

MINUTES of a regular meeting of COMMITTEE OF THE WHOLE of the Municipal Council of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Monday, April 15, 2013, at 7:00 p.m.

PRESENT: Mayor N. Jensen, Chair
Councillor C. Green
Councillor J. Herbert
Councillor M. Kirby
Councillor K. Murdoch
Councillor T. Ney

STAFF: Municipal Administrator, G. Nason
Municipal Clerk, L. Hilton
Deputy Municipal Clerk, M. Jones
Municipal Treasurer, Patricia Walker
Director of Building and Planning, R. Thomassen

Mayor Jensen called the meeting to order at 7:04 p.m.

PARKS AND RECREATION SECTION: (Chair – Councillor Ney)

1. 2013-109 OAK BAY PARKS AND RECREATION COMMISSION, Apr. 3, 2013
- 2013-109-1 DIRECTOR OF PARKS AND RECREATION, Apr. 3, 2013
Re Minutes of Meeting

(Ray Herman, Director of Parks and Recreations, and Monty Holding, Chair of the Oak Bay Parks and Recreation Commission, in attendance for this item)

Mark Schippers, Teacher, Oak Bay High School responded to questions from the Committee with respect to the proposed fundraising event, Malawi Care Fair, noting that the necessary insurance could be obtained through the School District.

MOVED by Councillor Green

Seconded by Councillor Herbert, That the minutes of the meeting of the Oak Bay Parks and Recreation Commission held on Wednesday, April 3, 2013, and the recommendations contained therein, be adopted.

CARRIED

MOVED by Councillor Herbert

Seconded by Councillor Murdoch, That it be recommended to Council, with respect to the Oak Bay High School's Malawi Care Fair at Willows Park on Saturday, May 4, 2013, that:

- 1) Whereas, pursuant to the Zoning Bylaw, the proposed event, including the sales of goods and refreshments, has been determined to be of general benefit to the municipality at large and will create no undue inconvenience for adjacent residents or the public at large, and not detract from the purpose of the land as a public place for recreation, ornamentation or preservation of the natural environment, approval be given for the event, subject to the event organizer entering into a public property occupancy agreement in which it will among other standard requirements:
 - a. release and indemnify the Municipality from any claims or liability associated with the event and provide evidence of public liability insurance in the amount of not less than \$3,000,000; and
 - b. agree to pay all invoices from the Municipality for costs incurred in connection with the event,
with the Municipal Clerk being authorized to execute such agreement on behalf of the District of Oak Bay; and

- 2) That the use of amplified music in relation to the event be approved.

CARRIED

FINANCE: (Chair – Councillor Herbert)

2. 2013-110 MUNICIPAL TREASURER, Apr. 10, 2013
Re Monthly Financial Report

MOVED by Councillor Kirby

Seconded by Councillor Green, That the March monthly financial reports be received.

CARRIED

LAND USE SECTION: (Chair – Councillor Copley)

3. 2013-111 DIRECTOR OF BUILDING AND PLANNING, Mar. 27, 2013
Re Uplands Park - Kiosk

Kathleen Matthews, Friends of Uplands Park, commented on the proposed design. A discussion ensued with respect to elements of the design, including potentially angling the panels.

The Director of Building and Planning provided an overview of the application.

MOVED by Councillor Herbert

Seconded by Councillor Ney, That it be recommended to Council that the proposal for the installation of one informational kiosk near the entrance of Uplands Park be approved as to siting and architectural design

CARRIED

4. 2013-112 DIRECTOR OF BUILDING AND PLANNING, Apr. 9, 2013
Re Development Variance Permit Application – 2278 Woodlawn Crescent

Ian Roberts, designer, was in attendance to respond to any questions.

MOVED by Councillor Herbert

Seconded by Councillor Green, That it be recommended to Council that the plans to construct a new single family dwelling at 2278 Woodlawn Crescent be approved as to siting and architectural design, subject to the issuance of a development variance permit, and further that a resolution authorizing the issuance of a development variance permit as outlined in correspondence item no. 2013-112, be prepared and brought forward to the next meeting of Council for consideration.

CARRIED

5. 2013-113 DIRECTOR OF BUILDING AND PLANNING, Apr. 10, 2013
Re Development Variance Permit Application – 2595 Musgrave Street

Nicole Fitzgerald and James Bell, owners, and Tricia McMullan, design, were in attendance to respond to any questions.

MOVED by Councillor Herbert

Seconded by Councillor Green, That a resolution authorizing the issuance of a development variance permit as outlined in correspondence item no. 2013-113, be prepared and brought forward to the next meeting of Council for consideration.

CARRIED

ADJOURNMENT:

MOVED by Councillor Ney

Seconded by Councillor Kirby, That the Committee of the Whole meeting be adjourned.

CARRIED

The meeting adjourned at 7:28 p.m.

Certified Correct:

Municipal Clerk

Chair, Parks and Recreation Section

Chair, Finance Section

Chair, Land Use Section