

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, May 7, 2014 in the Council Chambers, Oak Bay Municipal Hall.

In Attendance:

Sandi Piercy, Chair
Chris Smith
Alison Davis
Rick Marshall
Matt Fairbarns
Darlene Therrien
Victor Lotto
Councillor Ney

Staff:

Ray Herman, Director, Parks and Recreation
Grant Brown, Manager Administrative Service
Janet Barclay, Manager Recreation Program Services
Chris Hyde-Lay, Manager, Parks Services
Sonya Reuter, Administrative Assistant

Regrets: Brian Sharp, Linda Allen

The meeting was called to order at 7:00pm.

I. ADOPTION OF AGENDA

Moved by Victor Lotto, Seconded by Chris Smith THAT THE AGENDA BE ADOPTED.
Carried

II. MINUTES Commission (2014-04-02)

Moved by Alison Davis, Seconded by Darlene Therrien, THAT THE MINUTES OF THE APRIL 2, 2014 REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED.
Carried

III. PUBLIC PARTICIPATION - none

IV. DELEGATION

Oak Bay Arts Laureate – Barbara Adams

Barbara Adams, Oak Bay Arts Laureate, was in attendance to give Commission an overview of proposed art projects for the Municipality and requested support for the use of the parks for this purpose. Ms. Adams proposed that 25 art installations be incorporated around Oak Bay to help support, define, enhance and engage the public and define the cultural identity of Oak Bay. Ms. Adams has long term plans, but would like to begin with 6 temporary summer arts installations in various locations in Oak Bay for the months of July and August, 2014. Three installations will be community pianos, painted by artists that will be available for the public to play and three installations will display public art works by local artists. Discussion ensued regarding exact locations, which will be determined at a later date. Ms. Adams suggested a liaison volunteer from the Oak Bay Recreation Commission be appointed to share progress on the project. Victor Lotto volunteered and accepted this role. Barbara suggested Oak Bay might want to consider an honorarium for the artists creating the installations.

Moved by Victor Lotto, Seconded by Alison Davis. THAT THE PARKS AND RECREATION COMMISSION SUPPORT THE SUMMER PUBLIC ART INSTALLATIONS, UNDER THE DIRECTION OF BARBARA ADAMS, WITH THE SUPPORT AND APPROVAL OF THE OAK BAY PARKS AND PUBLIC WORKS DEPARTMENTS.

Darlene Therrien opposed.

Carried

Marine Kiosk Request (Garrett, 2014-02-28)

Chris Garret returned with an update of the Marine Kiosk proposal previously brought before the Parks and Recreation Commission at the September 4, 2013 meeting. Since that last meeting, funding opportunities have not materialized. Mr. Garrett inquired of other sources of funding such as memorial donations, as is currently in place for trees, benches and bricks at the Library. Funding is not available out of the 2014 operational budget. Chris Garrett will continue to seek funding. Support could be given in principle to propose funding in the 2015 capital budget.

Moved by Chris Smith, Seconded by Matt Fairbarns. THAT THE PARKS AND RECREATION COMMISSION APPROVES IN PRINCIPLE THE PROPOSAL BY CHRIS GARRETT FOR A MARINE KIOSK TO BE FUNDED AND LOCATED AT CATTLE POINT.

Carried

V. CORRESPONDENCE

Petition to increase lighting in Henderson Gymnasium

A petition has been received from users of Henderson Recreation Centre advising that the signatories feel the lighting in the gymnasium is inadequate. The Director, Parks & Recreation reported that the gymnasium is a challenging space to illuminate in a cost-effective or energy conscious manner.

Ken Olson, Operations and Energy Coordinator, and staff are investigating solutions such as additional lighting, or wall color options. Follow up to be given at the June meeting.

VI. UNFINISHED BUSINESS

Commercial Use in the Park Task Group Update

The subcommittee will report to Commission at the June meeting.

Sports View Lounge

Staff are continuing to gather information so as to provide good cost/benefit information on available options. A report should be forthcoming in the fall.

Official Community Plan Draft Review

Commission felt that their input is reflected in the report in most ways, but further time to read and review is required. It was agreed that comments will be submitted to the Commission Chair by May 12, 2014 who will submit a compilation of the comments on behalf of Commission.

VII. PROGRAM REPORTS

Manager, Recreation Program Services, reported that the closing time for the swimming pool is now 12:30am.

