

REPORT of the regular monthly meeting of the OAK BAY PARKS, RECREATION & CULTURE COMMISSION held on Wednesday, January 4, 2017 in the Council Chambers, Oak Bay Municipal Hall.

In Attendance:

Monty Holding
Darlene Therrien
Suzanne Weckend
Stuart Culbertson
Matt Fairbarns
Ann Wilmut
Jim Hoffman
Will Moore
Janet Donald

Staff:

Ray Herman, Director, Parks, Recreation & Culture
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Councillor Braithwaite, Janet Barclay

The meeting was called to order at 7:00pm.

I. WELCOME BY MAYOR NILS JENSEN

Mayor Jensen expressed appreciation to staff and returning Commission members for their commitment and contributions over the past year and welcomed the new Commission members to the table.

II. ELECTIONS – CHAIR / VICE-CHAIR

Director, Parks, Recreation & Culture called for nominations for the positions of Chair and Vice Chair of the Oak Bay Parks, Recreation & Culture Commission for 2017.

Monty Holding was elected as Commission Chair and Matt Fairbarns was elected as Commission Vice Chair for 2017.

III. ADOPTION OF AGENDA

Moved by Darlene Therrien, Seconded by Jim Hoffman THAT THE AGENDA BE ADOPTED AS PRESENTED.

Carried

IV. MINUTES Commission (2016-12-07)

Moved by Darlene Therrien, Seconded by Jim Hoffman THAT THE MINUTES OF THE DECEMBER 7, 2016 MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED.

Carried

V. PUBLIC PARTICIPATION

None

VI. DELEGATION

None

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VII. CORRESPONDENCEParks & Beaches Bylaw, 2016

Warren Jones, Director of Corporate Services was in attendance.

Mr. Jones informed Commission that District staff have been looking for opportunities to make processes and procedures more efficient. He outlined the following proposed changes to the Parks and Beaches Bylaw, 2016:

- Incorporate the 1996 Parks & Beaches Bylaw and four subsequent amending bylaws into one bylaw – Parks and Beaches Bylaw, 2016;
- Reflect the addition of “Culture” to the name of the Department and title of the Director;
- Delegate authority to the Director of Parks, Recreation and Culture or his or her designate to approve, and establish any conditions, for the use of amplified music in parks or on beaches;
- Delegate authority to the Director of Parks, Recreation and Culture or his or her designate to approve the riding of animals or driving of motor vehicles on sidewalks, paths, beaches and parks.

Moved by Will Moore, Seconded by Stuart Culbertson THAT THE PARKS, RECREATION AND CULTURE COMMISSION RECOMMEND THAT MUNICIPAL COUNCIL GIVE THREE READINGS TO PARKS AND BEACHES BYLAW, 2016.

Carried

Mr. Jones left the meeting at 7:35pm.

InspireHealth Rain Walk Request

Amber Baker was in attendance to outline the request for InspireHealth Supportive Cancer Care to hold a special fundraising event in Willows Park and along the nearby sidewalks on Sunday, March 12, 2017. Concern was expressed as to the request time of 7am for set up but staff noted that it is on par with previous events and there have not been any concerns from neighbours.

Moved by Stuart Culbertson, Seconded by Suzanne Weckend THAT COMMISSION APPROVE THE REQUESTED USE OF WILLOWS PARK FOR AN INSPIRE HEALTH FUNDRAISING EVENT AT WILLOWS PARK ON SUNDAY, MARCH 12, 2017 AND THE REQUEST BE FORWARDED TO COUNCIL TO CONSIDER APPROVAL FOR USE OF THE PARKING LOT AND STREETS.

Carried

The question was raised as to the funding sources for playground equipment throughout the Municipality. Staff noted previous funding has been from capital, grant funding and community service groups and that a reserve fund is being considered for the 2018 budget.

Matt Fairbarns joined the meeting at 7:56pm.

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VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

None

X. REPORTSProgram Reports

Distributed for information.

Personnel Report

The Community Recreation Coordinator position was posted and shortlisted.

Finance Report

Finance reports will be generated quarterly following the same reporting schedule as Council.

Directors Report

The Director noted that following direction given by Commission at a previous meeting, he will continue to approve event renewal requests that do not have any changes to the event and have not raised any concerns from previous events. A schedule of events will be provided to Commission during busy months for information purposes.

The Oak Bay Half Marathon at Windsor Park and the MS Walk at Willows Park were both approved by staff to take place on May 28, 2017.

The swimming pool will reopen on Friday, January 6th at 4:30pm and admission will be free of charge to thank patrons for their patience during the unexpected closure. The Director expressed thanks to the Facility Operations Coordinator and maintenance staff for their hard work to fix the leak and complete the maintenance work originally scheduled for June.

Moved by Jim Hoffman, Seconded by Suzanne Weckend THAT THE REPORTS BE APPROVED.

Carried

VIII. ADJOURNMENT

Moved by Matt Fairbarns, Seconded by Darlene Therrien THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 8:15 pm.