

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, May 6, 2015 in the Council Chambers, Oak Bay Municipal Hall

In Attendance:

Sandi Piercy, Chair
Darlene Therrien
Victor Lotto
Linda Allen
Rick Marshall
Alison Davis
Chris Smith
Councillor Braithwaite

Staff:

Ray Herman, Director, Parks and Recreation
Janet Barclay, Manager Recreation Program Services
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Matt Fairbarns

The meeting was called to order at 7:00pm.

I. ADOPTION OF AGENDA

Moved by Victor Lotto Seconded by Darlene Therrien THAT THE AGENDA BE ADOPTED AS REVISED.

Carried

II. MINUTES Commission (2015-03-01)

Moved by Darlene Therrien, Seconded by Rick Marshall, THAT THE MINUTES OF THE APRIL 1, 2015 REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED.

Carried

III. PUBLIC PARTICIPATION

None

IV. CORRESPONDENCE

V. UNFINISHED BUSINESS

Event Use of Parks Task Group Update

On behalf of the task group, Rick Marshall presented the documents including the Decision Guide for Commission and a draft on reducing negative impacts of permitted special events with background material on other municipalities. It was agreed that Parking and Waste Management are two target areas that should be monitored and that staff encourage event organizers to reduce parking use during events to maximize public parking and to forward suggestions for zero waste events.

The Commission thanked the Task Group for their work on this issue. Based on the size of the event, staff will implement the suggestions to reduce negative impacts on the parks and include language in the 2016 park permits. It was agreed that Commission will review the recommendations at the end of the year to see if the guidelines are successful.

Moved by Rick Marshall, Seconded by Darlene Therrien THAT COMMISSION ADOPT IN PRINCIPLE AND FORWARD TO COUNCIL THE RECOMMENDATION TO CONSIDER STAFF TO ADOPT, WHERE REASONABLE, THE RECOMMENDATIONS OUTLINED IN THE PUBLIC EVENTS IN OAK BAY PARKS: REDUCING NEGATIVE IMPACTS DOCUMENT.

Carried

VI. NEW BUSINESS

Paddle for Health – Amplified Music Request

Director, Parks & Recreation reported that the Paddle for Health event is scheduled for Willows Park on September 12, 2015. It was noted that this will be the third year for the Paddle for Health event and proceeds go to the Vancouver Island chapter of the BC Childhood Cancer Parents Association. Organizers have requested the ability to have amplified music as part of the event.

The request is as per the events in 2013 and 2014. Background music will be played between noon and 2:00pm during the BBQ portion of the event (after the paddling portion). Music will be kept at low volume.

Moved by Alison Davis, Seconded by Victor Lotto THAT COMMISSION APPROVE THE USE OF AMPLIFIED MUSIC AS PART OF THE PADDLE FOR HEALTH EVENT ON SEPTEMBER 12TH, 2015 AT WILLOWS PARKS BETWEEN 12:00 AND 2:00PM.

Carried

Tweed Ride & Picnic

The Director reported that Oak Bay Tourism has partnered with the Greater Victoria Cycling Coalition to bring the annual Tweed Ride to Oak Bay. The organizers would like to have the ride start and finish at Willows Park, with a picnic event to follow the ride. The Tweed Ride is scheduled to take place on Saturday, August 8th, 2015. This event has been celebrated internationally, and this will be the 5th Annual event in Victoria. The cycling portion of the event will take place on the streets of Oak Bay. Willows Park would be used for registration (10:00am), the starting point for the ride (11:00am) and the end point for the ride (1:00pm). A picnic would then follow, with the event completed by 4:00pm.

The event will kick off Arts & Crafts Week in Oak Bay. Between 200 – 300 riders are expected, with members of the public invited to the picnic afterward. The organizers have made arrangements with the Kiwanis Club to sell tea as a fundraiser, with proceeds going to Bicycles for Humanity, an organization that provides bicycles to people in undeveloped countries.

Use of an amplified sound system has been requested to be utilized for some short speeches and announcements and for quiet background music during the picnic.

Moved by Chris Smith, Seconded by Darlene Therrien THAT COMMISSION APPROVES THE REQUEST FROM OAK BAY TOURISM TO HOST THE TWEED RIDE & PICNIC AT WILLOWS PARK ON AUGUST 8, 2015; and

Moved by Chris Smith, Seconded by Victor Lotto THAT APPROVAL BE GRANTED FOR USE OF AN AMPLIFIED SOUND SYSTEM AS PART OF THE EVENT.

Carried.

VII. REPORTS

Program Reports

Received for information

Parks Reports

Manager, Parks Services reported that the fence installed around the Native Plant Garden is having positive results with the protected plants.

The installation of the new playground equipment at Gyro Park, located off Arden Road, is in progress.

Discussion ensued regarding the variance between trees being removed on private land and trees being replaced. Trees that are removed from the building envelope are not required to be replaced. It was agreed that this shortfall should be addressed during the creation of the Urban Forest Strategy.

Personnel Report

Full time Receptionist at Monterey Recreation Centre is retiring at the end of June after 29 years of service. The position has been posted and closes on May 13th.

Finance Report

March 2015, Month End Statement

	<u>2015</u>	<u>%</u>	<u>2014</u>	<u>%</u>
YTD Revenue at month end	\$2,061,213	28.69	\$1,996,771	28.46
YTD Expenditures at month end	\$2,738,430	24.50	\$2,606,946	23.98
YTD Net Expenditure at month end	\$677,217	16.96	\$610,175	15.82
YTD Net Expenditure at month end (adj.)	\$677,217	16.96	\$708,557	18.37

Neighbourhood Learning Centre Update

The Director reported confirmation has been received for summer camps to utilize Willows School instead of the Neighbourhood Learning Centre. Compilation of the Operating Agreement and Joint Use Agreement for the Neighbourhood Learning Centre is in progress.

Director's Report

Approval of the 2015 budget is expected on Monday, May 11th.

Director reported that there will not be any changes to the Lounge space at this time and the Sportsview will continue to close during the summer months. Staff will continue to attract cultural events to the space.

Director reported that the Oak Bay Figure Skating Gala held on May 2 & 3rd was well organized and well attended.

Moved by Alison Davis, Seconded by Linda Allen THAT THE REPORTS BE APPROVED.

Carried

VIII. ADJOURNMENT

Moved by Victor Lotto, Seconded by Chris Smith THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 8:20pm.