

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C., on Monday July 18, 2016 at 7:00 PM.

PRESENT:           Acting Mayor K. Murdoch, Chair  
                  Councillor H. Braithwaite  
                  Councillor T. Croft  
                  Councillor M. Kirby  
                  Councillor T. Ney  
                  Councillor E. Zhelka

STAFF:             Chief Administrative Officer, H. Koning  
                  Director of Corporate Services, W. Jones  
                  Deputy Director of Corporate Services, M. Jones  
                  Director of Financial Services, D. Carter  
                  Planner, D. Jensen  
                  Director of Engineering Services, D. Horan

AMENDED AGENDA:

That the amended agenda be adopted, as circulated.

CARRIED

MINUTES AND REPORTS:

1.     ***Council***

- June 27, 2016

MOVED and seconded: That the minutes of the Council meeting held Monday July 18, 2016 be adopted.

Discussion ensued on the wording in the minutes under the Mayor's Remarks on the deer update and on the further clarification needed with respect to the Province's response.

The question was then called.

CARRIED

2.     ***Committee of the Whole***

- Note - Deputy Director of Corporate Services - Committee of the Whole Minutes - July 11, 2016
- July 11, 2016

MOVED and seconded: That the minutes of the Committee of the Whole meeting held Monday July 11, 2016 and the recommendations contained therein, with the exception of the recommendation with respect to 2527 Nottingham Road, be adopted.

Discussion ensued with respect to the wording in the minutes on agenda item 2, Request for a 2nd Driveway at 2527 Nottingham Road, at which time it was noted that a member of Council had stated that it was his reading of the plans that the proposed layout would result in increased hard surface on the property. With respect to agenda item 3, Covenant Amendment Application for 2280 Estevan Avenue, a member commented that there had been no response from the applicant regarding the question of the reason for an external basement access.

The question was then called.

CARRIED

MAYOR'S REMARKS:

3. The Acting Mayor provided remarks on the following topics:

***Summer Recess***

The Acting Mayor noted that the next Committee of the Whole meeting will be held on September 12 and the next Council meeting will be held on September 19, 2016.

***Webcasting***

The Acting Mayor reminded attendees that the meeting is being webcast and that the first three rows in the audience may be visible on the recording.

***Concerts in the Park and Night Markets***

The Acting Mayor encouraged the public to attend the concerts in the park and night markets this summer, as part of the summer experience in Oak Bay.

PUBLIC PARTICIPATION PERIOD:

4. The following speakers addressed Council during the Public Participation Period:

Anthony Mears, Oak Bay resident, commented on his uncertainty regarding public consultation with respect to individual projects on the Council Strategic Plan, in particular design charrettes related to the Residential Infill Strategy. Mr. Mears then noted that potential impacts of infill development on residents should be provided to the public in advance of soliciting comment, particularly with respect to any taxation impacts, enforcement and traffic and parking issues.

COMMUNICATIONS:

5. ***Special Event Application - Request for Temporary Road Occupancy, Aug. 21, 2016***
- Note - Deputy Director of Corporate Services - Tour de Victoria, August 21, 2016
  - Sp. Event App. - Tour de Victoria - Dec. 2, 2015
  - Sp. Event App. - Tour de Victoria - Addendum - Jul. 14, 2016

Sheleena Gutierrez, Event Coordinator, Tour de Victoria, responded to questions from Council, clarifying their traffic control measures as outlined in their event application.

