

REPORT of the regular monthly meeting of the OAK BAY PARKS, RECREATION & CULTURE COMMISSION held on Wednesday, June 1, 2016 in the Council Chambers, Oak Bay Municipal Hall.

In Attendance:

Sandi Piercy, Chair
Darlene Therrien
Victor Lotto
Ann Wilmut
Jim Hoffman
Alison Davis
Monty Holding
Councillor Braithwaite

Staff:

Janet Barclay, Manager Recreation & Culture
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager Parks Services
Mandi Krieger, Executive Assistant

Regrets: Linda Allen, Matt Fairbarns, Ray Herman

The meeting was called to order at 7:04pm.

I. ADOPTION OF AGENDA

The item of Canadian College of Performing Arts was added to New Business.

Moved by Alison Davis, Seconded by Alison Davis THAT THE AGENDA BE ADOPTED AS AMENDED.

Carried

II. MINUTES Commission (2016-04-06)

Moved by Victor Lotto, Seconded by Jim Hoffman, THAT THE MINUTES OF THE May 4, 2016 REGULAR MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED.

Carried

III. PUBLIC PARTICIPATION

None.

IV. DELEGATION

Lesley Cobus, Monterey Coordinator, and Janette Sproston, Monterey Programmer, presented "Evolution of Seniors Centres to Adult Recreation Centres" that they recently presented at the British Columbia Recreation and Parks Association Conference in Whistler.

The presentation recognized that today's boomers value active lifestyles, a youthful appearance and lifelong learning. Evolving seniors centres to adult recreation centres is the future and it was explained how Monterey Centre staff creatively approach this challenge.

V. CORRESPONDENCE

Event Request – Oak Bay Fire Fighters

Jason Hodge was in attendance representing the Oak Bay Fire Fighter Foundation.

The Oak Bay Fire Fighters Charitable Foundation submitted a proposal to host a fundraising event at Willows Park on September 17, 2016. The Sausage Fest event would be a fundraiser with proceeds going toward the purchase and installation of a new playground at Willows Elementary School.

The event is described as an outdoor family fun event which includes plans for a beer garden, BBQ's cooking sausages for sale, live music, a bouncy castle and a dunk tank. Admission would be by donation, and the field portion of the park would be fenced so as to keep alcohol inside the park area.

It was noted in recent history, there does not appear to have been outdoor beer gardens in Oak Bay parks. More recent beer gardens have all been held in the Windsor Pavilion as part of sport tournaments. Council approval would need to be obtained for approval for sales on site as well for the live music as per the Oak Bay Zoning Bylaw. In addition, the event organizers would need to obtain a Special Occasion License (SOL) from the BC Liquor Control Board for this event.

It was recommended that the event organizers obtain a Whole Site License to allow children in the site and that the event be concluded at 8pm, rather than 9pm as requested.

Moved by Monty Holding, Seconded by Jim Hoffman THAT PARKS, RECREATION & CULTURE COMMISSION APPROVE ON A ONE YEAR TRIAL BASIS THE REQUEST FROM THE OAK BAY FIRE FIGHTER CHARITABLE FOUNDATION TO HOLD SAUSAGE FEST IN WILLOWS PARK ON SEPTEMBER 17, 2016 AND RECOMMEND TO COUNCIL TO APPROVE ON SITE SALES OF FOOD AND BEVERAGES AND LIVE MUSIC AS PART OF THE EVENT PROVIDED A WHOLE SITE SPECIAL OCCASIONS LICENSE IS OBTAINED FROM THE LIQUOR CONTROL AND LICENSING BRANCH.

Carried

If approved, Commission requested that Jason Hodges attend a meeting after the event to provide an update.

VI. UNFINISHED BUSINESS

Dogs at Windsor Park

It was reported that staff and a Commission representative are currently attempting to set up a meeting with dog owners to start communication on dog use in Windsor Park. A Subcommittee will also be gathering information in the attempt to understand the issues and provide recommendations for improvement. The subcommittee will report to Commission in September with their findings.

Concern regarding the impact on waterbirds and dogs was raised. It was reported that signs are being erected to denote the shoreline area as migratory bird sanctuary and a suggestion to post the signs on the website to educate the community was discussed.

Controlled Burn in Uplands Park

The Manager of Parks Services reported that, as directed by Commission at the May meeting, staff met with the proponents of a prescribed burn to investigate options. Correspondence was received from Fire Chief, Dave Cackle, identifying his concern for the amount of fire load in the park and indicated that he was not in a position to entertain or approve any burns in the park given its current condition.

He also took into consideration weighing the response of the community, ability of the Fire Department to provide resources to protect the fire in the controlled burn area as well as the concerns of the neighbours with regard to smoke, neighbours with breathing concerns and finally cost versus risk versus benefit. It was noted that the fire load is still a concern of the Fire Chief and

Staff but can be addressed manually. At this time, a controlled burn in Uplands Park is not a consideration.

VII. NEW BUSINESS

Canada 150 Funding

Manager of Recreation and Culture reported that, in celebration of Canada's 150th Anniversary, the Department of Canadian Heritage has established The Canada 150 Fund to provide resources to municipalities and other organizations to create opportunities to celebrate this anniversary.

Presently, the municipality provides two events on the day prior to Canada Day which include an afternoon event on the lawn of the Municipal Hall and an evening concert in the Music in the Park series held at Willows Park. These events are held prior to Canada Day as the City of Victoria holds large regional activities on Canada Day itself which many Oak Bay residents enjoy.

Staff suggested that building on an existing event, such as the evening concert which already draws a large audience, would provide a truly memorable occasion. For example, the concert evening could be enhanced by additional entertainment, family activities and ending with a fireworks display over the water. It was suggested that a historical educational component be incorporated in conjunction with the Oak Bay Archives.

Moved by Darlene Therrien, Seconded by Victor Lotto THAT THE PARKS, RECREATION & CULTURE COMMISSION RECOMMEND THAT STAFF APPLY FOR A CANADA 150 GRANT TO EXPAND THE CONCERT AT WILLOWS PARK TO BE HELD ON JUNE 30, 2017 AT WILLOWS PARK.

Carried

Canadian College of Performing Arts

Commission member, Jim Hoffman reported that he enjoyed a tour of the Canadian College of Performing Arts on Elgin Road and noted that the College is looking for additional space to utilize for their programs.

VIII. REPORTS

Program/Parks Reports

Manager, Program & Culture Services noted that, as Commission meetings are not held in the summer months, Members will be informed of cultural events by the Culture Programmer.

Personnel Report

The full time position of Midnight Leadhand has been filled. The temporary full time positions of Supervisor, Reception Services (vacant due to medical leave) and Sports Programmer (vacant due to maternity leave coverage) have been filled. The temporary position of Head of Reception (incumbent filling temporary medical leave) at Monterey Centre has closed and interviews will be conducted shortly.

OAK BAY PARKS AND RECREATION COMMISSION
Minutes of Meeting – June 1, 2016

Finance Report

April 2016, Month End Statement

	<u>2016</u>	<u>%</u>	<u>2015</u>	<u>%</u>
YTD Revenue at month end	\$2,789,503	35.70	\$2,594,683	35.59
YTD Expenditures at month end	\$3,717,379	31.16	\$3,521,999	31.04
YTD Net Expenditure at month end	\$927,876	22.53	\$927,316	22.85
YTD Net Expenditure at month end (adj.)	\$995,640	24.18	\$940,373	23.17

Director's Report

None.

IX. ADJOURNMENT

Moved by Alison Davis, Seconded by Victor Lotto THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 8:50pm.