

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, September 9, 2015 in the Council Chambers, Oak Bay Municipal Hall

In Attendance:

Chris Smith, Vice Chair
Darlene Therrien
Matt Fairbarns
Linda Allen
Alison Davis
Councillor Braithwaite
Councillor Zhelka

Staff:

Ray Herman, Director, Parks and Recreation
Janet Barclay, Manager Recreation Program Services
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Rick Marshall, Victor Lotto, Sandi Piercy

The meeting was called to order at 7:05pm.

I. ADOPTION OF AGENDA

Moved by Alison Davis, Seconded by Matt Fairbarns THAT THE AGENDA BE ADOPTED AS PRESENTED.

Carried

II. MINUTES Commission (2015-06-03)

Moved by Darlene Therrien, Seconded by Alison Davis, THAT THE MINUTES OF THE JUNE 3, 2015 REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED.

Carried

III. PUBLIC PARTICIPATION

None

IV. CORRESPONDENCE

V. UNFINISHED BUSINESS

In response to the request from Commission at the June meeting, the Council Strategic Plan was circulated for information. The Director gave a brief overview of the items that are the primary responsibility of the Parks & Recreation department and an updated timeline for each item.

VI. NEW BUSINESS

Dogs At Windsor Park

Concern was expressed regarding the off leash hours at Windsor Park and the safety and liability issues that may occur due to holes being dug in the fields. It was noted that the off leash hours are not being adhered to and it was suggested that monitoring of the fields be increased to ensure the bylaw hours are followed.

Options were discussed on how to raise public awareness through education rather than enforcement. Staff will gather information from both dog users and field user groups for recommendations or ideas to improve field usage and report at the November Commission meeting.

VII. REPORTS

Program Reports

Manager, Recreation Program Services reported that five Music in the Parks events were held over the summer at Willows Beach Park and were well attended by all ages. The events were such a success that the concept will be planned again for next year.

The Oak Bay Arts Laureate was busy with tours and events surrounding the Summer Arts Installations throughout the Municipality. The art pieces will be available for viewing until the third week of September. Staff and the Arts Laureate are working on updating the Arts Policy to include a safety aspect.

A Public Arts Fund has now been established to receive donations to purchase community art throughout Oak Bay. The Salish Sea sculpture located at the Oak Bay Marina is the first community art installation that is being funded.

Summer camps were well attended this summer and many were based in Willows School during the construction of the Neighbourhood Learning Centre.

Personnel Report

Full time positions of Maintenance Person at Monterey Recreation Centre and the Tennis Coordinator have been filled.

Midnight Maintenance Person is retiring after 27 years of service. The position is now posted.

Midnight Leadhand position has been filled on temporary basis and will be reposted in November.

The new positions of Facility Operations Coordinator and Daytime Leadhand have been filled.

Finance Report

July 2015, Month End Statement

	<u>2015</u>	<u>%</u>	<u>2014</u>	<u>%</u>
YTD Revenue at month end	\$4,479,904	61.46	\$4,420,755	63.01
YTD Expenditures at month end	\$6,671,051	58.79	\$6,246,203	57.44
YTD Net Expenditure at month end	\$2,191,147	53.99	\$1,825,448	47.32
YTD Net Expenditure at month end (adj.)	\$2,191,147	53.99	\$2,194,883	56.90

Neighbourhood Learning Centre Update

The Director reported that staff are currently working with the School District to rectify any construction deficiencies with the Neighbourhood Learning Centre to complete the project.

Director's Report

The Director reported that an Open House will be held at the Oak Bay High School from 2pm-5pm on September 13th for the public.

Commission members were reminded of the session with consultant Tracey Lorenson on Wednesday, September 16th at the Neighbourhood Learning Centre.

Moved by Linda Allen, Seconded by Alison Davies THAT THE REPORTS BE APPROVED.

Carried

VIII. ADJOURNMENT

Moved by Matt Fairbarns, Seconded by Darlene Therrien THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 8:30pm.