The Studio Artist Tour was held on April 26th and 27th and was very successful. Marketing changes were made to decrease the number of glossy brochures printed and increase advertising in the media which resulted in an increase in attendance this year.

Parks Reports

Manager, Parks Services reported that all auxiliary employees had been hired.

A grant from BC Hydro was received in the amount of \$6,000 to be used for tree planting in the Municipality.

Maintenance

Director, Parks & Recreation spoke on behalf of Ken Olson and reported that the department is ahead in reaching the 2020 climate action goals.

Personnel Report

Midnight Maintenance Oak Bay Recreation position has been posted and filled

Temporary part-time Oak Bay Recreation Receptionist position has been posted and filled.

Full Time Gardener 1 position has been posted.

Finance Report

March 2014, Month End Statement

	<u>2014</u>	<u>%</u>	<u>2013</u>	<u>%</u>
YTD Revenue at month end	\$1,996,771	28.57	\$1,881,096	27.04
YTD Expenditures at month end	\$2,606,946	24.43	\$2,633,345	24.75
YTD Net Expenditure at month end	\$610,175	16.58	\$752,249	20.43
YTD Net Expenditure at month end (adj.)	\$623,993	16.95	\$752,249	20.43

Neighborhood Learning Centre Update

The Director has established a regular meeting schedule with the High School Principal in order to draft an operating agreement.

Discussion about the School District 61's property near Bowker Creek, and how their plantings will affect the creek and how it should be treated as a park corridor for maintenance. Planting should reflect public accessibility and the Bowker Creek initiative. The School District has concerns about the cost as they are not a partner of this initiative. A permanent link to Hampshire Road and Oak Bay Village for public traffic was discussed. Chris Hyde-Lay commented that this would require a lot of maintenance.

It was noted that the Bowker Creek Project should be treated as a linear park, and there should be discussion regarding maintenance being done by the Municipality.

Urban Forest Management Plan Task Group Update

The subcommittee will report to Commission at the June meeting.

VIII. NEW BUSINESS

Paddle for Health Event Request (Lowther, 2014-03-10)

A request was received to hold a fundraising event, Paddle for Health, at Willows Park on September 6, 2014. This event was formerly known as Kayak for a Cure and has been held in 2012 and 2013 without any concerns. Proceeds from this event will go to the Power To Be Adventure Therapy Society and the Vancouver Island chapter of the BC Childhood Cancer Parents Association. There will be no commercial activity and music will be a local radio station.

Moved by Rick Marshall, Seconded by Alison Davis, THAT THE PARKS AND RECREATION COMMISSION SUPPORTS ISSUING A PARK PERMIT FOR SATURDAY, SEPTEMBER 6th, 2014 FOR THE PADDLE FOR HEALTH FUNDRAISING EVENT AT WILLOWS BEACH.

Carried

Paddle with InspireHealth Event (Harney, 2014-03-19)

A request was received to hold a new fundraising event, Paddle with InspireHealth, at Willows Park on July 26, 2014. This is a new event request, and is a fundraiser for InspireHealth, a not-for-profit society working in integrative cancer care. The event is to run in similar fashion to the Paddle for Health event, and will include an active paddling activity followed by lunch and a social period. There will be no commercial activity or music during the event.

Discussion ensued regarding the logistics of 50 kayakers launching from Willows Beach interfering with public use of the beach patrons, along with the vehicle traffic preventing public use of the parking lot.

Through discussion with the proponent, Randy Harney of InspireHealth, who was in attendance, the following was agreed upon in order to mitigate impact to the public using the park and beach:

- 1) Parking to happen off site (e.g. Turkey Head or Cattle Point);
- 2) The BBQ will happen closer to the Beach Avenue end of the park;
- 3) The launch site for kayaks will be limited to the area off the end of Bowker Avenue.

Moved by Rick Marshall, Seconded by Darlene Therrien, THAT THE PARKS AND RECREATION COMMISSION SUPPORTS ISSUING A PARK PERMIT FOR SATURDAY, JULY 26TH, 2014 FOR THE PADDLE FOR INSPIREHEATH EVENT AT WILLOWS BEACH.

Carried

IX. DIRECTOR'S REPORT

The Director, Parks & Recreation reported that Oak Bay Council has suggested a social event with the Recreation Commission. It was agreed that the most suitable date would be Friday, July 11th from 5-7pm.

X. ADJOURNMENT

Moved by Matt Fairbarns, Seconded by Alison Davis THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 9:50pm