

REPORT of the regular monthly meeting of the OAK BAY PARKS, RECREATION & CULTURE COMMISSION held on Wednesday, March 1, 2017 in Sports Room 1 & 2, Windsor Pavilion.

In Attendance:

Monty Holding, Chair
Matt Fairbarns
Stuart Culbertson
Ann Wilmut
Darlene Therrien
Suzanne Weckend
Janet Donald
Councillor Braithwaite

Staff:

Ray Herman, Director, Parks, Recreation & Culture
Janet Barclay, Manager Recreation & Culture
Grant Brown, Manager Administrative Services
Chris Hyde-Lay, Manager, Parks Services
Mandi Krieger, Executive Assistant

Regrets: Will Moore, Jim Hoffman

The meeting was called to order at 7:04pm.

I. ADOPTION OF AGENDA

Moved by Matt Fairbarns, Seconded by Darlene Therrien THAT THE AGENDA BE ADOPTED AS PRESENTED.

Carried

II. MINUTES Commission (2017-02-01)

Moved by Stuart Culbertson, Seconded by Janet Donald THAT THE MINUTES OF THE FEBRUARY 1, 2017 MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADOPTED.

Carried

III. PUBLIC PARTICIPATION

Chris Smith and Lorna Elder were in attendance to provide Commission members with a brief history for a Wall of Fame submission.

IV. CORRESPONDENCE

None.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

MEC Paddlefest 2017

Caitlin Brown, Outreach Coordinator, MEC Victoria, was in attendance to request use of Willows Park and beach for their annual Paddlefest. This year's event will be the 11th annual, and is proposed for Sunday, June 18th. As this represents a new date for the event, the request was brought forward to Commission for approval.

Moved by Suzanne Weckend, Seconded by Janet Donald THAT THE PARKS, RECREATION & CULTURE COMMISSION APPROVE THE USE OF WILLOWS PARK FOR THE MEC PADDLEFEST EVENT ON SUNDAY, JUNE 18, 2017.

Carried

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Sausage Fest Request – 2017

Jason Hodge was in attendance representing Oak Bay Fire Fighters Charitable Foundation. The Foundation has submitted a request to host Sausage Fest, a fundraising event at Willows Park, on June 24, 2017. It was noted that last year's inaugural event was well run and well attended.

Moved by Darlene Therrien, Seconded by Matt Fairbarns THAT THE PARKS, RECREATION & CULTURE COMMISSION APPROVE THE REQUEST FROM THE OAK BAY FIRE FIGHTERS CHARITABLE FOUNDATION TO HOLD SAUSAGE FEST IN WILLOWS PARK ON JUNE 24, 2017 AND RECOMMEND TO COUNCIL TO APPROVE ON SITE SALES OF FOOD AND BEVERAGES AS PART OF THE EVENT.

Carried

VII. REPORTSProgram Reports

Manager, Recreation & Culture reported that the municipality was not successful in a Canada 150 grant submission to enhance Canada Day celebrations.

The first Oak Bay Acorn Arts Award will be presented to Dr. Patricia Martin Bates on March 9th.

Personnel Report

The position of Secretary 1 – Administrative Assistant has been filled and the successful applicant will start in mid-March.

Finance Report

The Manager of Administrative Services gave an overview of the 2016 year end budget and 2017 proposed fees and charges, 2017 budget information and 2017 capital budget requests.

It was reported that the Parks, Recreation & Culture net operating expenditure for 2016 was \$3,901,651 which is 7.69% or \$316,793 less than the approved net budget of \$4,114,444. The 2017 Parks, Recreation & Culture Department's net operation budget request is for \$4,014,605 which is a \$103,839 or 2.52% decrease over the 2016 approved budget.

Moved by Darlene Therrien, Seconded by Stuart Culberson THAT THE 2017 FINAL OPERATING BUDGET BE RECOMMENDED TO ESTIMATES FOR APPROVAL AS PRESENTED.

Carried

Moved by Ann Wilmut, Seconded by Matt Fairbarns, THAT THE 2017 PROPOSED FEES & CHARGES BE RECOMMENDED TO ESTIMATES FOR APPROVAL AS PRESENTED.

Carried

Moved by Matt Fairbarns, Seconded by Suzanne Weckend THAT THE 2017 PROPOSED CAPITAL REQUESTS BE RECOMMENDED TO ESTIMATES FOR APPROVAL AS PRESENTED.

Carried

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Directors Report

Director reported that the Joint Council and Commission Estimates meeting will be held on Wednesday, March 15th at the Municipal Hall.

Paddle for Health will be held on September 9th and has been approved by Staff.

The Parks & Beaches Bylaw has now been adopted and requests for amplified music in the parks can now be approved by the Director.

Moved by Stuart Culbertson, Seconded by Jim Hoffman THAT THE REPORTS BE APPROVED.

Carried

VIII. ADJOURNMENT

Moved by Darlene Therrien, Seconded by Stuart Culbertson THAT THE REGULAR MEETING OF THE PARKS, RECREATION & CULTURE COMMISSION BE ADJOURNED.

Carried

The regular meeting was adjourned at 9:08 pm.