

REPORT of the regular monthly meeting of the **OAK BAY PARKS, RECREATION & CULTURE COMMISSION** held on **Wednesday, September 7, 2016** in Council Chambers, Oak Bay Municipal Hall.

**In Attendance:**

Sandi Piercy, Chair  
Alison Davis  
Matt Fairbarns  
Jim Hoffman  
Monty Holding  
Victor Lotto  
Darlene Therrien  
Ann Wilmot  
Councillor Braithwaite

**Staff:**

Ray Herman, Director of Parks, Recreation & Culture  
Janet Barclay, Manager of Recreation & Culture  
Grant Brown, Manager of Administrative Services

Regrets: Linda Allen, Chris Hyde-Lay, Mandi Krieger

The meeting was called to order at 7:03pm.

**I. ADOPTION OF THE AGENDA**

Moved by Darlene Therrien, Seconded by Victor Lotto THAT THE AGENDA BE ADOPTED.  
Carried

**II. MINUTES** Commission (2016-06-01)

A need for a correction was noted in the motion to adopt the June agenda.

Moved by Alison Davis, Seconded by Darlene Therrien THAT THE MINUTES OF THE JUNE 1, 2016 MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED AS AMENDED.  
Carried

**III. PUBLIC PARTICIPATION**

Pam Copley addressed the Commission with respect to the use of Windsor Park as an off leash area for dogs. Ms. Copley suggested that the Commission review the recommendations of the report submitted by the Windsor Park Dog Group in May 2012.

**IV. CORRESPONDENCE**

None.

**V. UNFINISHED BUSINESS**

Dogs in Parks – Darlene Therrien reported that the sub-committee did not meet over the summer. Monty Holding reported that he, Councillor Braithwaite and Chris Hyde-Lay met with Dave Mathers, representative of the Windsor Park Dog Owners group. Ray Herman reported that Chris Hyde-Lay had a subsequent meeting with dog owners at Windsor Park. The meetings

were positive and the feeling is that there will be a renewed effort to mitigate the impact of the dogs on the playing fields.

**VI. NEW BUSINESS**

Public Art Policy – The Official Community Plan recommends updating the Public Art Policy. To that end, a draft was presented. The Commission commented positively, and asked for further clarification on issues of youth involvement and the financial impacts.

Moved by Alison Davis, Seconded by Monty Holding THAT STAFF BRING A REVISED DRAFT TO THE OCTOBER COMMISSION MEETING, INCORPORATING THE POINTS DISCUSSED.

Carried

The Acorn Arts Award – Arts Laureate Barbara Adams spoke to the Commission about her desire to create an award to recognize and celebrate outstanding community artists. Award criteria, submission and selection details were presented.

Moved by Monty Holding, Seconded by Jim Hoffman THAT THE PARKS, RECREATION & CULTURE COMMISSION RECOMMENDS TO OAK BAY COUNCIL THAT THE ARTS LAUREATE CREATE AND IMPLEMENT AN ANNUAL ARTS AND CULTURE AWARD.

Carried

Marina Performance Area – The Arts Laureate and the Manager of Recreation & Culture outlined a vision for a performance area at the east end of the parking lot at the Oak Bay Marina. The vision would include relocating the Salish Sea artwork to that end of the lot, as well as establishing seating and a performing area. Original estimates to complete the vision came in at \$10,000, and the Oak Bay Marine Group made a donation in that amount. More recent estimates put the total cost at \$50,000. The option of phasing the project was discussed. The Commission discussed the future of the entire parking lot and the purpose of the donated funds. Staff were directed to obtain additional information for presentation to a future Commission meeting.

Cops for Cancer Event Request – Oak Bay High School has requested the use of Willows Park on September 25, 2016 for a Family Fun Fair, which is a fundraising event associated with the school's Cops for Cancer efforts. The school has held previous events, including one in May 2016, with no concerns having been raised.

Moved by Alison Davis, Seconded by Matt Fairbarns THAT THE PARKS, RECREATION & CULTURE COMMISSION APPROVE THE USE OF WILLOWS PARK FOR THE OAK BAY HIGH SCHOOL'S FAMILY FUN FAIR ON SEPTEMBER 25, 2016 AS PART OF THE COPS FOR CANCER FUNDRAISING INITIATIVE; AND

THAT THE COMMISSION RECOMMEND TO COUNCIL APPROVAL FOR THE ON-SITE FUNDRAISING ACTIVITIES ASSOCIATED WITH THE EVENT.

Carried

**VII. REPORTS**

Program/Parks/Physical Plant Report – The Manager of Recreation & Culture reported on a busy summer of cultural activities, including concerts in the park, Arts Alive and Arts & Culture Week. Summer Camps and Yoga in the Park were very well attended. We received a three year grant of \$101,196 through the Habitat Stewardship Protection program, for continued work at Uplands Park & Cattle Point. Work has commenced to clean the 4 court bubble now that construction on the artificial turf field at Oak Bay High School has been completed.

Personnel Report – The Fitness Programmer commenced maternity leave at the end of August and the position has been filled on a temporary basis.

The Arts & Culture Programmer has submitted her resignation as she is relocating. The position has been posted.

The job share partner for the position of Licensed Care Programmer was the successful applicant for the full time Fire Clerk position. The job share portion was posted and has now been filled.

Finance Report

July 2016 Month End Statement

	<u>2016</u>	<u>%</u>	<u>2015</u>	<u>%</u>
YTD Revenue at month end	\$4,804,538	61.49	\$4,479,904	61.46
YTD Expenditures at month end	\$7,003,676	58.70	\$6,671,051	58.79
YTD Net Expenditure at month end	\$2,199,138	53.40	\$2,191,147	53.99
YTD Net Expenditure at month end (adj)	\$2,271,837	55.16	\$2,191,147	53.99

Director’s Report – The Urban Forest Strategy public survey phase has closed, with the desired number of surveys having been received. A draft report is being produced by the consultant in preparation for a public event to be scheduled soon. The Carnarvon Master Plan process will begin once the Urban Forest Strategy has been completed.

Moved by Monty Holding, Seconded by Victor Lotto THAT THE REPORTS BE RECEIVED.

Carried

**VIII. ADJOURNMENT**

Moved by Ann Wilmut, Seconded by Matt Fairbarns THAT THE REGULAR MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADJOURNED.

Carried

The meeting was adjourned at 8:50pm.