

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, December 4, 2013 in the Dogwood Room, Monterey Recreation Centre.

In Attendance:

Sandi Piercy, Acting Chair
Chris Smith
Brian Sharp
Victor Lotto
Rick Marshall
Councillor Green in attendance

Staff:

Ray Herman, Director, Parks and Recreation
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Janet Barclay, Manager Recreation Program Services
Mandi Krieger, Executive Assistant

Regrets: Councillor Ney, Monty Holding, Drew Henderson, Linda Allen, Alison Davis

The meeting was called to order at 7:00 pm.

- | | | | |
|----|----------------|------------------------|--------------|
| I. | MINUTES | Commission | (2013-11-06) |
| | | Committee of the Whole | (2013-11-18) |

Commission member Rick Marshall noted that the motion regarding the deer fence in the November 6, 2013 minutes did not accurately reflect what was discussed and the motion should be amended to read "THAT COMMISSION RECOMMEND TO COUNCIL THAT ORNAMENTAL FENCING, WITH A HEADER, BE APPROVED FOR THE ENTIRE PERIMETER OF THE NATIVE PLANT GARDEN, SUBJECT TO FUNDING FROM PRIVATE DONATION AND APPROVAL FROM THE HERITAGE COMMISSION."

Moved by Rick Marshall, Seconded by Victor Lotto, THAT THE MINUTES OF THE NOVEMBER 6, 2013 REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED AS AMENDED.

Carried

The minutes from Committee of the Whole were received for information.

II. CORRESPONDENCE

III. UNFINISHED BUSINESS

Native Plant Garden Deer Fencing

The Director reported that since the November Commission meeting an additional option of a wooden lattice fence is being considered for deer fencing for the Native Plant Garden. The Manager, Parks Services has obtained an estimate for this option that is similar in cost to the ornamental fencing cost. Commission agreed that the wooden lattice fencing was another viable option to be considered by the Heritage Commission.

IV. REPORTS

Program Reports

The Manager, Recreation Program Services reported that the annual Merrython was held on December 1st, 2013 with 150 participants.

The Stomp Club performed in the Sportsview on December 2nd with 30 patrons in attendance. The Sportsview Music Nights will continue in the New Year one Thursday night a month.

OAK BAY PARKS AND RECREATION COMMISSION
Minutes of Meeting – December 4, 2013

2

Manager, Parks Services reported that Friends of Uplands Park held a successful Ivy pull on November 30th despite the inclement weather.

Personnel Report

Regular Part Time position of Receptionist at Henderson Recreation Centre has been posted on a temporary basis while the incumbent is filling in a temporary Full Time Receptionist maternity leave at Henderson Centre.

Full Time position of Receptionist at Oak Bay Recreation Centre has been posted on a temporary basis while the incumbent is filling in the Head of Reception maternity leave position at the Oak Bay Centre.

Full Time position of Receptionist at Henderson Recreation Centre has filled on a temporary basis while the incumbent is filling in a temporary Full Time Receptionist maternity leave at the Oak Bay Centre.

Finance Report

October 2013, Month End Statement

	<u>2013</u>	<u>%</u>	<u>2012</u>	<u>%</u>
YTD Revenue at month end	\$5,806,356	83.46	\$5,713,311	83.29
YTD Expenditures at month end	\$8,726,561	82.02	\$8,628,749	83.09
YTD Net Expenditure at month end	\$2,920,205	79.30	\$2,915,438	82.69
YTD Net Expenditure at month end (adj.)	\$2,920,205	79.30	\$2,915,438	82.69

Neighborhood Learning Centre Update

Director gave a brief update on the discussions involving the Neighbourhood Learning Centre project.

Moved by Chris Smith, Seconded by Rick Marshal THAT STAFF REPORTS BE APPROVED.

V. NEW BUSINESS

VI. DIRECTOR'S REPORT

Director reported that it was brought to his attention that advertising banners were erected during the free Yoga in the Park event in the summer. The Director will be contacting Mr. Rose regarding this issue as well as discussing options for next summer as directed by Commission at the November meeting and report at the January Commission meeting.

VII. ADJOURNMENT

Moved by Brian Sharp, Seconded by Chris Smith, THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 7:40 pm.