

Oak Bay Active Transportation Advisory Committee
Meeting Minutes
Council Chambers, Oak Bay Municipal Hall
February 4, 2014 7:00-9:00

Present: Kris Nichols (Chair), David Leach (Vice-Chair) Gerald Smeltzer, Chris Harvey, Greg Miller, Carol Hubberstay, Charlie Etchell, Phillip Watson, Eric Nielsen
Guest: Bridgette McGowan (Student), Dave Marshall (Director of Engineering and Staff Liaison), Michelle Kirby (Council Liaison) Rick Marshall (Parks and Recreation Committee Member)
Regrets: Neil Jackson

1. Agenda – Approved as amended. (Phil, David)

2. Minutes – December 3, 2013 Notes Accepted, November 5, 2013 Minutes Approved.

3. Engineering Projects

David Marshall was present and provided information, maps, images, and explanations of projects under consideration:

a) OPUS report on the Foul Bay/Lansdowne intersection will come back after some revisions and ATAC will receive copy for input. Engineering expected a more prescriptive report than that which OPUS provided. This project has been submitted to the CRD for the Gas Tax grant funding, and Dave will take it to the Committee on February 11, 2014. ICBC has offered to partner on this project for up to \$50,000.

b) New Pavement Treatment - Dave Marshall presented the idea for a new style of pavement treatment for pedestrian crossings, particularly close to schools. The first suggested application would be at Musgrave Street and Tod Road.

Motion (Gerald, Chris) to support the new pavement treatment suggested for the pedestrian crossing at Musgrave Street and Tod Road. **Carried Unanimously.**

c) Haultain Bike Corridor Signage - CRD planners will design, fabricate, and implement this project and ensure standardization of Victoria, Saanich and Oak Bay's signs.

d) Information on Transportation 2014 Budget/Capital Works - Dave Marshall informed the Committee that there are new specific line items in the 2014 budget that will highlight and more easily show the projected expenditures that will be made with regard to Active Transportation infrastructure improvements. The AT budget that will go to Council for approval includes at this preliminary stage approximately \$150,000 for projects.

e) Bike Lanes - Dave Marshall had new bike lane ideas for the Committee to discuss and provide input on. Maps were provided showing lane width and the on-street parking at present. The Committee agreed to review the plans and provide feedback to Mr. Marshall.

f) Bike Corrals - The Parks and Recreation Commission requested a six-month pilot project bike corral be

installed on Oak Bay Avenue. Engineering would like suggestions on location and style of the corral, including public seating, or flower planters.

g) Elgin Pathway - Engineering is currently gathering data on the pathway, and will provide an update as to improvements that will be possible as the Oak Bay High School Redevelopment project gets further underway.

4. Update Oak Bay High School Redevelopment Steering Committee - Michelle Kirby and Dave Marshall were both present at the most recent meeting, where both the exterior washroom and Bowker Creek pathway issues were discussed. The School District and the District of Oak Bay have both written letters to the Bowker Creek Initiative/CRD to request that the pathway along the redevelopment of Bowker Creek be three meters (3M) wide, which is the minimum standard width for a multi-use pathway. The minimum 3M width will allow safe passage for all users of the pathway.

5. Healthy Communities Grant

UVic student, Bridget McGowan has been hired with the Healthy Communities grant funding to undertake research and conduct an Active Transportation survey throughout Oak Bay. Bridget presented her survey plan and received feedback and support from the Committee. The survey will focus on sustainable transportation, motivation and barriers to using active transportation. Any further feedback to Bridget was required by Friday, February 7, 2014.

A second phase of the program is available, and the Committee supported seeking this second round of the Healthy Communities grant funding to expand upon the work that Bridget has done.

6. Committee Projects:

1. Active Transportation Community Workshop - David, Gerald, Charlie and Greg have all been working on the plan for the workshop which will focus on:
 - o Education on Complete Streets
 - o Awareness of ATAC
 - o Ongoing dialogue with the community
 - o Preferred date for the event is Saturday, April 12, 2014, 1-4pm
 - o Preferred location is Windsor Park Pavillion
 - o Proposed speaker and facilitator of the workshop is Todd Litman

2. Oak Bay Official Community Plan
 - o Open House - February 15, 2014 1-4 pm Oak Bay Recreation Center

7. Next meeting: Tuesday, March 4, 2014 at 7:00 pm

Motion to adjourn at 9:00 PM. (David, Chris) Carried.