

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in the downstairs meeting room of Oak Bay Municipal Hall, 2167 Oak Bay Ave, Oak Bay, BC, on Tuesday, May 17, 2016 at 3:00 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair
		Mary Kelly
		Brian Rendell
		Sandra Waddington
	Chief Constable:	Andy Brinton
	Deputy Chief Constable:	Kent Thom
	CAO & Police Board Secretary	Helen Koning
	Executive Assistant/Recording Secretary	Laura Lang

Chair called the meeting to order at 3:01 p.m.

APPROVAL OF AGENDA:

Agenda approved.

MOTION to move the meeting in camera to discuss personnel and legal issues, which may be dealt with in private under the *Police Act*. Meeting moved in camera at 3:02 p.m.

Open portion of the meeting resumed at 3:42 p.m.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board, held on Thursday, April, 2016, be adopted.

DEPARTMENT REPORTS:

Overtime (April, 2016)

The year was started with higher than usual sick time. Part of the reason for increased overtime is due to vacancies in the Support Services and Detective Office divisions. With these two vacancies, there is no flexibility to rearrange schedules as needed for coverage and callouts have been required.

Chief Constable's Monthly Report (May 9, 2016)

Support Services Monthly Report (Sgt Smith - April, 2016)

MOVED and seconded: That all of the Department Reports be received.

CARRIED

COMMUNICATIONS:

5. Oak Bay Police Board Manual

MOVED and seconded: To approve and adopt the final version as presented.

CARRIED

6. Chief Constable Performance Management Policy

MOVED and seconded: To adopt this policy as the new Performance Management Policy for the Chief Constable and to add to the Oak Bay Police Board Manual as an addendum.

CARRIED

CHIEF'S ORDERS: (Policy Changes)

- OK 060 – Police Service Dogs

Policy is in place as we contract with Saanich Police as the primary police service dog. Within the Greater Victoria area all departments with dog units will assist other departments, if there isn't a dog available. Police Services have provided standards surround this use of Police Service Dogs in 2015. This policy speaks to the training and guidelines around deployment and reporting. We had been waiting for Saanich Police to develop their policy so that we could align our policy with their policies and procedures.

A dog is classified as an intermediate weapon and tied into the National Use of Force Framework (NUFF). De-escalation practices are also included in the deployment of the dogs. The dog handler has the ultimate decision in whether a situation is appropriate for deploying a dog, so the Oak Bay Police policy is in place to provide our members with the information that they require prior to deployment. Any member using any form of Use of Force, must document action taken and this would include the use of a service dog from another department.

The wording of section 3.1, "The appropriate use of PSD's is encouraged", was brought into question as appearing weak. After further discussion, it was determined that better wording would be "The use of PSD's is encouraged, where appropriate."

MOVED and seconded: That policy OK 060 be approved, with the wording changes recommended for section 3.1.

CARRIED

NEW BUSINESS:

No new business. Next meeting scheduled for June 28.

ADJOURNMENT:

RESOLVED that the open portion of the meeting be adjourned.

The open portion of the meeting adjourned at 3:59 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board