MOVED and seconded: That the occupancy of roadways on August 21, 2016 for the purposes of holding a cycling event as described in the December 2, 2015 and July 14, 2016 submissions from the Ryders Cycling Society of Canada, be approved, subject to the Event Organizer entering into a public property occupancy agreement in which it will among other standard requirements:

1. release and indemnify the Municipality from any claims or liability associated with the event and provide evidence of public liability insurance in the amount of not less than \$3,000,000;
  2. agree to pay all invoices from the Municipality for costs incurred in connection with the event;
  3. agree to obtain Oak Bay Police approval for a traffic plan and implement the same subject to any field instructions from the Police; and
  4. agree to give sufficient notice to all residents along the proposed route,
- with the Director of Corporate Services being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

6. ***Request for 2nd Driveway - 2527 Nottingham Road***

- Note - Deputy Director of Corporate Services - 2527 Nottingham Rd.
- Corresp. - Nelsen, Jul. 13, 2016
- Report - Director of Engineering Services, Jul. 11, 2016
- Rpt. Attach. 1 - Photos of 2527 Nottingham Rd., Jun. 30, 2016
- Rpt. Attach. 2 - Plans - Second Driveway Plans, Original & Proposed - 2527 Nottingham Rd, Jun. 29, 2016
- Rpt. Attach. 3 - Corresp. - Mr. Nelsen - 2527 Nottingham Rd, May 6, 2016
- Corresp. - Jul. 8 to Jul. 11, 2016
- ADDENDUM - Corresp. - Jul. 15 - 18, 2016 - Second Driveway Application 2527 Nottingham Rd.

Reg Nelsen, applicant and owner of 2527 Nottingham Road, drew attention to the Nelsen's previous submission, commenting that it outlined their position with regards to their request for a second driveway application. Mr. Nelson expressed concern regarding the negative tone of the correspondence to Council on his application and noted that he and his wife are unfamiliar with this process.

The Director of Engineering Services responded to comments and questions from Council, clarifying the frontage measurement calculations and the communications with the proponent's contractor regarding the driveway issues.

MOVED and seconded: That the recommendation from the July 11, 2016 Committee of the Whole to deny the application for a second driveway on Dorset Road for the property at 2527 Nottingham Road be adopted.

A discussion ensued with some members of Council expressing support for the resolution, commenting that asking for permission after contravening a bylaw is problematic and noting that in choosing to redevelop the lot, the proponent had intentionally selected a house design and thus should have taken into account the bylaw requirements with respect to a second driveway, as per the approved design. Other members of Council spoke in opposition, commenting that vehicle egress from the property on the Nottingham frontage based on the approved layout seems questionable with respect to safety and that requiring the applicant to revise the driveway to comply with the approved plans is unnecessary.

The question was then called.

DEFEATED

Acting Mayor Murdoch and Councillors Croft,  
Kirby and Ney against the motion

MOVED and seconded: That the application for a second driveway on Dorset Road for the property at 2527 Nottingham Road be approved in keeping with the plans appended to the report of the Director of Engineering Services dated July 11, 2016.

Council members discussed the resolution, with one member indicating that there was not a compelling reason to approve the application, while another member commented that there is an issue with safe movement of traffic off the subject property which is ameliorated by the additional driveway.

The question was then called.

CARRIED

Councillors Braithwaite and Zhelka against the motion

7. ***Uplands Combined Sewer Separation Project - Geotechnical Investigation Progress Update***
- Memorandum - Project Manager, Jul. 11, 2016

MOVED and seconded: That the memorandum from the Project Manager dated July 11, 2016 be received for information.

CARRIED

8. ***2015 Annual Report***

- Note - Director of Corporate Services - Annual Report
- Annual Report 2015
- ADDENDUM - Corresp.- Jul. 15 to Jul. 18, 2016 - Annual Report

Esther Paterson, Oak Bay resident, noted that she had provided correspondence on the 2015 Annual Report. Ms. Paterson spoke to the importance of the report, commenting that it should serve to track the District's progress on implementation of various projects, support the decision making process and be consistent over time. She stated that the report does not sufficiently measure performance or provide enough information on new issues and that more opportunity for resident feedback is needed. Ms. Paterson concluded her remarks by stating that it is time for a new annual report format.

