

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C., on Monday March 13, 2017 at 7:00 PM.

We acknowledge that the land on which we gather is the traditional territory of the Coast and Straits Salish Peoples. Specifically we recognize the Lekwungen speaking people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

PRESENT: Mayor N. Jensen, Chair
Councillor H. Braithwaite
Councillor M. Kirby
Councillor E. Zhelka

STAFF: Chief Administrative Officer, H. Koning
Director of Corporate Services, W. Jones
Deputy Director of Corporate Services, M. Jones
Director of Financial Services, D. Carter
Director of Building and Planning, R. Thomassen
Director of Engineering Services, D. Horan
Manager of Planning, D. Jensen

AMENDMENT OF AGENDA:

MOVED and seconded: That the agenda be amended:

1. to bring forward consideration of the Bylaw Section, including items 24 to 31 to the beginning of the meeting;
2. to strike items no. 17 and 19 from the agenda, given potential conflicts with quorum; and

that the agenda be adopted as amended.

CARRIED

BYLAWS:

24. **Bylaw Memorandum**
- Memorandum - Director of Corporate Services, Mar. 9, 2017

The Mayor gave an overview of the bylaw reading process.

25. **For Third Reading (Zoning Amendment Application ZON00020 & Development Variance Permit Application DVP00031 - 1605 York Place)**
- Bylaw No. 4675, Ninety-Sixth Zoning Bylaw Amendment Bylaw, 2017
 - Plans - ZON DVP -1605 York Pl, Sept 20, 2016
 - Feb. COW Memorandum - Manager of Planning, Feb. 14, 2017
 - Jan. COW Report - Manager of Planning, Jan. 10, 2017

MOVED and seconded: That Bylaw No. 4675, *Ninety-Sixth Zoning Bylaw Amendment Bylaw, 2017* be read a third time.

CARRIED

26. ***For Third Reading (1605 York Place Heritage Designation)***

- Bylaw No. 4682, 1605 York Place Heritage Designation Bylaw, 2017
- Heritage Designation Report - 1605 York Place
- Feb. COW Memorandum - Manager of Planning, Feb. 14, 2017
- Memo. Attach. - Statement of Significance

MOVED and seconded: That Bylaw No. 4682, *1605 York Place Heritage Designation Bylaw, 2017* be read a third time.

CARRIED

27. ***For Third and Final Reading (Zoning General Amendments/Filming in Parks)***

- Bylaw No. 4681, Ninety-Eighth Zoning Bylaw Amendment Bylaw, 2017
- Feb. COW Report - Manager of Planning, Feb. 14, 2017

MOVED and seconded: That Bylaw No. 4681, *Ninety-Eighth Zoning Bylaw Amendment Bylaw, 2017* be read a third time.

CARRIED

MOVED and seconded: That Bylaw No. 4681, *Ninety-Eighth Zoning Bylaw Amendment Bylaw, 2017* be adopted.

CARRIED

28. ***For Final Adoption (Election Signs)***

- Bylaw No. 4671, Sign Bylaw Amendment Bylaw No. 4671, 2017
- Feb. COW Report - Director of Corporate Services, Jan. 23, 2017

MOVED and seconded: That Bylaw No. 4671, *Sign Bylaw Amendment Bylaw No. 4671, 2017* be adopted.

CARRIED

Councillor Zhelka against the motion.

29. ***For Final Adoption (Public Sewer)***

- Bylaw No. 4683, Public Sewer Bylaw Amendment Bylaw, 2017
- Feb. COW Report - Director of Engineering Services, Feb. 20, 2017

MOVED and seconded: That Bylaw No. 4683, *Public Sewer Bylaw Amendment Bylaw, 2017* be adopted.

CARRIED

30. ***For Final Adoption (Driveway Access)***

- Bylaw No. 4684, Driveway Access Bylaw Amendment Bylaw, 2017
- Feb. COW Report - Director of Engineering Services, Feb. 20, 2017

MOVED and seconded: That Bylaw No. 4684, *Driveway Access Bylaw Amendment Bylaw, 2017* be adopted.

CARRIED

31. ***For Final Adoption (Water Rate)***

- Bylaw No. 4685, Water Rate Bylaw Amendment Bylaw, 2017, No. 2
- Feb. COW Report - Director of Engineering Services, Feb. 20, 2017

MOVED and seconded: That Bylaw No. 4685, *Water Rate Bylaw Amendment Bylaw, 2017, No. 2* be adopted.

CARRIED

The Director of Building and Planning and the Manager of Planning left the meeting at 7:11 PM and did not return.

MINUTES AND REPORTS:

1. ***Council***

- February 27, 2017

MOVED and seconded: That the minutes of the Council meeting held February 27, 2017 be adopted.

CARRIED

MAYOR'S REMARKS:

2. The Mayor provided the following remarks:

Regrets from members of Council

Mayor Jensen noted that Councillors Croft, Murdoch and Ney were unable to attend tonight's meeting and send their regrets.

