

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in the Committee Room, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, May 27, 2014 at 5:00 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair Wendy Brown John Mochrie Sandra Waddington David Winkler
	Board Secretary/CAO:	Helen Koning
	Deputy Chief Constable:	Kent Thom
	Executive Assistant:	Laura Lang
ABSENT:	Chief Constable:	Andy Brinton

The Chair called the meeting to order at 5:02 p.m.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, April 22, 2014 be adopted.

DEPARTMENT REPORTS:

Financial Report (April 30, 2014)

Overtime Report (April, 2014)

School Liaison Reports (February, March, April, 2014)

Community Liaison Report (April, 2014)

The Board requests that an explanation for the increase in the year to date total of the Shift Coverage Overtime from the April Overtime Report be provided at the next meeting.

RESOLVED that the Department Reports for April, 2014 be received.

COMMUNICATIONS:

1. PB2014-17 CHIEF CONSTABLE/DEPUTY CHIEF CONSTABLE, May 22, 2014
Re Chief's Monthly Update

In addition to items covered within the Chief's Monthly Update, the Deputy Chief Constable provided some information regarding the disbanding of the Capital Regional District Regional Crime Unit (RCU). Operations will end as of October 31, 2014, at which time the Oak Bay member that is currently seconded to this unit will return to patrol with the Department. The RCU Officer in Charge and Administrative Assistant will continue with the completion of administrative function until the end of the calendar year.

The Board has put forth a mandate to the Deputy Chief's Joint Management Team (JMT) urging them to find a mechanism or method to ensure the same type of effective policing is available to deal with prolific offenders across the Capital Regional District. Deputy Chief Thom will take

this request to the next JMT meeting and report back to the Board regarding the reaction and/or plans of the JMT. The Deputy Chief Constable and Chief Administrative Officer to draft a letter to all mayors from other municipal police boards requesting their support on this initiative within the region.

RESOLVED that the Memorandum dated May 22, 2014 from the Chief Constable and Deputy Chief Constable regarding the Monthly Update be received.

2. PB2014-18 CHIEF CONSTABLE, May 15, 2014
Re Police Information Checks

There is consensus among the Board that Police Department records staff will maintain the current practice for conducting Police Information Checks until the federal working group completes their report at which time recommendations may be brought forward. This subject is a planned agenda item at the next BC Association of Chiefs of Police (BCACP) meeting.

The Board requests that the records manager attend the next Board meeting to provide further information on this subject, such as statistical and procedural information on the number of checks conducted year to date as well as the number of files that are at risk of not complying with the Information and Privacy Commissioner's recommendations.

RESOLVED that the memorandum dated May 15, 2014 from the Chief Constable regarding Police Information Checks be received.

3. PB2014-19 MINISTER OF JUSTICE, April 29, 2014
Re Succession Planning for Police Boards

Many Police Boards across the province have experienced issues stemming from the delay in appointing Board members, such as not having adequate quorums to conduct business. As per the response from the Ministry, it appears as though these issues have been resolved at this time.

RESOLVED that the correspondence from the Minister of Justice regarding the succession planning for Police Boards be received.

4. PB2014-20 DEPUTY MINISTER OF JUSTICE, April 29, 2014
Re Emergency access for Police and emergency services into multi-residential construction

It was discussed at the recent BCAPB Annual General Meeting the issue of emergency services gaining access to apartments & condominiums. Although this isn't deemed to be a particular issue in Oak Bay, it is for other more rural areas of municipalities. The response letter acknowledges the concern and promises attention to this issue in due course.

RESOLVED that the correspondence from the Deputy Minister of Justice regarding emergency access for police and emergency services into multi-residential buildings be received.

5. PB2014-21 ASSISTANT DEPUTY MINISTER OF JUSTICE, May 16, 2014
Re Police Information Checks in BC

This topic previously discussed under agenda item number two (2).

RESOLVED that the correspondence from the Assistant Deputy Minister of Justice regarding Police Information Checks in BC be received.

6. PB2014-22 CANADIAN ASSOCIATION OF POLICE GOVERNANCE, May 7, 2014
Re Sponsorship request for the CAPG Conference in Halifax

After a short discussion, the Board agreed that they would not be sponsoring any of the meal or refreshment breaks at the CAPB Conference.

RESOLVED that the correspondence from the Canadian Association of Police Governance regarding the upcoming conference be received.

NEW BUSINESS:

ADJOURNMENT:

RESOLVED that the open portion of the Police Board meeting be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or volunteer appointment within the municipality.

The open portion of the meeting adjourned at 6:01 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board