

REPORT of the regular monthly meeting of the OAK BAY PARKS, RECREATION & CULTURE COMMISSION held on Wednesday, April 6, 2016 in the Sports Room, Windsor Pavilion.

In Attendance:

Sandi Piercy, Chair
Matt Fairbarns
Darlene Therrien
Jim Hoffman
Monty Holding
Ann Wilmut
Victor Lotto
Alison Davis
Councillor Braithwaite

Staff:

Ray Herman, Director, Parks, Recreation & Culture
Janet Barclay, Manager Recreation & Culture Programs
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Linda Allen

The meeting was called to order at 7:05pm.

I. ADOPTION OF AGENDA

The item of Arts & Culture Master Plan was added to New Business.

Moved by Darlene Therrien, Seconded by Jim Hoffman THAT THE AGENDA BE ADOPTED AS AMENDED.

Carried

II. MINUTES Commission (2016-03-02)

Moved by Monty Holding, Seconded by Jim Hoffman THAT THE MINUTES OF THE MARCH 2, 2016 REGULAR MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED.

Carried

III. PUBLIC PARTICIPATION

None.

IV. DELEGATION

Ken Olson, Olson Energy Management was in attendance to give an update on the Strategic Energy Management Plan for the municipality.

Mr. Olson reported on the progress of ongoing energy savings within the municipality and future programs to maximize energy efficiency and work towards a more sustainable future.

V. CORRESPONDENCE

Paddle for Health – Amplified Music Request (2016-04-06)

Director, Parks, Recreation & Culture reported that the Paddle for Health event is scheduled for Willows Park on Saturday, September 10, 2016. Organizers have requested the ability play amplified music as part of the event.

It was noted that this will be the fourth year for the Paddle for Health event at Willows Park. Proceeds from this fundraising event of the Vancouver Island chapter of the BC Childhood

OAK BAY PARKS, RECREATION & CULTURE COMMISSION

2

Minutes of Meeting – April 6, 2016

Cancer Parents Association. As per Commission direction, approval for the event in general has been provided at a staff level given the event has taken place in the past with no concerns, and no changes are requested for 2016 with the exception of requesting approval for the use of amplified music that must be provided by Commission. Background music will be played between noon and 2:00pm during the BBQ portion of the event, and will be kept at low volume.

Moved by Monty Holding, Seconded by Alison Davis THAT THE PARKS, RECREATION & CULTURE COMMISSION APPROVE THE USE OF AMPLIFIED MUSIC AS PART OF THE PADDLE FOR HEALTH EVENT ON SEPTEMBER 10, 2016 AT WILLOWS PARK.

Carried

Songhees Nation Canoe Races (2016-04-03)

Mark Salter, representative of the Songhees Nation, was in attendance.

Last year, the Songhees provided the opening ceremonies at last year's Arts and Culture Festival which involved an entrance by dignitaries via canoes to Willows Beach Park. The venue was seen as extremely suitable for their annual canoes races and, as part of this year's Oak Bay Arts and Culture Week, the Songhees Nation wishes to hold its annual canoe races at Willows Beach on August 13 and 14, 2016.

For the event, they request to have overnight parking (camping) at the Oak Bay Marina Parking lot. They would also require reserved parking at the Willows Beach Parking lot and the Esplanade. Similar to last year, they wish to sell traditional foods, such as bannock and seafood from a food truck, as well as have a pop-up Native Art shop. The Songhees plan to work with the Oak Bay Kiwanis to ensure the sales do not negatively impact the Kiwanis Tea Room.

One of Council's strategic objectives is to work closely and collaboratively with its First Nation neighbours. The Official Community Plan recommends pursuing shared arts and culture opportunities with Songhees and Esquimalt Nations. The Songhees canoe races meet these objectives and would be a premiere event in Oak Bay Arts and Culture Week.

Moved by Monty Holding, Seconded by Victor Lotto THAT THE PARKS, RECREATION AND CULTURE COMMISSION APPROVE THE USE OF WILLOWS PARK FOR SONGHEES CANOE RACES ON AUGUST 13 AND 14, 2016 AS PART OF OAK BAY'S ARTS AND CULTURE WEEK; AND

THAT PARKS, RECREATION AND CULTURE COMMISSION RECOMMEND TO COUNCIL THAT APPROVALS BE GRANTED FOR:

- 1 EVENT DAY PARKING AT WILLOWS PARK AND ESPLANADE;
- 2 OVERNIGHT PARKING AT THE OAK BAY MARINA ON AUGUST 12, 13 AND 14, 2016;
- 3 THE SALE OF TRADITIONAL FIRST NATION FOOD;
- 4 THE SALE OF FIRST NATION ART;
- 5 WAIVING ALL NORMAL PERMIT FEES ASSOCIATED WITH THE EVENT.