Budget Estimates Committee Meetings

The Mayor noted that three Estimates Committee meetings were upcoming on March 15, April 12, and April 19, 2017.

50th Anniversary Quilt Project

Mayor Jensen encouraged the public to review the booklet accompanying the Oak Bay portion of the Capital Regional District's 50th Anniversary Quilt Project. He noted that the booklet outlines the thoughts behind each artwork.

1st Acorn Arts Award Recipient

The Mayor offered congratulations to Patricia Martin-Bates, the first recipient of the Acorn Arts Award for exceptional contributions to the arts. He offered thanks to the Arts Laureate, Barb Adams, and her organizing committee for selecting Ms. Martin-Bates and coordinating the recognition event.

PUBLIC PARTICIPATION PERIOD:

3. ***The following speakers addressed Council during the Public Participation Period:***

Eric Dahli, Saanich resident, provided comments on derelict vessels and their impact on the beach on Cadboro Bay. Mr. Dahli emphasized issues related to pollution and public safety, noting that Council should give consideration to addressing these issues by: expanding the water lot lease to include the portion of Cadboro Bay beach within the District; endorsing and assisting with the Cadboro Bay clean up event on May 13, 2017; and supporting funding for this initiative at the Capital Regional District.

Jerry Donaldson, Saanich resident, also provided commentary on derelict vessels, specifically with respect to differing jurisdictions dependent on if the vessel in question is in distress. Mr. Donaldson concluded his remarks by noting that the main issue is in regards to the cost related to removing and disposing derelict vessels.

The Director of Corporate Services left the meeting at 7:24 PM and did not return.

COMMUNICATIONS:

4. ***Requests for Financial Assistance***

- Note - Deputy Director of Corp. Serv. - 2017 Requests for Financial Assistance

Mayor Jensen gave an overview of the process with respect to grants.

5. ***Request for Financial Assistance - Atomique Productions***

- Corresp. - Atomique Productions Ltd OBO the Greater Victoria Spirit Committee Society, Jan. 30, 2017

Alan Lowe, Chair of the Greater Victoria Spirit Committee Society, gave a presentation on the grant request. In response to questions from Council, Mr. Lowe confirmed that further financial information could be provided.

MOVED and seconded: That the request for financial assistance from the Greater Victoria Spirit Committee Society in the amount of \$5,000 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

6. ***Request for Financial Assistance - The Bateman Foundation***

- Corresp. - The Bateman Foundation, Jan. 27, 2017

Peter Ord, Managing Director of the Bateman Foundation, gave a presentation on the grant request. In response to a question from Council, Mr. Ord confirmed information could be provided on the outcome of the Foundation's funding requests to other municipalities.

MOVED and seconded: That the request for financial assistance from the Bateman Foundation in the amount of \$2,500 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

7. ***Request for Financial Assistance - Creatively United for the Planet Society***

- Corresp. - Creatively United for the Planet Society, Jan. 28, 2017

MOVED and seconded: That the request for financial assistance from the Creatively United for the Planet Society in the amount of \$2,500 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

8. ***Request for Financial Assistance - Community Association of Oak Bay***

- Corresp. - Community Association of Oak Bay, Jan. 31, 2017

Kris Nichols, President of the Community Association of Oak Bay, gave a presentation on the grant request. In response to questions from Council, Mr. Nichols confirmed that further financial information on the Association could be provided.

MOVED and seconded: That the request for financial assistance from the Community Association of Oak Bay in the amount of \$2,000 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

9. ***Request for Financial Assistance - Friends of Uplands Park***

- Corresp. - Friends of Uplands Park, Jan. 27, 2017

Margaret Lidkea, Chair of the Friends of Uplands Park, gave a presentation to Council on their grant application.

MOVED and seconded: That the request for financial assistance from the Friends of Uplands Park in the amount of \$2,000 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

10. ***Request for Financial Assistance - Garry Oak Ecosystems Recovery Team***

- Corresp. - Garry Oak Ecosystem Recovery Team (GOERT)

Chris Jucnk, Garry Oak Ecosystems Recovery Team member, gave a presentation to Council on the grant request.

MOVED and seconded: That the request for financial assistance from the Garry Oak Recovery Team in the amount of \$2,500 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

11. ***Request for Financial Assistance - The Greater Victoria Bike to Work Society***

- Corresp. - The Greater Victoria Bike to Work Society, Jan. 30, 2017

Amelia Potvin, Executive Director of the Greater Victoria Bike to Work Society, gave a presentation to Council on the grant request.

MOVED and seconded: That the request for financial assistance from the Greater Victoria Bike to Work Society in the amount of \$2,000 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

12. ***Request for Financial Assistance - Maritime Museum of British Columbia***

Corresp. - Maritime Museum of British Columbia, Jan. 30, 2017

Don Prittie, Chair of the Board of Directors for the Maritime Museum of British Columbia, gave a presentation to Council on the grant request.

