

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, December 3, 2014 in the Administration Boardroom, Oak Bay Recreation Centre.

In Attendance:

Sandi Piercy, Chair
Brian Sharp
Victor Lotto
Linda Allen
Chris Smith
Rick Marshall
Darlene Therrien

Staff:

Ray Herman, Director, Parks and Recreation
Janet Barclay, Manager Recreation Program Services
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Alison Davis, Matt Fairbarns, Councillor Ney

The meeting was called to order at 7:05 pm.

The Chair expressed her appreciation on behalf of the Commission to Brian Sharp for his efforts while on the Commission. His contributions over the past six years were greatly appreciated.

I. ADOPTION OF THE AGENDA

Moved by Linda Allen, Seconded by Darlene Therrien, THAT THE AGENDA BE ADOPTED.

Carried

II. MINUTES Commission (2014-11-05)
 Committee of the Whole (2014-10-20)

Moved by Brian Sharp, Seconded by Rick Marshall, THAT THE MINUTES OF THE NOVEMBER 5, 2014 REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED.

Carried.

The minutes from Committee of the Whole were received for information.

III. PUBLIC PARTICIPATION - none

IV. CORRESPONDENCE - none

V. UNFINISHED BUSINESS

Urban Forestry Conference Follow-up

Commission member Rick Marshall gave an overview of the Canadian Urban Forest Conference that he attended on September 30th – October 2nd held in Victoria. The theme of the conference was “Urban Forest by Design” and three main topics of discussion were: value of the Urban Forest and the growing awareness of the benefit of trees; the need to share knowledge of the value of trees with Municipal decision-makers, staff and the public; and the need to find ways to engage the public to identify and implement strategies and actions to protect and preserve the Urban Forest.

Manager, Parks Services, who also attended the conference, added that it was groundbreaking in recognizing the importance of the Urban Forest and how imperative it is to have all departments, ie. Parks, Recreation, Planning, Engineering, etc. working together. Commission agreed that it will be important to include an educational component for the public in the Urban Forest Management Plan and that elements of the plan will be carried into the Official Community Plan.

Rick Marshall thanked Commission for the opportunity to attend the conference and shared the following links for additional information:

"Trees as Infrastructure: Urban Forest Policy" by Adrina Bardekjian in ReNew Canada: the Infrastructure Magazine:

<http://renewcanada.net/2014/trees-as-infrastructure-urban-forest-policy/>

2014 Canadian Urban Forest Conference presentations at:

<http://www.cufn.ca/#!/cufc-2014-presentations/c22sl>

VI. REPORTS

Program Reports

Manager, Recreation Program Services reported that a Family Bike Festival was held in the Indoor Sports Field on November 30th. The event was well attended and was funded by the Community Initiative Committee and a Sports Day Canada grant.

Personnel Report

The Parks Clerk job share partner has now been filled.

Gardener II (Arboriculture) full time position has now been filled resulting in a temporary Gardener II (Arboriculture) position that has been posted and will close on December 10th, 2014. The temporary position is anticipated to be at least four months in duration.

Finance Report

October 2014, Month End Statement

	<u>2014</u>	<u>%</u>	<u>2013</u>	<u>%</u>
YTD Revenue at month end	\$6,327,219	90.18	\$5,871,560	84.39
YTD Expenditures at month end	\$9,033,567	83.08	\$8,764,062	82.37
YTD Net Expenditure at month end	\$2,706,348	70.16	\$2,892,502	78.54
YTD Net Expenditure at month end (adj.)	\$2,722,780	70.58	\$2,892,502	78.54

Moved by Chris Smith, Seconded by Victor Lotto, THAT THE STAFF REPORTS BE APPROVED.
Carried

VII. NEW BUSINESS - none

VI. DIRECTOR'S REPORT - none

VII. ADJOURNMENT

Moved by Brian Sharp, Seconded by Chris Smith, THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

OAK BAY PARKS AND RECREATION COMMISSION
Minutes of Meeting – December 3, 2014

The regular meeting was adjourned at 8:04 pm.