

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C., on Tuesday November 13, 2018. The meeting adjourned to In Camera at 6:30 PM and reconvened for regular business at 7:00 PM.

PRESENT: Mayor K. Murdoch  
Councillor A. Appleton  
Councillor H. Braithwaite  
Councillor C. Green  
Councillor T. Ney  
Councillor E. Paterson  
Councillor E. W. Zhelka

STAFF: Interim Chief Administrative Officer, L. Varela  
Director of Corporate Services, W. Jones  
Deputy Director of Corporate Services, D. Hopkins  
Director of Engineering Services, D. Horan  
Director of Building and Planning, B. Anderson  
Manager of Planning, D. Jensen

ADJOURNMENT TO IN CAMERA:

1. ***Motion to Adjourn to In Camera***

1. *In accordance with section 90(1)(a) & (c) of the Community Charter, that the open portion of the meeting of Council be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and labour relations or other employee relations*
2. *The open portion of the meeting reconvene at 7:00 PM*

CARRIED

OPEN PORTION OF THE MEETING TO RECONVENE AT 7:00 PM:

Mayor Murdoch called the meeting to order at 7:00 PM.

AMENDMENT OF THE AGENDA:

MOVED and seconded: That the agenda be amended to bring forward consideration of Bylaw Nos. 3531.103 and 4717 following the Minutes and Reports Section.

CARRIED

MINUTES AND REPORTS:

2. ***Council***

- Addenda - Council Minutes October 9, 2018
- Inaugural Council Minutes November 5, 2018

MOVED and seconded: That the minutes of the Council meeting held October 9, 2018 be adopted.

CARRIED

MOVED and seconded: That the minutes of the Inaugural Council Meeting held November 5, 2018 be adopted as amended.

CARRIED

BYLAWS:

13. ***For Third Reading and Adoption (subject to the outcome of the Public Hearing)***

- Bylaw No. 3531.103, Zoning Amendment Bylaw, 2018
- Report - Recreational Cannabis - Manager of Planning, Jul. 9, 2018

MOVED and seconded: That Bylaw No. 3531.103, Zoning Amendment Bylaw, 2018 be read a third time.

CARRIED

With Councillor Green opposed

MOVED and seconded: That Bylaw No. 3531.103, Zoning Amendment Bylaw, 2018 be adopted.

CARRIED

With Councillor Green opposed

14. ***For Adoption***

- Bylaw No. 4717, Ticket Information Utilization Amendment Bylaw, 2018
- Report - Recreational Cannabis - Manager of Planning, Jul. 9, 2018

MOVED and seconded: That Bylaw No. 4717, Ticket Information Utilization Amendment Bylaw, 2018 be adopted.

CARRIED

MOVED and seconded: That the matter of cannabis regulation be referred to the next Council strategic priorities session to determine how it will fit into the work plan for staff.

CARRIED

MAYOR'S REMARKS:

3. ***Mayor's Remarks***

Mayor Murdoch expressed appreciation to staff for the organization of the Inaugural meeting of Council held on November 5, 2018. He commented that he chaired his first Police Board meeting and that he is appreciative of all the support he has received in getting up to speed on a number of matters.

PUBLIC PARTICIPATION PERIOD:

4. No members of the public rose to address Council.

COMMUNICATIONS:

5. ***Provincial Urban Deer Cost-Share Program Grant Application***

- Report - Provincial Urban Deer Cost Share - Director of Corporate Services, Nov. 9, 2018
- Addenda - Corresp. – Provincial Urban Deer Cost Share Program – Nov. 12 to Nov. 13, 2018

*Councillor Appleton declared a conflict of interest as an employee of the Ministry of Forests, Lands and Natural Resource Operations. He left the meeting at 7:33 pm.*

The Manager of Planning left the meeting at 7:34 pm.

The Director of Corporate Services provided an overview of the application for grant funding.

Ms. Kristy Kilpatrick and Dr. Jason Fisher responded to questions from Council further to the cost-share program grant application.