MOVED and seconded: That the request for financial assistance from the Maritime Museum of British Columbia in the amount of \$3,500 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

13. ***Request for Financial Assistance - NEED2 Suicide Prevention Education and Support***

- Corresp. - NEED2 Suicide Prevention Education and Support, Feb. 1, 2017

Jane Arnott, Advisor for NEED2 Suicide Education and Support, gave a presentation to Council on the grant request.

MOVED and seconded: That the request for financial assistance from NEED2 Suicide Presentation Education and Support and in the amount of \$1,000 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

14. ***Request for Financial Assistance - Oak Bay Community Artists Society***

- Corresp. - Oak Bay Community Artists Society, Jan. 26, 2017

Pat Hindmarch-Watson, President of Oak Bay Community Artists Society, gave a presentation to Council on the grant application.

MOVED and seconded: That the request for financial assistance from the Oak Bay Community Artists Society in the amount of \$500 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

15. ***Request for Financial Assistance - Oak Bay Figure Skating Club***

- Corresp. - Oak Bay Figure Skating Club, Jan. 25, 2017

Jeanette Alexander, Vice President of the Oak Bay Figure Skating Club, gave a presentation to Council on the grant request. In response to questions from Council, Ms. Alexander noted that further information could be provided clarifying the municipal grant line item under the revenue section, given that the request is for \$6,500 and the amount listed is \$1,500.

MOVED and seconded: That the request for financial assistance from the Oak Bay Figure Skating Club in the amount of \$6,500 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

16. ***Request for Financial Assistance - Oak Bay Music Society***

- Corresp. - Oak Bay Music Society, Jan. 31, 2017

MOVED and seconded: That the request for financial assistance from the Oak Bay Music Society in the amount of \$500 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

Councillor Zhelka against the motion.

17. ***Request for Financial Assistance - Oak Bay Volunteer Services Society***

- Corresp. - Oak Bay Volunteer Services, Jan. 20, 2017

Item removed from the agenda.

18. ***Request for Financial Assistance - Threshold Housing Society***

- Corresp. - Threshold Housing Society - Threshold House, Jan. 31, 2017

Mark Muldoon, Executive Director of Threshold Housing Society, gave a presentation to Council on the grant request. In response to questions from Council, Mr. Muldoon confirmed that further financial information on the Society could be provided.

MOVED and seconded: That the request for financial assistance from the Threshold Housing Society in the amount of \$4,233 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

19. ***Request for Financial Assistance - University of Victoria USports Championships***

- Corresp. - University of Victoria, Jan. 25, 2017

Item removed from the agenda.

20. ***Request for Financial Assistance - Vancouver Island South Film & Media Commission***

- Corresp. - Vancouver Island South Film & Media Commission, Jan. 30, 2017
- ADDENDA - 2017 Budget - Vancouver Island South Film & Media Commission

Kathleen Gilbert, Film Commissioner, gave a presentation to Council on the grant request for the Vancouver Island South Film and Media Commission.

MOVED and seconded: That the request for financial assistance from the Vancouver Island South Film and Media Commission in the amount of \$10,000 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

21. ***Request for Financial Assistance - Victoria Compost Education Centre***

- Corresp. - Victoria Compost Education Centre, Jan. 31, 2017

Marika Smith, Executive Director of the Victoria Compost Education Centre, gave a presentation to Council on the grant request.

MOVED and seconded: That the request for financial assistance from the Victoria Compost Education Centre in the amount of \$3,675 be referred to Council's Estimates Committee for consideration during budget deliberations.

CARRIED

CORRESPONDENCE - UPCOMING AGENDA ITEM(S):

22. No correspondence received at this time.

NEW BUSINESS/REPORTS FROM OTHER COMMITTEES:

23. ***Report on the Capital Regional District***

The Mayor gave an update on the Regional Growth Strategy process at the Capital Regional District, noting that non-binding mediation is being pursued. Mayor Jensen also noted that the CRD has agreed to sign the funding agreements for the sewage treatment project.

Mayor's Caucus

Councillor Braithwaite gave a report on the Mayor's Caucus, noting that 65 mayors from throughout the Province attended the event, which included various receptions, a Provincial panel with representatives from each political party and a tour of a frigate on the navy base. She offered thanks to the volunteers and sponsors who helped make the event a success.

Community Events

Councillor Kirby drew attention to the recent presentation on the Green Shores Program, offering her thanks to the Community Association of Oak Bay for an informative event.

Councillor Zhelka offered thanks to the Oak Bay Heritage Commission and the Oak Bay Heritage Foundation for their recent presentation on Heritage Renovation and Green Tips. He also drew attention to the upcoming Monterey Middle School Market on Wednesday March 15, 2017 at 5:00 pm.

ADJOURNMENT:

32. ***Motion to adjourn***

MOVED and seconded: That the meeting be adjourned.

CARRIED

The meeting adjourned at 9:00 PM.

Certified Correct:

Mayor

Director of Corporate Services