

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, June 3, 2015 in the Council Chambers, Oak Bay Municipal Hall

In Attendance:

Sandi Piercy, Chair
Darlene Therrien
Chris Smith
Matt Fairbarns
Rick Marshall
Alison Davis
Councillor Braithwaite

Staff:

Ray Herman, Director, Parks and Recreation
Janet Barclay, Manager Recreation Program Services
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Linda Allen, Victor Lotto

The meeting was called to order at 7:00pm.

I. ADOPTION OF AGENDA

2017 55+ BC Games Joint Bid and Monarchist League Celebration items were added to the agenda under New Business.

Moved by Alison Davis, Seconded by Darlene Therrien THAT THE AGENDA BE ADOPTED AS REVISED.

Carried

II. MINUTES Commission (2015-05-06)

Moved by Chris Smith, Seconded by Alison Davis, THAT THE MINUTES OF THE MAY 6, 2015 REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED.

Carried

III. PUBLIC PARTICIPATION

None

IV. CORRESPONDENCE

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

Summer Arts Installations

Barbara Adams, Oak Bay Arts Laureate, was in attendance to give Commission members an overview of the proposed temporary art installations for the summer of 2015 that includes four pieces to be installed in park locations. It was noted that the Manager, Parks Services has reviewed the installation locations and will oversee, with the support of the Public Works department, the safe installation and removal of the art.

Moved by Matt Fairbarns, Seconded by Darlene Therrien THAT COMMISSION APPROVE THE INSTALLATION OF TWO TEMPORARY LARGE ART INSTALLATIONS AT LOON BAY PARK AND ENTRANCE PARK, AS WELL AS TWO PIANOS LOCATED AT CATTLE POINT AND LOON BAY PARK, TO BE COVERED BY PARKS STAFF FROM 8:00PM TO 9:00AM DAILY.

Carried

Moved by Matt Fairbarns, Seconded by Alison Davis THAT COMMISSION APPROVE COSTAIN GREEN AS AN ALTERNATE LOCATION IF REQUIRED.

Carried

Organization of Culture within Parks & Recreation

Manager, Recreation Program Services circulated a report to outline a draft plan to establish the integration of Culture in to the Parks and Recreation Department. A part time programmer position has been approved to help implement Culture into the department and to ensure the costs remain within the approved budget. She noted that the Parks and Recreation Commission Bylaw will be amended in the Fall to include Culture in the Commission mandate.

Discussion ensued regarding the draft implementation plan. Commission asked that a copy of Council's four year Strategic plan be included in the September Commission package.

Moved by Darlene Therrien, Seconded by Rick Marshall THAT THE REPORT ON ORGANIZATION OF CULTURE WITHIN PARKS AND RECREATION BE RECEIVED.

Carried

Great Places In Canada

On behalf of Commissioner Allen, the Director requested that the Commission consider nominating Willows Park as one the Great Places in Canada, a program presented by the Canadian Institute of Planners.

Councillor Braithwaite suggested that the Tourism Committee could be approached for material to include in the nomination package.

Moved by Chris Smith, Seconded by Alison Davis THAT THE COMMISSION DIRECT STAFF TO SUBMIT A NOMINATION FOR WILLOWS PARK TO THE GREAT PLACES IN CANADA PROGRAM FOR 2015.

Carried

Carnarvon Park Plan

In response to a query at the May Commission meeting, the Director gave an update on Carnarvon Park that is currently included in the Parks & Recreation 5 year capital plan. He reported that an approximate cost for a consultant is \$40,000 - \$60,000 for an individual park master plan. The amount of \$50,000 will be brought forward for the 2016 budget. Staff will also be looking at any infrastructure funding that may become available for such a project.

2017 55+ BC Games Bid

Councillor Braithwaite reported that the Municipalities of Oak Bay, Saanich, Victoria and Esquimalt would like to band together to submit a joint bid to host the 55+ BC Games from September 12 -16, 2017. The Mayor has asked for support from the Commission to utilize the parks and recreation facilities for this event. It was agreed that the event would benefit the community.

Moved by Rick Marshall, Seconded by Darlene Therrien THAT COMMISSION SUPPORT THE PROPOSAL TO PARTICIPATE IN A JOINT BID TO HOST THE 2017 55+ BC GAMES.

Carried

Monarchist League of Canada

Councillor Braithwaite reported that the Monarchist League of Canada will be celebrating Queen Elizabeth on September 9, 2015 as the longest reigning monarch and is encouraging municipalities to take part in the celebration by hosting an event. Oak Bay will have a celebration tea on September 9th from 11am to 1pm. Further details to follow.

VII. REPORTS

Program Reports

Manager, Recreation Program Services reported that the Youth Pass will be on sale in June for \$125.

Arena Programmer, Caroline Lawrence, accepted the BCRPA (British Columbia Recreation and Parks Association) award for program excellence for the Learn to Skate program, on behalf of the region.

The Summer Internship program has accepted five applicants for 2015.

Parks Reports

Oak Bay Parks Department has received a \$6,000 grant from BC Hydro for purchasing trees, as well as \$33,835 for Habitat Stewardship at Uplands Park.

The Uplands Park Restoration report was received for information.

Personnel Report

The full time position of Monterey Receptionist has been filled.

Full time Maintenance Person at Monterey Recreation Centre is retiring at the end of July after 29 years of service. The Tennis Coordinator is retiring at the end of August after 18 years of service. Both positions will be posted shortly.

Finance Report

April 2015, Month End Statement

	<u>2015</u>	<u>%</u>	<u>2014</u>	<u>%</u>
YTD Revenue at month end	\$2,594,683	35.59	\$2,555,460	36.42
YTD Expenditures at month end	\$3,521,999	31.04	\$3,465,495	31.87
YTD Net Expenditure at month end	\$927,316	22.85	\$910,035	23.59
YTD Net Expenditure at month end (adj.)	\$927,316	22.85	\$1,020,119	26.44

Neighbourhood Learning Centre Update

Compilation of the Operating Agreement and Joint Use Agreement for the Neighbourhood Learning Centre are in progress.

Director's Report

The next Commission meeting will be on September 9, 2015 at 7pm.

Moved by Alison Davis, Seconded by Chris Smith THAT THE REPORTS BE APPROVED.

Carried

VIII. ADJOURNMENT

Moved by Chris Smith, Seconded by Darlene Therrien THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 9:10pm.