James Sultanum, Oak Bay resident, drew Council's attention to his correspondence on the 2015 Annual Report stating that the existing report merely serves to comply with legislation. Mr. Sultanum commented that, like the previous speaker, he would like to see the report reformatted in a way that would provide meaningful information and assist Council in the decision making process.

Mary Douglas-Hunt, Oak Bay resident, suggested that a town hall meeting be held so that residents with experience in the development of annual reports could provide comment to Council and suggested that information regarding other annual report formats could be provided from other municipalities.

Anthony Mears, Oak Bay resident, questioned the inclusion of further consideration on Development Cost Charges as an initiative of the District, noting that in his understanding a previous Council had determined that the funds received would be limited. Mr. Mears also questioned the expenditure of funds with respect to consulting fees.

MOVED and seconded: That the correspondence with respect to the 2015 Annual Report be received for information.

CARRIED

MOVED and seconded: That the 2015 Annual Report be received.

CARRIED

9. ***Council Strategic Plan 2015 to 2018 - Quarterly Update***

- Report - Chief Administrative Officer, Jul. 8, 2016
- Rpt. Attach. - Council Strategic Plan Quarterly Report, June 30, 2016

A discussion ensued with a member of Council asking for clarification on the strategic planning process, in particular how the plan can be revised and how issues that have been identified since the plan was established in 2015 are going to be incorporated.

In response, the Chief Administrative Officer noted that the refinement of the Annual Report, the Strategic Plan and the Budget processes is continuing, but noted that members of Council have the opportunity to address individual objectives as they are brought forward for consideration.

MOVED and seconded: That the second quarterly report for 2016 on Council's Strategic Plan 2015-2018 be received for information.

A discussion ensued in which a member of Council stated that he is concerned that there is insufficient public participation in this process.

The question on the motion was then called.

CARRIED

Councillor Zhelka against the motion

10. **2017 Financial & Strategic Planning**

- Memorandum - Chief Administrative Officer, Jul. 13, 2016

The Chief Administrative Officer provided an overview of her memorandum, noting that the intention was to work towards addressing comments from Council regarding the challenging timelines for the budget process and the associated need for greater public engagement and citizen involvement.

The Director of Corporate Services commented on the proposed citizen survey, noting that the intention was to understand the priorities and values of the community over all, in particular the “silent majority”. He commented that the survey themes and outcomes could then be incorporated into the strategic plan.

A discussion ensued with respect to the proposed survey, with members of Council commenting on the processes, timelines, and cost. Questions were also raised with regards to achieving reliable survey data for mobile phone users and with regards to the methodology for developing survey questions.

In response to Council’s questions, Mr. Jones commented that the survey could be achieved this fall and that an online survey could be used to augment the phone survey. In his experience, Mr. Jones noted, community survey responses do not change significantly year-to-year and that a common practice would be to undertake the survey again following an election. The questions would be developed, he noted, initially from database questions commonly used by local governments which could then be reviewed by Council.

The Director of Financial Services confirmed that the cost of a survey could be absorbed within the existing budget.

MOVED and seconded: That staff proceed with undertaking a citizen satisfaction survey and facilitation of priority setting sessions as outlined in the memorandum of the Chief Administrative Officer dated July 13, 2016.

CARRIED

Turning to the Budget Guiding Principles 2017 appended to the Chief Administrative Officer’s memorandum, the Director of Financial Services noted that budget planning for 2017 is now under way. Ms. Carter provided an overview of the proposed principles, commenting that they were developed in keeping with industry standards from the Government Finance Officers Association of BC. She concluded her remarks noting that the goal is to streamline the budget process and that staff will endeavor to keep any tax rate increases to a minimum.

A discussion ensued with members of Council commenting on the proposed principles. The value of the principles overall was noted, however one member expressed concerns that incorporating the term “financial” with respect to the legislated requirements was confusing and that the requirements in the Community Charter with respect to measures which determine progress on objectives would then not be addressed.

