

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers of Oak Bay Municipal Hall, 2167 Oak Bay Ave, Oak Bay, BC, on Tuesday, February 28, 2017 at 5:00 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair Mary Kelly Blair Littler Sandra Waddington
	Chief Constable CAO & Police Board Secretary Executive Assistant/Recording Secretary	Andy Brinton Helen Koning Laura Lang
ABSENT:	Board Member Deputy Chief Constable	Brian Rendell Kent Thom

Chair called the meeting to order at 5:02 p.m.

APPROVAL OF AGENDA:

Agenda approved.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board, held on Tuesday, January 24, 2017, be adopted.

DEPARTMENT REPORTS:

*Overtime (January, 2017)*

*Chief Constable's Monthly Report (February 7, 2017)*

*2013-2017 Strategic Plan Update – Year-End, 2016*

Report was put together by Deputy Chief Thom, who was unable to attend the meeting. Today is his last day with the Department.

There are a few areas within the plan that the Department was unable to meet due to the vacancy in the Community Services Section. For the most part, the priority goals have been met. For 2017, certain goals have been identified to be carried forward.

MOVED and seconded: That all of the Department Reports be received.

CARRIED

COMMUNICATIONS:

5. Verbal Update from BC Association of Police Boards (BCAPB) – Sandra Waddington

The BCAPB has decided that voting on resolutions at the AGM will be done by one representative from each Board.

The Saanich Police Board member who was the Vice President of the BCAPB has finished her term on the Police Board, so the BCAPB will be electing a new Vice-President for next year. Once the provincial election is over, there will be calls for input from the Boards through the Association on the policing plan, new legislation, etc.

There is still a vacancy on the Canadian Association of Police Governance (CAPG) Board, one of the Board members has quit for the second time. The BCAPB will be looking at a different funding method for the CAPG Board.

Plans for the conference are moving ahead, but there has not been a lot released regarding agenda, events, etc. It is being held at the Hotel Vancouver.

6. Verbal Report: Integrated Police Units Governance–Joint CRD Police Board, Sandra Waddington

The date for this meeting has been changed to May 18 at the Windsor Park Pavilion. It will be the same basic agenda and Sandra will circulate more information including the proposed agenda soon. There is a hope to get one or two from each municipal board, go over the terms of reference at the meeting and if there is a strong feeling of wanting to continue, a committee would be formed.

The non-municipal people will also be invited to provide their input. RCMP detachments are governed very differently, without police boards, with each area reporting to either Councils directly or to a Public Safety Representative from Council. Because of that structural difference, there may not be any interest in participation.

7. BC Association of Police Boards – Appointment of Executive Board  
Tabled from January 24, 2017 meeting

MOVED and seconded: That Sandra Waddington remain as the Oak Bay representative on the BC Association of Police Board (BCAPB) Executive until her appointment expires, December 31, 2017, when another board member can be appointed.

CARRIED

MOVED and seconded: That travel expenses for BCAPB Executive meetings be approved for the remainder of Sandra Waddington's term.

CARRIED

8. BC Association of Police Boards – 2017 AGM & Conference, April 6-8  
Resolution required approving travel expenses

The Chair will be unable to attend. Laura will submit registration and book accommodations.

MOVED and seconded: That travel expenses be approved for four (4) board members to attend the BCAPB AGM & Conference, April 6-8, 2017.

CARRIED

9. Canadian Association of Police Governance (CAPG) Conference  
Resolution required approving travel expenses

Rooms will be blocked off for three members to attend. Confirmation of attendees to be determined at a later date.

MOVED and seconded: That travel expenses for three (3) members be approved for the CAPG Conference being held in Montreal, July 13-16, 2017.

CARRIED

10. Canadian Association of Police Governance (CAPG) – 2017 Call for Resolutions

Nothing pending at this time. Deadline is April 1, 2017.

MOVED and seconded: That the correspondence regarding the 2017 Call for Resolutions from the CAPG be received.

CARRIED

11. Road Safety Initiative – E-Ticketing Pilot

The e-ticketing will be a provincial pilot project taking place and the CRD Integrated Road Safety Unit is participating in the pilot. ICBC will be funding the card swipe machines and ticket printers, with the eventual goal of being able to print off vehicle accident reports as well. There are currently a large number of tickets that are cancelled or voided due to errors. The automatic ticket printers will eliminate this. Ticket fine revenue to the municipalities will not be impacted. At some point the hope is to have the function rolled out to all of the departments.

MOVED and seconded: That the correspondence from the RCMP regarding this initiative be received.

CARRIED

12. 2018-2022 Strategic Plan Development

The first few months of the proposed development schedule may be difficult with the vacancy in the Deputy Chief position, however meeting the end of the year target should be achievable. Sandra Waddington will take the lead on the development of this for the board.

MOVED and seconded: That the development schedule of the 2018-2022 Strategic Plan Development be approved.

CARRIED

13. Real Time Intelligence Centre (RTIC) Pilot

The Real Time Intelligence Centre of BC (RTIC-BC) currently provides this service in the lower mainland and now plans to provide service to lower Vancouver Island agencies. There is not expected to be an increase in personnel resources on the island, but will continue to work from

their base on the mainland and still provide the service to the island. Area agencies are proceeding with caution, due to the costs. Police agencies within lower Vancouver Island are partaking in a pilot project until January, 2018, for which the Province of BC has provided the funding. Information sharing in real time is vital for all police agencies and would be a difficult thing to justify opting out of. The Area Chiefs will be monitoring to ensure that there is a benefit to local police agencies and will provide a report in time for preparation of the 2018 policing budgets. Chief Brinton to provide ongoing updates.

MOVED and seconded: That the memorandum from Chief Brinton regarding the RTIC Pilot be received.

CARRIED

14. BC Provincial Policing Standards – *BCPPS 5.2 Major Case Management* and *BCPPS 5.3 Inter-Agency Cooperation and Coordination*

Most of the changes within 5.2-Major Case Management pertain more to specialized units, however Chief Brinton will be reviewing to address the new standards as they apply to Oak Bay.

BCPPS 5.3 is more relevant to police operations within Oak Bay and will be reviewing for any required changes to policy.

MOVED and seconded: That the correspondence from the Ministry of Public Safety and Solicitor General regarding the BC Provincial Policing Standards (BCPPS) be received.

CARRIED

NEW BUSINESS:

No new business.

ADJOURNMENT:

RESOLVED that the open portion of the meeting be adjourned and that a closed session be convened to discuss personnel and contractual issues, which may be dealt with in private under the *Police Act*.

The open portion of the meeting adjourned at 5:40 p.m.

Certified Correct:

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Secretary, Oak Bay Police Board

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Chair, Oak Bay Police Board

