

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Victoria, B.C., on Monday January 9, 2017 at 7:00 PM.

We acknowledge that the land on which we gather is the traditional territory of the Coast and Straits Salish Peoples. Specifically we recognize the Lekwungen speaking people, known today as the Songhees and Esquimalt Nations, and that their historic connections to these lands continue to this day.

PRESENT: Mayor N. Jensen, Chair
Councillor H. Braithwaite
Councillor T. Croft
Councillor M. Kirby
Councillor K. Murdoch
Councillor T. Ney
Councillor E. Zhelka

STAFF: Chief Administrative Officer, H. Koning
Director of Corporate Services, W. Jones
Deputy Director of Corporate Services, M. Jones
Director of Financial Services, D. Carter
Director of Building and Planning, R. Thomassen
Manager of Planning, D. Jensen
Director of Engineering Services, D. Horan

MINUTES AND REPORTS:

1. ***Council***
 - December 12, 2016

MOVED and seconded: That the minutes of the Council meeting held December 12, 2016 be adopted.

CARRIED

2. ***Special Council***
 - December 13, 2016
 - December 16, 2016

MOVED and seconded: That the minutes of the Special Council meetings held December 13, 2016 and December 16, 2016 be adopted.

CARRIED

3. ***Special Committee of the Whole (Strategic Priority Session)***
 - November 4, 2016

MOVED and seconded: That the minutes of the Special Committee of the Whole, Strategic Priority Session, be adopted.

CARRIED

MAYOR'S REMARKS:

4. The Mayor provided remarks on the following topics:

Strategic Priority Session - January 13, 2017

Mayor Jensen noted that the next Strategic Priority Session is being held on Friday January 13, 2017 at 1:00 PM in Council Chambers. Members of the public are welcome to attend, he noted, and a formal public input opportunity will follow after the draft Council Strategic Plan for 2017 - 2018 is finalized.

Centennial Scholarship Correspondence

The Mayor noted that correspondence had been received from the University of Victoria, thanking the District for the contribution towards the centennial scholarship, which was received this year by Rai Goyal.

Community to Community Forum Funding

Mayor Jensen concluded his remarks noting that the District has received funding for an additional Community to Community event with local First Nations.

PUBLIC PARTICIPATION PERIOD:

5. No members of the public rose to speak.

COMMUNICATIONS:

6. ***Special Event Application - Request for Occupancy of Parking Lot, Mar. 18, 2017***
- Note - Director of Corporate Services - Kiwanis Shredding - Willow's Park - Mar. 18, 2017
 - Corresp. - Oak Bay Kiwanis Club, Dec 6, 2016

Councillor Braithwaite declared a conflict of interest as she sits on the Board of Directors for the Kiwanis Pavilion Society. She then left the meeting at 7:08 PM.

MOVED and seconded: That the occupancy of the Willows Park parking lot on March 18, 2017 by the Kiwanis Club of Oak Bay for the purposes of a "shredding" fundraiser as described in the submission received December 7, 2016 be approved, subject to the Event Organizer entering into a public property occupancy agreement in which it will among other standard requirements:

1. release and indemnify the Municipality from any claims or liability associated with the event and provide evidence of public liability insurance in the amount of not less than \$3,000,000; and
2. agree to pay all invoices from the Municipality for costs incurred in connection with the event;

with the Director of Corporate Services being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

Councillor Braithwaite returned to the meeting at 7:09 PM.

7. ***Tender Award Recommendation - Public Works Goods and Services***

- Report - Director of Financial Services, Jan. 3, 2017

MOVED and seconded: That Council award the tender PW03-2017 Ready Mix Concrete Tender to Trio Read Mix Ltd, based on low bid, as further outlined in the report of the Director of Financial Services dated January 3, 2017.

CARRIED

8. ***Consideration of Building Bylaw Amendment***

- Report - Director of Building & Planning, Jan. 3, 2017
- Rpt. Attach. - Amendment Bylaw No. 4679
- ADDENDA - Corresp. - Building Bylaw Amendment, Jan. 6 - Jan. 9, 2017

MOVED and seconded: That *Building and Plumbing Bylaw Amendment Bylaw No. 4679, 2017* be introduced and read a first time.

CARRIED

MOVED and seconded: That *Building and Plumbing Bylaw Amendment Bylaw No. 4679, 2017* be read a second time.