MOVED: That the "Budget Guiding Principles 2017" as appended to the memorandum of the Chief Administrative Officer dated July 13, 2016, be amended by removing "financial" from the first bullet so that it would read "Follow the legislated requirements of the Community Charter and Local Government Act".

The motion failed due to the lack of a seconder.

Council discussion turned to strategic planning overall in which the potential to undertake a town hall on a specific topic was noted. A member of Council also expressed concern that the strategic process needs to be made more transparent and accessible.

MOVED and seconded: That the "Budget Guiding Principles 2017" be accepted, as appended to the memorandum of the Chief Administrative Officer dated July 13, 2016.

CARRIED

Councillor Zhelka against the motion

It was noted that members of Council did not have direction to provide to staff at this time with respect to the potential overall tax levy for 2017.

11. ***Response to Heritage Referral for Property on the Community Heritage Register (BP009158) - 210 Denison Road***

- Report - Planner, Jul. 12, 2016
- Rpt. Attach. 1 - Statement of Significance
- Plans - BP - 210 Denison Rd, Jun 1, 2016

MOVED and seconded: That the 60 day protection order made June 27, 2016 pursuant to Section 606 of the *Local Government Act* for 210 Denison Road be lifted.

CARRIED

12. ***Response to Heritage Referral for Property on the Community Heritage Register (BP009161) - 235 Denison Road***

- Report - Planner, Jul. 12, 2016
- Rpt. Attach. 1 - Statement of Significance
- Plans - BP - 235 Denison Rd, Jun 16, 2016

MOVED and seconded: That the 60 day protection order made June 27, 2016 pursuant to Section 606 of the *Local Government Act* for 235 Denison Road be lifted.

CARRIED

13. ***Heritage Alteration Permit (HAP00007) - 1052 Newport Avenue***

- Report - Planner, Jul. 12, 2016
- Rpt. Attach. 1 - Statement of Significance
- Plans - HAP - 1052 Newport Ave., Jun 3, 2016

MOVED and seconded: That the issuance of Heritage Alteration Permit HAP00007 for 1052 Newport Avenue be approved to allow for the architectural design and modifications to the existing home as described in the report from the Planner dated July 12, 2016.

CARRIED

14. ***Heritage Alteration Permit (HAP00008) - 2470 Bowker Avenue***

- Report - Planner, Jul. 12, 2016
- Rpt. Attach. 1 - Statement of Significance

MOVED and seconded: That the issuance of Heritage Alteration Permit HAP00008 for 2470 Bowker Avenue be approved to allow for the architectural design and modifications to the existing home as described in the report from the Planner date July 12, 2016.

CARRIED

15. ***Heritage Alteration Permit with Variances (HAP00004) - 2414 San Carlos Place***

- Report - Planner, Jul. 12, 2016
- Rpt. Attach. 1 - Statement of Significance
- Plans - HAP - 2414 San Carlos Pl, May 20, 2016

MOVED and seconded: That a resolution authorizing the issuance of a heritage alteration permit for 2414 San Carlos Place, as outlined in the July 12, 2016 report for HAP00004:

- a) to allow for architectural design and siting of an accessory building; and
- b) to relax the maximum roof height and minimum permitted setbacks to the front lot line and interior side lot line for construction of the accessory building

be prepared and brought forward to a meeting of Council for consideration.

CARRIED

16. ***Advisory Design Panel (ADP) Minutes***

- Note - Director of Corporate Services - ADP Minutes - Jun. 7, 2016
- Minutes ADP - Jun. 7, 2016

MOVED and seconded: That the minutes of the Advisory Design Panel held June 7, 2016 be received for information.

CARRIED

17. ***Advisory Planning Commission (APC) Minutes***

- Note - Director of Corporate Services - APC Minutes - Jun. 7, 2016
- Minutes APC - Jun. 7, 2016

MOVED and seconded: That the minutes of the Advisory Planning Commission held June 7, 2016 be received for information.



