

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, BC, on Tuesday, December 2, 2014 at 3:00 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair Wendy Brown Brian Rendell Sandra Waddington
	Chief Constable:	Andy Brinton
	Deputy Chief Constable:	Kent Thom
	Executive Assistant/Scribe:	Laura Lang
ABSENT:	Board Member:	Bronwen Campbell
	Board Secretary/CAO:	Helen Koning

The Chair called the meeting to order at 3:10 p.m.

ADOPTION OF MINUTES:

RESOLVED that minutes of the open portion of the regular meeting of the Oak Bay Police Board held on Tuesday, October 28, 2014 be adopted.

DEPARTMENT REPORTS:

Financial Report (October 31, 2014)

Overtime Report (October, 2014)

Chief Constable's Monthly Update (October, 2014)

The issue regarding body worn cameras that was discussed at the BC Association of Municipal Chiefs meeting is still in the early discussion phase, but there is a need to prepare as most agencies will likely be eventually required to use this equipment. Details to be worked out include privacy rights, proper protocol for turning on/off, storage, disclosure and transcription.

Deputy Chief's Report (Police/Fire Open House, October 27, 2014)

The open house was very successful, with a larger than anticipated turnout. The day was very informative to the public as to the services available to the municipality of Oak Bay through shared regional resources and the cooperative side of policing currently in place within the CRD. There is an appetite for another open house to be held again, although likely not on an annual basis.

Community Liaison Report (October, 2014)

Constable Anthony, for the past two and a half months, has been fulfilling his regular role in addition to acting in the role of Sergeant within the Community Services section. He will return to his regular duties at the beginning of December.

School Liaison Report (October, 2014)

RESOLVED that the Department Reports be received.

COMMUNICATIONS:

1. PB2014-35 THE CORPORATION OF DELTA, November 4, 2014
Re Proposed Amendments to the *Police Act*

The proposed amendments regarding municipal participation in integrated regional policing units have now passed and the Minister of Justice is awaiting input from provincial municipalities. Governance issues still need to be worked out between all police boards. Lack of cooperation may result in unwanted arrangements forced upon policing agencies. Within the Capital Regional District, Deputy Chiefs will work together to determine regional needs and provide input to the Minister of Justice.

RESOLVED that Sandra Waddington will initiate the process on behalf of Oak Bay Police Board by contacting the other three regional police boards to make arrangements to work together with their BCAPB representatives.

2. PB2014-36 BC ASSOCIATION OF POLICE BOARDS
Re 2015 BCAPB Conference & AGM Announcement, November 13, 2014

RESOLVED that all five members of the board will be attending this conference and AGM and that the Board will cover all of the required travel, accommodation and per diem expenses as per municipal rates.

3. PB2014-37 CHIEF CONSTABLE BRINTON, November 25, 2014
Re Update on Police Information Checks

Discussion held regarding the various options presented for conducting non-vulnerable sector checks as per Chief Brinton's memo.

RESOLVED that option three from Chief Brinton's memo would be adopted and that Oak Bay Police will accept and conduct vulnerable sector checks only, with non-vulnerable sector checks being referred to other service providers.

4. PB2014-38 VICTORIA AND ESQUIMALT POLICE BOARD, October 28, 2014
Re Request for municipal police board joint meeting

RESOLVED that a letter be drafted in response to the Victoria and Esquimalt Police Board request for municipal police boards to jointly meet, and that Sandra Waddington will attend to represent the Board.

NEW BUSINESS:

Electronic attendance at Police Board meetings

After determining that there is nothing in the *Police Act* regarding this and that Police Services Division of the Ministry of Justice wasn't aware of the practice being allowed, the municipal clerk was called into the meeting briefly to provide clarification.

The municipal clerk advises that verbal legal advice was that the practice wasn't recommended, unless the person attending remotely didn't cast a vote on any issue within the agenda. A copy of Municipal bylaw no. 4052 was presented to the board, which covers electronic participation in Council meetings.

RESOLVED that board members may attend regular meetings electronically via teleconference only, if they are unable to attend for health reasons or are absent from the Capital Regional District and unable to attend in person. Absent board members will not be eligible to vote during such remote meetings, may not influence any discussions and may not attend remotely during the in-camera portion of the meeting.

Request use of Oak Bay Police crest/logo

Sandra Waddington requests if the Chief Constable has any objections to the Oak Bay Police crest being used on the BC Association of Police Boards website as part of the banner.

RESOLVED that the Chief Constable approves the use of the Oak Bay Police crest being used on BC Association of Police Boards website banner.

Tour of Saanich Police Telecommunications Centre

Discussion held regarding a tour of the telecommunications/dispatch centre at the Saanich Police Department. It was determined that either the next board meeting, January 20, 2015, or March 24, 2015 would be suitable dates.

RESOLVED that Deputy Chief Thom will contact Saanich Police Department to make arrangements for the tour of the communications centre and, if available, to book a meeting room to hold the regular police board meeting following the tour.

Dialogue on Police Officer Mental Health

The Delta Police Department and the Metro Vancouver Transit Police are hosting a symposium titled "Dialogue on Police Officer Mental Health" on Wednesday, December 17, 2014 at the JIBC Theatre, New Westminster from 8:30 am to 12:30 pm.

RESOLVED that due to the early start of this symposium no one from the Board or Police Department would be attending.

Program Manager – Police Services Division, Ministry of Justice

Sandra Waddington advises that Bob Cole's position as program manager within Police Services has been filled by Betty Graf. Bob Cole is off on long term disability for an undetermined period of time.

ADJOURNMENT:

In Camera Resolution:

That the open portion of the Police Board meeting be adjourned and that a closed session be convened to discuss personnel issues, which may be dealt with in private under the Police Act.

The open portion of the meeting adjourned at 4:47 p.m.

Certified Correct:

A/Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board