

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, March 25, 2014 at 5:00 pm.

PRESENT: Board Members: Nils Jensen, Chair
Wendy Brown
Sandra Waddington
David Winkler

ABSENT: John Mochrie

Chief Administrative Officer: Helen Koning
Acting Chief Constable: Kent Thom
Executive Assistant/Scribe: Laura Lang

The Chair called the meeting to order at 5:05 p.m.

ADOPTION OF MINUTES:

RESOLVED that both sets of minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, February 25, 2014 be adopted.

DEPARTMENT REPORTS:

Financial Report (February, 2014)

Overtime Reports (February, 2014)

It was noted that in several places within the Financial Report, notations should be made when expenditures will be recovered from outside sources such as other agencies or insurance companies. The February Overtime Report was inadvertently omitted from the agenda package and will be distributed electronically to the Board. Any questions will be directed to Acting Chief Constable Kent Thom.

RESOLVED that the Financial Report for February, 2014 be received.

COMMUNICATIONS:

1. PB2014-8 DEPUTY CHIEF CONSTABLE, March 17, 2014
Re Monthly Update

Acting Chief Thom reported on the positive progress that Constable Gibbs has made in her short tenure with the Mobile Youth Services Team.

While providing an update re: the Critical Incident/Field Commanders meeting and training, Acting Chief Thom spoke to the Board about the new Command Vehicle that Saanich Police have purchased. This unit will be made available for all Police & Fire Departments within the CRD to use as a mobile command centre for critical incidents, once required training has occurred. Saanich Police are holding open houses for staff and the public to view this new vehicle. Acting Chief Thom will distribute dates for this open house to the Board.

Constable Sheri Lucas will be the Oak Bay liaison for the Special Olympics, Law Enforcement Torch Run as she has had extensive involvement with the Special Olympics in the past.

RESOLVED that the Memorandum dated March 17, 2014 from the Acting Chief Constable regarding the Monthly Update be received.

2. PB2014-9 GREATER VICTORIA LABOUR RELATIONS ASSOCIATION (GVLRA)
March 11, 2014
Re Police Board Representation on the GVLRA Board

RESOLVED that the Chair be appointed as the Oak Bay Police Board's representative on the GVLRA Board. RESOLVED that the correspondence regarding the GVLRA appointment be received.

3. PB2014-10 OFFICE OF THE POLICE COMPLAINT COMMISSIONER, March 10, 2014
Re Notification of Inadmissibility of Complaint - OPCC File 2014-9378-06

RESOLVED that the correspondence from the Office of the Police Complaint Commissioner regarding the Notification of Inadmissibility of Complaint be received.

4. PB2014-11 CANADIAN ASSOCIATION OF POLICE GOVERNANCE
Re 2014 Membership renewal

RESOLVED that the Canadian Association of Police Governance 2014 Membership renewal request be received and the membership renewed.

5. PB2014-12 OFFICE OF THE INFORMATION & PRIVACY COMMISSIONER (OIPC)
Re OIPC Investigation of Police Information Checks

Chief Fisher had responded to the OIPC prior to the deadline within the letter. Acting Chief Thom to forward a copy of Chief Fisher's reply to the Board for review. Discussion ensued regarding the process involved in Police Information Checks and the necessity of the Board to be aware as the governing body of the Oak Bay Police Department.

RESOLVED that as the deadline for response had passed and the Police Chief had already replied to the OIPC, that there was no need for the board to respond to this correspondence.

6. -- INFORMATION & DISCUSSION
Re Change in time for the April Police Board meeting

RESOLVED that the April 22 Police Board meeting be held at 4:00 p.m. to provide adequate meeting time as the Police Board meeting will precede the Committee of the Whole meeting which is held the same evening at 7:00 p.m.

NEW BUSINESS:

Discussion held regarding the planning process for the Swearing-In ceremony for Chief Andrew Brinton, which will be held at 10:00 a.m. on April 22, 2014 in Council Chambers. Event will be by invitation only.

ADJOURNMENT:

RESOLVED that the open portion of the Police Board meeting be adjourned.

The open portion of the meeting adjourned at 6:15 p.m.

Certified Correct:

Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board