMENT

Moved by Victor Lotto, Seconded by Jim Hoffman THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 7:39 pm.