In response to questions from a member of Council regarding the Advisory Planning Commission's role with respect to the Residential Infill Strategy, the Planner confirmed that the Commission will be involved at various points in the process.

A discussion ensued on the importance of consultation in developing the strategy and on the importance of ensuring a transparent process.

The question was then called.

CARRIED

CORRESPONDENCE - UPCOMING AGENDA ITEM(S)

18. ***Correspondence - Development Variance Permit (DVP) Application - 2666 Dewdney Ave.***

- ADDENDUM - Corresp. - Jul. 15 - 18, 2016 - DVP 2666 Dewdney Ave.

MOVED and seconded: That the correspondence with respect to the Development Variance Permit for 2666 Dewdney Avenue be received for information.

CARRIED

NEW BUSINESS/REPORTS FROM OTHER COMMITTEES:

19. ***Proposed "Vacancy Tax" Amendment to the Vancouver Charter and Housing Affordability Implications***

Councillor Ney drew attention to recent correspondence circulated to Council from Oak Bay's MLA, Dr. Andrew Weaver, with regards to a potential amendment to the Vancouver Charter to allow the City of Vancouver to implement a "vacancy tax".

MOVED and seconded: That the Mayor write to the Minister of Finance requesting some appropriate and effective responses to the problem of record low vacancy rates and unaffordability of housing in our communities.

It was the consensus of Council that the motion, having been made in error, be withdrawn.

MOVED and seconded: That the Mayor write to the Minister of Finance requesting Oak Bay be empowered to impose a vacancy tax should it decide in its discretion that such a tax is an appropriate response to the housing issues facing our community.

A discussion ensued on the motion, with some members of Council speaking in favour, commenting that any statutory power to undertake a vacancy tax should be made available to all municipalities. Other members of Council expressed opposition, noting that a vacancy tax is not a supportable option and that a coordinated and comprehensive response to housing affordability issues is needed.

DEFEATED

Councillors Braithwaite, Croft  
and Zhelka against the motion

MOVED and seconded: That the Mayor write to the Minister of Finance requesting some appropriate and effective responses to the problem of record low vacancy rates and unaffordability of housing in our communities.

A member of Council expressed concerns on the potential impact of an amendment to the Vancouver Charter if similar authority is not made available to other municipalities.

MOVED and seconded: That the motion be amended to add “and that any amendments to the Vancouver Charter be made available equally to all other municipalities in the Province through an amendment to the Community Charter”.

The question on the amendment was then called.

CARRIED

The question on the motion as amended was then called.

CARRIED

#### ***2020 Canadian Francophone Games – Victoria Region Bid***

MOVED and seconded: That a letter from the District of Oak Bay in support of the bid to host the 2020 Canadian Francophone Games be provided to the Victoria Region Bid Committee.

CARRIED

#### ***Report on the Capital Regional District***

The Acting Mayor provided a report on the Capital Regional District activities, noting that the Regional Growth Strategy bylaw recently received two readings, but that subsequent opportunities for municipalities to provide feedback would be forthcoming.

#### ***Other Verbal Reports***

Members of Council offered verbal reports with respect to the following summer reading club and James Bay expansion of the Greater Victoria Public Library; and with respect to thanks offered to Public Works for installing an antenna by the Emergency Program volunteers.

#### **TABLED RESOLUTIONS:**

20. ***Development Variance Permit (DVP) Application - 2666 Dewdney Avenue***
- Tabled Resolution Notice - 2666 Dewdney Ave.
  - Plans - DVP - 2666 Dewdney Ave, Feb. 20, 2016
  - Report - Planner, Jun. 10, 2016

MOVED and seconded: That the following motion be lifted from the table:

*That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2666 Dewdney Avenue (Lot 2, Section 2, Victoria District, Plan 5068) varying the following provisions of Bylaw No. 3531, Zoning Bylaw, 1986 as amended:*

<u>Zoning Bylaw Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.4.4.(3)(a) Maximum Building Height (Accessory Building)	3.00 m	3.63 m	0.63 m

*to accommodate the existing accessory building, as shown on the plans appended to Committee of the Whole agenda item number 4, being a memorandum from the Planner dated June 10, 2016.*

CARRIED

No members of the public rose to speak.

