

REPORT of the regular monthly meeting of the OAK BAY PARKS, RECREATION & CULTURE COMMISSION held on Wednesday, April 5, 2017 in The Nook, Henderson Recreation Centre.

In Attendance:

Monty Holding, Chair
Matt Fairbarns
Stuart Culbertson
Ann Wilmut
Darlene Therrien
Suzanne Weckend
Janet Donald
Will Moore
Jim Hoffman

Staff:

Ray Herman, Director, Parks, Recreation & Culture
Janet Barclay, Manager Recreation & Culture
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Councillor Braithwaite

The meeting was called to order at 7:02pm.

I. ADOPTION OF AGENDA

Moved by Ann Wilmut, Seconded by Stuart Culbertson THAT THE AGENDA BE ADOPTED AS PRESENTED.

Carried

II. MINUTES Commission (2017-03-01)

It was noted that the motion to approve the staff reports in the March 1, 2017 minutes was seconded by Janet Donald, not by Jim Hoffman as recorded.

Moved by Ann Wilmut, Seconded by Janet Donald THAT THE MINUTES OF THE MARCH 1, 2017 MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED AS AMENDED.

Carried

III. PUBLIC PARTICIPATION

None.

IV. CORRESPONDENCE

Pacific Ukrainian Arts Festival Request

The Pacific Ukrainian Arts Festival has requested the use of Willows Park to host their 2017 event. The request is to hold the event on Saturday, July 8, 2017 from 2:00pm to 4:00pm. The festival would involve Ukrainian dancing, music and singing and seeks approval from Commission being a new event for a park in Oak Bay.

Moved by Suzanne Weckend, Seconded by Will Moore THAT THE PARKS, RECREATION & CULTURE COMMISSION APPROVES THE USE OF WILLOWS PARK FOR THE PACIFIC UKRAINIAN ARTS FESTIVAL 2017 ON SATURDAY, JULY 8, 2017 FROM 2:00PM TO 4:00PM.

Carried

Darlene Therrien joined the meeting at 7:10 pm.

V. UNFINISHED BUSINESS

Urban Forest Management Strategy

The final report of the Urban Forest Management Strategy from Diamond Head Consulting was distributed to Commission members. It was noted that the final report has incorporated the majority of feedback received and is representative of the views of those who participated in the process. There was discussion on the cost implications of the recommendations to implement the Urban Forest Management Strategy. It was agreed that the Strategy would be an important document in providing guidance to Oak Bay in its efforts to protect, and enhance, the urban forest over the next fifteen years.

Moved by Jim Hoffman, Seconded by Janet Donald THAT THE PARKS, RECREATION & CULTURE COMMISSION RECOMMEND TO COUNCIL TO ENDORSE THE URBAN FOREST MANAGEMENT STRATEGY, AS PROVIDED BY DIAMOND HEAD CONSULTING AND DATED MARCH 24, 2017.

Carried

Some concern was expressed that natural areas did not receive enough attention in the Urban Forest Management Strategy.

Moved by Matt Fairbarns, Seconded by Will Moore THAT A NATURAL AREAS STRATEGY BE PRODUCED AND INCLUDED AS A COMPANION DOCUMENT TO THE URBAN FOREST MANAGEMENT STRATEGY.

Carried

Wall of Fame Location

The Wall of Fame Sub-Committee recently met to discuss the location of the Wall of Fame, and possible options to create a higher profile for the display. The Wall of Fame is currently located in the Small Lounge, upstairs in the Oak Bay Recreation Centre and it was suggested that the display be re-located to the large wall in the lobby area, across from the Pool change rooms.

Moved by Stuart Culbertson, Seconded by Darlene Therrien THAT STAFF BE DIRECTED TO BRING COST ESTIMATE INFORMATION REGARDING THE RE-LOCATION OF THE WALL OF FAME TO THE MAIN LOBBY OF THE OAK BAY RECREATION CENTRE TO A FUTURE MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION.

Carried

Playground Inventory

Staff provided an inventory of municipal playgrounds as requested at the April meeting of the Parks, Recreation & Culture Commission which included a listing of ten parks with playground equipment. Commissioner Ann Wilmut offered to gather information to begin compilation of guiding principles for future upgrading of playgrounds to be presented at the June Commission meeting.

OAK BAY PARKS, RECREATION & CULTURE COMMISSION

3

Minutes of Meeting – April 5, 2017

VI. NEW BUSINESS

Purchase of Public Art

On behalf of the Arts Laureate and the Public Art Committee, the Manager of Recreation and Culture sought Commission endorsement to purchase the Sleeping Giants art work currently installed on the front lawn of the Municipal Hall. The art work was voted by the public as the favorite piece through the 2016 ArtsAlive program.

Moved by Matt Fairbarns, Seconded by Ann Wilmut THAT THE PARKS, RECREATION & CULTURE COMMISSION RECOMMEND TO COUNCIL THE PURCHASE OF THE SLEEPING GIANTS ART WORK, AT A COST OF \$15,500 PLUS \$775 GST AND \$1,085 PST, WITH FUNDING TO COME FROM THE PUBLIC ART FUND.

Carried

VII. REPORTS

Program Reports

Manager of Parks Services reported that a new cairn has been installed at Trafalgar Park to recognize the historical significance of the Trial Island lighthouse.

Personnel Report

The full-time position of Sports Coordinator has been filled and the Sports Programmer position has been posted and shortlisting process is underway.

The hiring process is in progress for Summer Camp staff. A new interview process has been implemented this year and staff are very pleased with the results.

Directors Report

The Director advised commission members that Ken Olson, Energy Management Consultant, will be invited to attend the May Commission meeting to present the 2016 Annual Energy report for Oak Bay's energy consumption for municipal buildings.

The new registration software program was launched on Monday, April 3rd. There were some delays on registration day due to the volume of registrations but patron feedback has been positive overall.

Moved by Darlene Therrien, Seconded by Matt Fairbarns THAT THE REPORTS BE APPROVED.

Carried

VIII. ADJOURNMENT

Moved by Stuart Culbertson, Seconded by Matt Fairbarns THAT THE OPEN PORTION OF THE MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADJOURNED AND THAT A CLOSED SESSION BE CONVENED TO DISCUSS PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO IS BEING CONSIDERED FOR A MUNICIPAL AWARD OR HONOUR, OR WHO HAS OFFERED TO PROVIDE A GIFT TO THE MUNICIPALITY ON CONDITION OF ANONYMITY.

Carried

The regular meeting was adjourned at 9:08 pm.