



**MINUTES**  
**OAK BAY HERITAGE COMMISSION**  
**TUESDAY, APRIL 9, 2019 AT 5:00 PM**  
**COUNCIL CHAMBERS MUNICIPAL HALL, 2167 OAK BAY AVENUE**

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**MEMBERS PRESENT**

Marion Cumming  
Jane Hall  
Joan Heagle  
Cora Smith

Bronwyn Taylor  
Robert Taylor  
Pat Wilson  
Councillor Esther Paterson

**MEMBERS ABSENT**

Susan Ross

**STAFF PRESENT**

Deborah Jensen, Manager of Planning  
Krista Mitchell, Building / Planning Clerk

**OTHERS PRESENT**

Members of the Public: 4

**1. Call to Order**

The meeting was called to order at 5:05 pm.

**2. Adoption of Minutes**

It was moved and seconded that the minutes from February 26, 2019 be adopted as amended.  
The motion was carried.  
None opposed.

**3. Approval of Agenda and Late Items**

The agenda was approved as amended with the addition of an update of the 1561 York Place working group 6 (Planning).

**4. Old Business**

None

**5. New Business**

a) Reimbursement for Photo Documentation

D. Jensen clarified that digital photos of house moves and demolitions will be sent electronically to Archives, allowing Archives to choose what photos to print.

It was moved and seconded that the invoice for photo prints, in the amount of \$208.31, be approved for payment.

The motion was carried.  
None opposed.

**6. Information Items**

a) Council Liaison

E. Paterson noted she will be attending the 2019 Heritage BC Conference in Nanaimo, with the intent to attend presentations on heritage conservation areas and heritage revitalization agreements.

**b) Community Register / Designation**

P. Wilson reported that she will be meeting with R. Townsend, designer of the 2970 Rutland Road house.

J. Hall reported that the Oak Bay Heritage Plan from 2013 includes a goal to “conserve natural landscape features and ecological heritage,” and discussed the Community Greenspace Heritage Project.

Commission members noted that:

- The purpose of the Project is to promote / recognize community heritage values of green and natural spaces in Oak Bay.
- An inventory list could be created, such as an Oak Bay Community Green Map.
- Photos should be forwarded to J. Hall.

D. Jensen noted that, when considering protection of some of these areas, it is important to find a balance between future infrastructure needs maintaining natural character.

**c) Education**

The Chairperson commented that the Heritage Foundation will follow up with staff to update the website with the Oak Bay Heritage lecture speaker’s posters.

**d) Tourism**

M. Cumming reported that she has not recently been invited to attend a Tourism meeting.

**e) Planning**

D. Jensen advised that heritage applications are still under view, with staff waiting for additional information from applicants. She also noted that an introduction to the review of committees and commissions will take place at the next meeting, and that the first open house for the Secondary Suite Study is April 25<sup>th</sup> at the OB Rec Centre lounge.

P. Wilson advised that she and M. Prince and A. Matthews met with M. Miller to continue discussions of the 1561 York Place heritage revitalization agreement application.

E. Paterson commented that P. Wilson must recuse herself from the 1561 York Place application when it returns to a future Heritage Commission meeting.

**7. Next Meeting**

The next regular meeting of the Heritage Commission is scheduled for Tuesday, May 14, 2019 in the Council Chambers of Municipal Hall.

**8. Adjournment**

The meeting was adjourned at 5:46 pm.