MOVED and seconded: That Council apply to the Ministry of Forests, Lands and Natural Resource Operations for a matching grant of up to \$31,655 to implement the next phases of the Oak Bay deer management strategy substantially in the form of the program prepared by the Urban Wildlife Stewardship Society.

CARRIED

With Councillor Braithwaite opposed

*Councillor Appleton re-entered the meeting at 8:19 pm.*

6. ***Advisory Design Panel Minutes***

- ADP Minutes September 4, 2018

MOVED and seconded: That the minutes of the Advisory Design Panel held on September 4, 2018 be received for information.

CARRIED

7. **Heritage Commission Minutes**

- HC Minutes September 11, 2018

MOVED and seconded: That the minutes of the Heritage Commission meeting held on September 11, 2018 be received for information.

CARRIED

CORRESPONDENCE - UPCOMING AGENDA ITEM(S):

NEW BUSINESS/REPORTS FROM OTHER COMMITTEES:

8. **New Business & Verbal Reports**

**New Business**

Mayor Murdoch introduced a Notice of Motion regarding requesting staff to undertake a review of the Public Hearing process as outlined in the current Procedures Bylaw to be discussed at the Council meeting to be held on November 26, 2018.

Councillor Braithwaite raised a Notice of Motion to explore alternative meeting start times for Council's consideration at the November 26, 2018 Council meeting.

Mayor Murdoch also provided a Notice of Motion further to proposing changes to the process for Mail Ballots and clarification of election sign placement as described in the Elections and Voting Bylaw, 2005, No. 4284 and the Sign Bylaw, 1997, No. 3946.

**Report on the Capital Regional District**

The Mayor noted that no CRD meetings have taken place yet, but that an orientation is scheduled for this week.

**Other Verbal Reports**

Councillor Braithwaite highlighted that the public is invited to provide input on the Carnarvon Park Master Plan. She said that the public can participate online or in person at the recreation centres.

BYLAWS:

9. **Bylaw Memorandum**

- Revised Memorandum - Bylaw Nos. 3531.103, 4714, 4714, 4717, 4719 - Deputy Director of Corporate Services, November 8, 2018

10. **For Adoption**

- Bylaw No. 4714, Streets and Traffic Amendment Bylaw, 2018
- Report - U-Bicycle Operations in Oak Bay - Director of Engineering Services, Sep. 10, 2018

MOVED and seconded: That Bylaw No. 4714, Streets and Traffic Amendment Bylaw, 2018 be adopted.

CARRIED

MOVED and seconded: That staff be directed to draft a permit and/or license category and fee for bike share businesses that reflects the costs to the District for providing necessary infrastructure and enforcement related to this proposed new business category for Council's consideration.

CARRIED  
With Councillor Zhelka opposed

11. ***For Adoption***

- Addenda - Bylaw No. 4719, Fire Prevention and Life Safety Bylaw, 2018
- Addenda - Report – Oak Bay Fire Bylaw 3803 Update – Fire Chief, Sep. 17, 2018

MOVED and seconded: That Bylaw No. 4719, Fire Prevention and Life Safety Bylaw, 2018 be adopted.

CARRIED

12. ***For Adoption***

- Addenda - Bylaw No. 4720, Fire Services Operational Bylaw, 2018
- Addenda - Report – Oak Bay Fire Bylaw 3803 Update – Fire Chief, Sep. 17, 2018

*Councillor Zhelka declared a conflict of interest as an employee of Emergency Management BC. He left the meeting at 8:33 pm.*

MOVED and seconded: That Bylaw No. 4720, Fire Services Operational Bylaw, 2018 be adopted.

CARRIED

*Councillor Zhelka returned to the meeting at 8:34 pm.*

**ADJOURNMENT:**

15. ***Motion to Adjourn***

MOVED and seconded: That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:34 pm.

Certified Correct:

---

Mayor

---

Director of Corporate Services