The question was then called.

CARRIED

21. ***Development Variance Permit (DVP) Application - 494 Beach Drive***

- Tabled Resolution Notice - 494 Beach Dr.
- Plans - DVP - 494 Beach Dr, Apr. 10, 2016
- Report - Planner, Jun. 10, 2016

MOVED and seconded: That the following motion be lifted from the table:

*That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 494 Beach Drive (Lot 22, Section 22, Victoria District, Plan 1404) varying the following provisions of Bylaw No. 3531, Zoning Bylaw, 1986 as amended:*

<u>Zoning Bylaw Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4.(2)(a) Minimum Setback Front Lot Line	7.62 m	7.04 m	0.58 m
6.5.4.(2)(c) Minimum Setback Interior Side Lot Line	1.52 m	1.43 m	0.09 m
6.5.4.(7) Minimum Distance Between Buildings	3.00 m	1.29 m and 2.60 m	1.71 m and 0.40 m

*to accommodate the proposed renovation of an accessory building, as shown on the plans appended to Committee of the Whole agenda item number 5, being a memorandum from the Planner dated June 10, 2016.*

CARRIED

No members of the public rose to speak.

The applicant was in attendance.

The question was then called.

CARRIED

22. ***Development Variance Permit (DVP) Application - 1017 Monterey Avenue***

- Tabled Resolution Notice -1017 Monterey Ave.
- Plans - DVP - 1017 Monterey Ave, Apr. 14, 2016
- Report - Planner, Jun. 10, 2016

MOVED and seconded: That the following motion be lifted from the table:

*That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 1017 Monterey Avenue (Lot A, Section 23, Victoria District, Plan EPP56785) varying the following provisions of Bylaw No. 3531, Zoning Bylaw, 1986 as amended:*

<u>Zoning Bylaw Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4.(7) Distance Between Buildings and Structures	3.00 m	2.05 m	0.95 m

*to accommodate the proposed construction of a single family dwelling and accessory building, as shown on the plans appended to Committee of the Whole agenda item number 6, being a memorandum from the Planner dated June 10, 2016.*

CARRIED

No members of the public rose to speak.

A member of Council commented that the variance was supportable due to the age of the existing dwelling.

The question was then called.

CARRIED

RESOLUTIONS:

23. ***Development Variance Permit (DVP) Application - 1705 Monteith Street***

- Resolution Notice - 1705 Monteith St.
- Plans - DVP - 1705 Monteith St, Jul. 6, 2016
- Report - Planner, Jul. 5, 2016

MOVED and seconded: That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 1705 Monteith Street (Lot 1, Section 61, Victoria District, Plan EPP63076) varying the following provisions of Bylaw No. 3531, *Zoning Bylaw, 1986* as amended:

<u>Zoning Bylaw Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4.(2)(a) Minimum Setback Front Lot Line	7.62 m	6.10 m	1.52 m
6.5.4.(3)(a) Maximum Building Height	6.83 m	7.56 m	0.73 m

to accommodate the proposed construction of a single family dwelling, as shown on the plans appended to Committee of the Whole agenda item number 6, being a memorandum from the Planner dated July 5, 2016.