CARRIED

MOVED and seconded: That *Building and Plumbing Bylaw Amendment Bylaw No. 4679, 2017* be read a third time.

CARRIED

9. ***City of Colwood's Capital Regional District Service Review Proposal***

- Note - Director of Corporate Services - City of Colwood - CRD Service Review
- Corresp. - City of Colwood, Dec. 15, 2016

MOVED and seconded: That the correspondence from the City of Colwood dated December 5, 2016 be received for information.

CARRIED

Councillors Braithwaite and Murdoch against the motion

10. ***Referral of Regional Growth Strategy Amendment Bylaw***

- Report - Manager of Planning, Dec. 30, 2016
- Rpt. Attach. 1 - CRD Report, Nov 9, 2016
- Rpt. Attach. 2 - RGS Bylaw 4017, Nov 2016

MOVED and seconded: That Council accept the RGS Bylaw No. 4017, the Capital Regional District Regional Growth Strategy Bylaw No. 1, 2016, and direct staff to notify the Capital Regional District of their acceptance.

CARRIED

11. ***Heritage Foundation Grant***

- Report - Director of Financial Services, Jan. 3, 2017

MOVED and seconded: That Council directs staff to process the Victoria Foundation cheque for \$1,179.00, and in turn issue a grant to the Oak Bay Heritage Foundation for the same amount, indicating that it is to be used towards its Endowment Fund.

CARRIED

12. ***Oak Bay Heritage Commission (HComm) 2016 Annual Report***

- Note - Director of Corporate Services - Oak Bay Heritage Commission 2016 Annual Report
- Oak Bay Heritage Commission 2016 Annual Report

MOVED and seconded: That the 2016 Oak Bay Heritage Commission Annual Report be received for information.

CARRIED

MOVED and seconded: That the 2016 Oak Bay Heritage Commission Annual Report be referred to the Strategic Priority Session on January 13, 2017.

CARRIED

13. ***Oak Bay Heritage Commission (HComm) Minutes***

- Note - Director of Corporate Services - HComm Minutes - November 8, 2016
- Minutes, HComm, Nov. 8, 2016

MOVED and seconded: That the minutes of the Heritage Commission meeting held November 8, 2016 be received for information.

CARRIED

14. ***Advisory Design Panel (ADP) Minutes***

- Note - Director of Corporate Services - ADP Minutes - Dec. 6, 2016
- Minutes, ADP, Dec. 6, 2016

MOVED and seconded: That the minutes of the Advisory Design Panel meeting held December 6, 2016 be received.

CARRIED

15. ***Advisory Planning Commission (APC) Minutes***

- Note - Director of Corporate Services - APC Minutes - Dec. 6, 2016
- Minutes, APC, Dec. 6, 2016

MOVED and seconded: That the minutes of the Advisory Planning Commission meeting held December 6, 2016 be received for information.

CARRIED

16. ***Council Strategic Plan 2015-2018 - Quarterly Update***

- Report - Chief Administrative Officer, Jan. 3, 2017
- Rpt. Attach. - Council Strategic Plan Quarterly Report, Dec. 31, 2016

MOVED and seconded: That the fourth quarterly report for 2016 on Council's Strategic Plan 2015-2018 be received for information.

CARRIED

CORRESPONDENCE - UPCOMING AGENDA ITEM(S)

17. No correspondence was received with respect to the following agenda items.

NEW BUSINESS/REPORTS FROM OTHER COMMITTEES:

18. ***Report on the Capital Regional District***

Mayor Jensen advised that the first board meeting of the Capital Regional District for 2017 will be held this week.

Oak Bay Cenotaph Task Force

Councillor Ney advised Council that the draft landscape drawings for the Cenotaph are available for viewing in advance of the Strategic Priority Session on Friday.

RESOLUTIONS:

19. ***South Vancouver Island Prosperity Project - District of Oak Bay Representative***

- Notice of Resolution - South Vancouver Island Prosperity Project, 2017

MOVED and seconded: That Councillor Croft be authorized to act as the District of Oak Bay's representative at all general and extraordinary meetings of the board of the South Vancouver Island Prosperity Project.

CARRIED

ADJOURNMENT:

20. *Motion to Adjourn*

MOVED and seconded: That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:06 PM.

Certified Correct:

Mayor

Director of Corporate Services