Carried

OAK BAY PARKS, RECREATION & CULTURE COMMISSION

Minutes of Meeting – April 6, 2016

Cops for Cancer Event Request (2016-04-06)

Oak Bay High School has requested use of Willows Park for their annual Kids Fun Fair, which is a fundraising event associated with the School's Cops for Cancer fundraising initiative. Oak Bay High School's Leadership Program has run the Kids Fun Fair for the past several years. This year's request includes a date change, from September to May 14, 2016.

The Oak Bay High Leadership Program requests permission to include fundraising activities such as admission by donation, paid activities and a bake sale.

Moved by Darlene Therrien, Seconded by Jim Hoffman THAT THE PARKS, RECREATION & CULTURE COMMISSION APPROVE THE USE OF WILLOWS PARK FOR THE OAK BAY HIGH SCHOOL'S KIDS FUN FAIR ON MAY 14, 2016 AS PART OF THE COPS FOR CANCER FUNDRAISING INITIATIVE AND;

THAT COMMISSION RECOMMEND TO COUNCIL APPROVAL FOR THE ON-SITE FUNDRAISING ACTIVITIES ASSOCIATED WITH THE EVENT.

Carried

VI. UNFINISHED BUSINESSDogs at Windsor Park (2016-04-06)

At the meeting of February 3, 2016 the Parks, Recreation & Culture Commission requested that the issue of dogs at Windsor Park be included for discussion at the April Commission meeting.

The topic of dogs at Windsor Park, and the impact on sports field users, has been ongoing. At the most recent Field Users Meeting on March 15, 2016 concerns were once again expressed to staff. Those in attendance were advised that the Commission would be discussing this topic, and correspondence by Bays United Soccer Club was distributed to Commission members for information.

Discussion ensued regarding the concern of dog use at Windsor Park and the negative effects on the playing fields.

Commission requested that staff compile information to include an inventory of greenspaces in the municipality, statistics on field user groups as well as past recommendations and reports regarding dog usage at Windsor Park to be discussed at the May meeting.

VII. NEW BUSINESSArts & Culture Master Plan

Question was raised as to the creation of an Arts & Culture Master Plan now that Culture has been added to the mandate of the commission.

OAK BAY PARKS, RECREATION & CULTURE COMMISSION

Minutes of Meeting – April 6, 2016

Director, Parks, Recreation & Culture noted that staff are looking at a Master Plan for the department as a whole, as per direction in the Official Community Plan. It was noted that the appointment of the Arts Laureate, introduction of filming in the municipality and the addition of a part time Arts & Culture programmer is a good beginning. The issue will be brought forward at the next strategic planning session to discuss a timeline based on fiscal and staff availability.

VIII. REPORTS

Program Reports

Manager, Parks Services reported that the Public Works department has purchased 3 compost units and hope to purchase 2 more. He did note the unit currently located at Willows Park will be relocated.

Camas Day will be held on Sunday, May 1st, 2016.

Personnel Report

Interviews for the temporary Sports Programmer position are in progress.

Summer Camp interviews have been completed and the selection process in underway.

Finance Report

February 2016, Month End Statement

	<u>2016</u>	<u>%</u>	<u>2015</u>	<u>%</u>
YTD Revenue at month end	\$1,463,107	19.09	\$1,342,774	18.42
YTD Expenditures at month end	\$1,903,764	16.07	\$1,829,841	16.12
YTD Net Expenditure at month end				
YTD Net Expenditure at month end (adj.)	\$440,657	10.54	\$487,067	12.00

Directors Report

The Director reported that, on Tuesday, May 17th at 5:00pm in Council Chambers, the consultant for the Urban Forest Strategy will be meeting with Council, the Commission and appropriate senior staff. Later that same evening, at 7:00pm at the Monterey Centre, a public workshop will be led by the consultant. This event will be open to all interested members of the community and stakeholder groups. We are preparing for a crowd in excess of 100 people.

On Wednesday, June 8th the consultant will be set up on the front lawn of Municipal Hall during the season’s first street market, in an attempt to speak with community members who may not have attended the workshop.

Moved by Victor Lotto, Seconded by Monty Holding THAT THE REPORTS BE APPROVED.

Carried

OAK BAY PARKS, RECREATION & CULTURE COMMISSION

5

Minutes of Meeting – April 6, 2016

VIII. ADJOURNMENT

Moved by Darlene Therrien, Seconded by Matt Fairbarns THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 9:40 pm.