MOVED and seconded: That the motion in respect to the development variance permit for 1705 Monteith Street be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

24. ***Development Variance Permit (DVP) Application - 2215 Dalhousie Street***

- Resolution Notice - 2215 Dalhousie St.
- Plans - DVP - 2215 Dalhousie St, May 10, 2016
- Report - Planner, Jul. 5, 2016

*Councillor Kirby declared a conflict inasmuch as she is an owner of the subject property, 2215 Dalhousie Street, and left the meeting at 9:26 PM.*

MOVED and seconded: That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2215 Dalhousie Street (Lot 12, Section 28, Victoria District, Plan 398-B) varying the following provisions of Bylaw No. 3540, *Parking Facilities Bylaw, 1986* and Bylaw No. 3531, *Zoning Bylaw, 1986* as amended:

<u>Parking Facilities Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
4.7 Parking Spaces Within a Building	1	0	1
A.1(a) Minimum Number of Parking Spaces	2	1	1
<u>Zoning Bylaw Section</u>	<u>Required/ Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4.(2)(e) Minimum Setback Front Lot Line	4.57 m	4.31 m	0.26 m

to accommodate the proposed renovation to the single family dwelling, as shown on the plans appended to Committee of the Whole agenda item number 7, being a memorandum from the Planner dated July 5, 2016.

MOVED and seconded: That the motion in respect to the development variance permit for 2215 Dalhousie Street be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

*Councillor Kirby returned to the meeting at 9:33 PM.*

**BYLAWS:**

25. ***Bylaw Memorandum***

- Memorandum - Director of Corporate Services, Jul. 18, 2016

The Acting Mayor gave an overview of the process with respect to the bylaw readings to follow.

26. ***For First and Second Reading and Setting of a Public Hearing Date (1329 St. Patrick Street)***

- Bylaw No. 4667, 1329 St. Patrick Street Heritage Designation Bylaw, 2016
- Report- Director of Building & Planning, Jun. 8, 2016 (1329 St. Patrick St.)

MOVED and seconded: That Bylaw No. 4667, *1329 St. Patrick Street Heritage Designation Bylaw, 2016*, be introduced and read a first time.

CARRIED

MOVED and seconded: That Bylaw No. 4667, *1329 St. Patrick Street Heritage Designation Bylaw, 2016*, be read a second time.

CARRIED

MOVED and seconded: That a public hearing on Bylaw No. 4667 be held at the Oak Bay Municipal Hall, on September 19, 2016, at 7:00 p.m., and that notice be given in accordance with the *Local Government Act*.

CARRIED

27. ***For First and Second Reading and Setting of a Public Hearing Date (1632 Yale Street)***

- Oak Bay Official Community Plan Amendment Bylaw No. 4620.001, 2016
- Bylaw No. 4668 - Ninety-Fifth Zoning Bylaw Amendment Bylaw
- Plans - OCP - 1632 Yale St, May 24, 2016
- Report - Planner, Jun. 13, 2016 (1632 Yale St.)

MOVED and seconded: That *Oak Bay Official Community Plan Amendment Bylaw No. 4620.001, 2016*, be introduced and read a first time.

CARRIED

MOVED and seconded: That Oak Bay Official Community Plan Amendment Bylaw No. 4620.001, 2016, having been examined in conjunction with the Five Year Financial Plan and the Capital Regional District's Core Area Liquid Waste Management Plan and Solid Waste Management Plan, be read a second time.

CARRIED

MOVED and seconded: That Bylaw No. 4668, *Ninety-Fifth Zoning Bylaw Amendment Bylaw*, be introduced and read a first time.

CARRIED

MOVED and seconded: That Bylaw No. 4668, *Ninety-Fifth Zoning Bylaw Amendment Bylaw*, be read a second time.

CARRIED

MOVED and seconded: That a public hearing on Bylaw No. 4620.001 and No. 4668 be held at the Oak Bay Municipal Hall, on September 12, 2016 at 6:00 p.m., and that notice be given in accordance with the *Local Government Act*.

CARRIED

ADJOURNMENT:

28. *Motion to Adjourn*

MOVED and seconded: That the meeting be adjourned.

CARRIED

The meeting adjourned at 9:31 PM.

Certified Correct:

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Acting Mayor

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Director of Corporate Services